

**CLEVEDON TOWN COUNCIL****Minutes of the 434<sup>th</sup> meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 15<sup>th</sup> May 2012**

**PRESENT:** Chairman – P McNeill  
 Councillors C. Bussey, A. Cotton, C. Francis-Pester, C. Hall, B. Hatch, L. Knott, L. Little, J Middleton, T. Morgan, j. Norton-Sealey, N. Pennycott, A. Shopland, D. Shopland, G. Watkins, C. Wring  
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs Johnson

**7.30pm INFORMAL BUSINESS****Public Session**

Voluntary Prayers were said by Major William Slade.

The Chairman on behalf of the Town Council thanked Major Slade for his service to the Town and to The Council over his 9 years in Clevedon. The Council wished him well in his new parish in Brixham, Devon. A letter of thanks for his gift from Major Slade was read out to members.

**13/333 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors C. Blades, (family commitment), B Garner (family commitment), A Giles-Townsend (work commitment), G Hill (family commitment),  
**RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

**13/334 DECLARATIONS OF INTEREST**

There were no declarations of interest for items on the agenda

*Cllr A & D Shopland arrived*

**13/335 THE MINUTES OF TOWN COUNCIL MEETING**

**RESOLVED:** That the Minutes of the Council meeting held on 20<sup>th</sup> March 2013 were approved as a correct record and signed by the Chairman

13/312.7 TEA Minutes:. With reference to comments made under 219.1 & 222.5 of the 9<sup>th</sup> January 2013 Town Events & Amenity Minutes. Cllr Geldart made a short statement on the background to her involvement in the events. It was explained by the Chairman of TEA why the need for Committee remit was required to protect a Councillor when acting on behalf of the Council. A Councillor acting on behalf of a constituent does not need a remit as they are acting in a personal capacity as a Councillor which is different to acting in the name of the Council.

Cllr Geldart was thanked for the work she had done with Strode Road Leisure Centre.

**13/336 THE MINUTES OF SPECIAL MEETING**

**RESOLVED:** That the Minutes of the Special meeting held on 18<sup>th</sup> March 2013 were approved as a correct record and signed by the Chairman

Members expressed concern for the future of Clevedon Hospital in light of the announcement this week concerning Weston General Hospital. Members were reminded that the actual hospital building was now owned by NHS Property based in London. Members who attend meetings on behalf of the Council relating to the hospital at all stages should keep the need to secure the future of Clevedon Hospital and Health provision in Clevedon firmly at the top of all agendas. Members were informed that there was a new manager at Clevedon Hospital and that a working group independent of the CCG involving district councillors from the neighbouring areas had been set up to work with the new manager to promote and improve Clevedon Hospital.

### **13/337 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY**

#### **337.1 Future Events**

Members were asked to note the following for their diaries

- Twinning Reception 26<sup>th</sup> July in the Council Offices for the Mayor and delegation from Ettlingen.
- Civic night 22<sup>nd</sup> February 2014 at the Community Centre G & S Pirates of Penzance
- Civic service 6<sup>th</sup> April 2014 at All Saints Church, reception to follow at a location to be confirmed.

#### **337.2 Chaplain & Deputy Chaplin**

The Chairman has appointed Rev Noel Hector as his Chaplin

Proposed, seconded and **AGREED** to invite Major William Slade and his successor to act as Deputy Chaplin.

#### **337.3 Chief Executive NSC**

Members were informed that Mr Graham Turner the Chief Executive of North Somerset Council was retiring in November after 12 years.

### **13/338 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**

#### **Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.

Clerk & Council Direct May 2013

**DIS** – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 805, 806, 807,

#### **Correspondence –To Note only**

Letter from J Williams dated 25.04.2013 re parking meeting at NSC on 9<sup>th</sup> April 2013; (This relates to actions of Councillors of North Somerset District Council)

Although for noting only district councillors sought and obtained permission to explain that they had been informed prior to that meeting by the Leader of NSC and the MP that the parking charges for Clevedon would not go ahead. The agreement at the meeting, members were informed, was that a report would go to the Executive Councillor Cllr Elfan Ap Rees and any decision would go back to the SPED Committee before any action taken. It was **AGREED** to ask Transport & Highways to write to the Leader to seek clarification of the decision and the information received prior to the meeting.

**ACTION T & H Committee**

**13/339 MINUTES OF THE COMMITTEE MEETINGS****13/339.1 PLANNING 13<sup>TH</sup> MARCH 2013**

Minutes of the Planning Committee meeting were presented by the past Vice Chairman, and **AGREED**.

Part 1 items.

**P/13/490 CLEVEDON BANDSTAND**

**RESOLVED:** TO RECOMMEND TO COUNCIL that Cllr Hall to speak with the Director of Development and Environment and following this, a letter to be sent to NSC highlighting the following;

1. Request the bandstand is repaired to enable use from the end of April 2013.
2. The full refurbishment of the bandstand to be progressed as soon as possible after the tourist season - autumn/winter 2013.
3. Suggest provision of disabled access to this Listed Building could be achieved via a wooden ramp stored at the Bandstand.
4. Funding is available from the Town Council (£2,000 allocated in the TEA Budget) and the Civic Society towards the full refurbishment of the Bandstand

The Committee Chairman invited questions or comments on Part 2 items

**AGREED**

Although members noted that since the recommendation was made the work to the bandstand had started.

The past Vice Committee Chairman invited questions or comments on Part 2 items there were none.

**13/339.2 PLANNING 27<sup>TH</sup> MARCH 2013**

Minutes of the Planning Committee meeting were presented by the past Vice Chairman and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items there were none.

**13/339.3.4 TRANSPORT & HIGHWAYS – 3<sup>RD</sup> APRIL 2013**

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**. There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items.

13/281 Chapel Hill Members were asked to note that cars other than for the Church were being parked in that area.

**13/339.4 FINANCE & GENERAL POLICY 10<sup>th</sup> April 2013**

Minutes of the Finance & General Policy Committee meeting were presented to the meeting and **AGREED by 9 votes to 4**.

**Part 1**

Members were reminded that 13/341 would be heard under confidential section at the end of the meeting due to the financial and contractual information contained.

Cllr Morgan asked under 13/341 if the contractor had been informed. The Town Clerk reported that the action agreed at the FGP meeting had been undertaken and that a full confidential report had been given to all councillors at Monday 13<sup>th</sup> May meeting.

Cllr Morgan asked for the costing for the current cleaning contract. The Town Clerk reported that the temporary contract that had been agreed at the Council meeting on 20<sup>th</sup> March via the Finance & General Policy Meeting on 13<sup>th</sup> February. The Invoice for April was listed in the Accounts for payment which had been circulated with the Agenda for this meeting. As Cllr Morgan was unable to find his papers the Town Clerk gave him the figures.

**FGP 13/342** *Proposed by Cllr Hill, seconded by Cllr Middleton and **RECOMMENDED by the Finance & General Policy Committee** that this Council signs the lease (for Station Road & Chalet Toilets) as circulated*

**AGREED** by a vote of 9 to 6

The above recommendation was discussed at great length before the vote was taken. The Committee Chairman explained in detail that the two separate 99 year leases were for the buildings and not for the service provision. The Leases, which had been circulated to all councillors prior to the Committee meeting, and the break clauses had been discussed in detail at the FGP Committee Meeting. The Leases had been agreed with the Council's solicitor. It was explained, and the wording of the break clause read out to all members, that the lease could be terminated at 7 years, 14 years or at any point thereafter up to 98 years at a year's written notice on the redevelopment of the area. Any such redevelopment should include public toilets and as any plans for the redevelopment would have to be agreed by NSC, who owns the land, it would be up to the District Councillors of Clevedon to ensure Public Convenience form part of the planning criteria. A Councillor requested the costs for the Chalet and Station Road in line with a report that had been issued prior to the Council meeting on 20<sup>th</sup> March, showing Sixways, Alexandra Road, and Pier Copse costing from NSC. The Town Clerk explained that over 30 pages of reports have been circulated to all Councillors either with FGP or Council Agendas over the last 7 months including detailed breakdown of the costs. The Clerk read out the costs explaining that these were based on the 2011/2012 figures with the cleaning costs which were related to the old contract NSC had with fountains but the figures from Glendale indicated that they were about 1/3<sup>rd</sup> cost of the temporary contract. A discussion was held as to whether this should be discussed in the confidential section of the meeting when the details of the contract were agreed. Following a proposition to put this recommendation to a vote it was **AGREED** to vote on the recommendation by 9 votes to 6; the recommendation was put.

**FGP 13/343** **WEB SITE.*****RECOMMENDED by the Finance & General Policy Committee** that the council accepts the quotation from InTouch for the Creation of the web site with a budget of £2400 from contingencies*

**AGREED**

The Chairman invited questions on part 2

**13/347** Toilets Pier Copse/Alexandra Road; In response to a question the Committee Chairman explained that the opening and maintenance of these toilets was subject to an arrangement between NSC and the Pier Trust.

A Councillor requested that the FGP investigate the terms of the lease held NSC on Sixways and what is boundary limits were. It is understood the lease contains a demolition clause when the lease ended or relinquished. Members were reminded of the misuse of facilities at Sixways that had been subject to newspaper articles and police concern.

**13/339.5 PLANNING 17<sup>TH</sup> APRIL 2013**

Minutes of the Planning Committee meeting were presented by the past Vice Chairman and **AGREED**.

Part 1 items.

**P/13/518 NSC SITES AND POLICIES PLAN**

**RESOLVED:** *That Clevedon Town Council ratifies the resolutions in Appendix 1.(with 17.04.13 minutes)*

**AGREED**

The Committee Chairman invited questions or comments on Part 2 items

13/523 .2 a member queried the decision believing the committee had agreed to contact NSC. It was noted that the minutes had already been agreed by the Planning Committee at 8<sup>th</sup> May meeting; no alteration was made. In view of the importance of the site Planning would agree a criterion of conditions they would like placed on any planning application.

**13/339.6 TOWN EVENTS & AMENITIES – 24<sup>TH</sup> APRIL 2013**

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, and **AGREED**. Part 1

**TEA/13/228 CHRISTMAS LIGHTS IN THE TRIANGLE**

**RESOLVED:** *TO RECOMMEND TO COUNCIL tender 2, the lowest tender, in the sum of £3,980.00 for each of the three years. This sum to include installation, maintenance, checking and reporting of faults, storage and removal of zig zag festoon lighting, icicle lights around Clock Tower and eight building mounted decorations, pat testing, remote controls and before and after electricity meter readings.*

**AGREED**

**TEA/13/229 CHRISTMAS LIGHTS IN HILL ROAD**

**RESOLVED:** *TO RECOMMEND TO COUNCIL tender 2, the lowest tender in the sum of £1,300.00 for each of the three years. This sum to include installation, maintenance while in position, removal and storage of 10 street lighting column decorative motifs.*

**AGREED**

The Committee Chairman invited questions or comments on Part 2 items;

13/233 Tennis Courts. In response to a question Cllr Shopland & Cllr Watkins confirmed that a meeting with Darren Fairchild had taken place. Contrary to what the Council had been lead to believe the agreement had been signed for the lease up to 30<sup>th</sup> September 2013. Members commented on the shed which had been placed by the Tennis Courts and that the Courts appeared to be locked at all times and that no public court was available as the licence had indicated. A member believed that a vote had been taken at that meeting for the Town Council to take over, renovate and operate the tennis court; this was not recalled or accepted by the Chairman and other Committee Members. Any transfer of assets would have to be a part 1 item.

**13/339.7 ENVIRONMENT & PROPERTY 6<sup>TH</sup> MARCH 2013**

Minutes of the Environment & Property Committee meeting were presented and **AGREED**.

There were no part 1 items. The Committee Chairman invited questions or comments on Part 2 items.

13/307 No 42. The Chairman confirmed that the school house was empty and that work to bring the building up to requirements of the Landlords and Tenants act would begin in June.

13/309 Recycling. In response to a question Members were informed that as a commercial body we have to pay for recycling to be taken away.

13/305 Dirt & Grit members were informed that the problem may have been due to dumped aircraft fuel, this is being investigated.

### **13/339.8 ALLOTMENTS – 29<sup>TH</sup> APRIL 2013**

Minutes of the Allotments Committee meeting were presented to the meeting, and **AGREED**.

Part 1

13/243 the expenditure on this had already been agreed by Council on 20<sup>th</sup> March 2013. The Committee Chairman informed members that the work had now been completed.

The Committee Chairman invited questions or comments on Part 2 items;

247.1.1 Church Hill reports: a member queried if the badgers were using the slot section in Cemetery wall to gain access to the gardens at Church Hill; and why was there now a slot in the wall. The Committee Chairman explained the geography of the two sites and that the wall in question had been rebuilt about 3 years ago.

### **13/340 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the accounts for payment, as per the attached lists

### **13/341 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the retrospective accounts for payment, as per the attached list

*It was AGREED to move agenda item 11 the approval of the accounts to be heard next*

### **13/342 TO RECEIVE AND CONFIRM THE CLEVEDON TOWN COUNCIL ANNUAL ACCOUNTS AND ANNUAL RETURN TO 31<sup>ST</sup> MARCH 2013, SUBJECT TO INTERNAL & EXTERNAL AUDIT PLUS SCRUTINY BY FINANCE & GENERAL POLICY COMMITTEE.**

Proposed by Cllr Francis Pester, seconded by Cllr Wring and **RESOLVED** that this Council approves the Annual Accounts to 31<sup>st</sup> March 2013 subject to internal and external audit.

Proposed by Cllr Francis Pester seconded by Cllr Wring and **RESOLVED** that this Council approves the Annual Return subject to Internal & External Audit.

*As the time was 9.25 and under standing orders 1bb the meeting was due to end at 9.30 Members agreed to evoke the extension clause of 15 minutes or to the end of the item under discussion.*

**13/343 TO DISCUSS RESPONSE ON WARD BOUNDARIES OF CLEVEDON AS PER CONSULTATION DOCUMENTS CIRCULATED; TO AGREE BUSINESS CASE FOR THE RETENTION OR ALTERATION OF WARDS IN CLEVEDON.]**

Cllr Shopland on behalf of Clevedon District Councillors presented a proposition on a response to the Boundary Commission in respect of Clevedon District Boundaries. Members were informed of the background to the Boundary Commission proposal of reducing 61 district Councillors to 51 thereby increasing the number of residents per ward to approximately 3300. Members noted that this Council had objected to the decrease in their initial response to the Boundary Commission. Members confirmed that this was still their opinion. In 2018/19 it is estimated that there will be approximately 17500 electors in Clevedon. Members discussed in detail the implications on Clevedon and the Town Council of the proposal to reduce the District Council by 10 Councillors. Members discussed the way forward and the proposals made by the District Councillors in that the Parish Boundaries of Clevedon could not be changed but that the internal ward boundaries could be altered to form 6 wards instead of 7 but with the District Councillors for 4 of the wards also representing adjacent parishes of Kenn, Kingston Seymour, Tickenham and Walton in Gordano as these have a natural and geographical link with Clevedon and could possibly bringing a cohesive working, via the District Councillors, for items on the Boundary of the parishes. It was noted that before the last review Clevedon had 6 wards. The response has to be in by 4<sup>th</sup> June and as this is important to the future of Clevedon and the administration of the Council a good business case for the 6 wards should be made to the boundary commission whilst noting that the Town Councils preferred option would have been keeping the 7 wards.

Proposed by Cllr Shopland , seconded Cllr Francis Pester and **RESOLVED** by 9 votes to 7 that this Council notify the Boundary Commission that it wishes to retain 6 District Council wards by including the neighbouring parishes of Kenn, Kingston Seymour, Tickenham, and Walton in Gordano within its electoral boundaries

Proposed by Cllr Shopland , seconded by Cllr Morgan and **RESOLVED** by 10 votes to 4 that a subcommittee of six Councillors, assisted by the Clerk, be appointed to make and send a quick submission on the lines of the above proposal to the Boundary Commission and that the Committee be given delegated powers for this task

Proposed, seconded and **AGREED** that the sub-committee should be Cllr Francis-Pester, Cllr Garner, Cllr Middleton, Cllr Morgan Cllr Shopland, and Cllr Watkins

Proposed by Cllr Shopland, seconded by Cllr Morgan and **RESOLVED** by 8 votes to 6 that the same sub-committee submit to the September Council Meeting, or as soon as a boundary commission ruling is received, proposals for the division of the Town into 5 or 6 wards to comply with the Boundary Commission ruling

**13/344 TO RECEIVE AND RATIFY MINUTES OF THE COMMITTEE MEETING**  
**11.1 FINANCE & GENERAL POLICY DATED 10TH APRIL 2013**

*To comply with Standing order 1bb in respect of the rest of the agenda*

Proposed by Cllr Francis-Pester seconded by Cllr Morgan and **RESOLVED** by 11 votes to 1 that the remaining item on the agenda be dealt with at a special Finance & General Policy Committee Meeting on Tuesday 21<sup>st</sup> May at 7.30pm

Proposed by Cllr Morgan, seconded by Cllr Shopland and **RESOLVED** that Finance & General Policy Committee be given full delegated powers on behalf of the Council in respect of The Station Road and The Chalet Toilets to receive and agree the confidential minutes dated 10<sup>th</sup> April 2013; to discuss the **RECOMMENDATION** included along with the Town Clerks report on the concession contractors meeting; to make a decision on the contract and authorise any action required.

Meeting closed at 10.10pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....