

CLEVEDON TOWN COUNCIL
MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE MEETING HELD IN
THE COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 6th AUGUST 2014

PRESENT: Cllr C Francis-Pester – Committee Chairman in the Chair
 Cllrs J Geldart, B Hatch, L Knott, L Little, T Morgan, N Pennycott,
 A Shopland, G Watkins.
 Mrs I Johnson – Deputy Town Clerk

IN ATTENDANCE: Sarah Coles – informal business only.

7.30 pm **INFORMAL BUSINESS**
TOURISM OPPORTUNITIES

For the last meeting of the Committee Sarah Coles a local resident had provided a brief outline of her thoughts on the possibility of introducing a Broadchurch walking tour in Clevedon. It was noted that the other filming location for Broadchurch, West Bay, had already capitalised on its links with this very popular programme now filming a second series to be broadcast in the new year.

She highlighted the possibilities as follows;

1. An app that would provide active directions for the tour and detailed information at each of the filming locations. There would be an opportunity for advertising space on the app for businesses passed on the tour (which would cover locations all round Clevedon). There could also be a voucher for discount/freebie at the end of the tour.
2. A non-technical version would be a map highlighting the locations.
3. Another option would be to add information signs at the locations to provide an additional tourist attraction for Clevedon even for those not doing the tour.

Members questioned whether including houses used in the filming could be intrusive for the residents living in the houses. There were suggestions of contacting national newspapers and coach companies to promote the initiative if the walking tour is progressed.

7.48 pm **FORMAL BUSINESS**

TEA/14/362 APOLOGIES FOR ABSENCE

There were no apologies for absence.

TEA/14/363 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest made at the meeting.

TEA/14/364 MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE HELD ON
11th JUNE 2014

The minutes of the above meeting were approved and signed.

TEA/14/365 MINUTES OF THE SPECIAL TOWN EVENTS & AMENITIES COMMITTEE
HELD ON 21st JULY 2014

The minutes of the above meeting were approved and signed.

TEA/14/366 CCTV PROVISION CLEVEDON – Items from the Special TEA Committee.

Members not present at the Special Meeting were updated. The meeting had given a opportunity for Members to ask questions concerning the current CCTV provision It was noted the Police had little additional information on the storenet system from that provided at the TEA Committee meeting on 11th June 2014. There were some concerns that the new radio systems would be yet another expense for traders in the town.

RESOLVED: 1. As per the minutes of 21st July 2014 to inform the Police of the Town Council's support in principle for the continuation of work on a radio link for Clevedon.
2. To follow up with NSC the previous request for a breakdown of costs for the CCTV and how Clevedon special expenses is calculated for the CCTV element.

Action: Deputy Town Clerk

TEA/14/367 TO RECEIVE UPDATE ON THE COMMITTEE BUDGET FOR 2014/15

The information was noted. A Member queried that no sum had been earmarked for Queens Square enhancement for this financial year.

TEA/14/368 ITEMS ARISING FROM INFORMAL BUSINESS ABOVE**368.1 TOURISM OPPORTUNITIES – CLEVEDON**

- CLEVEDON FILMING LOCATIONS CYCLING TRAIL
Members welcomed the information provided by NSC of the newly advertised Clevedon cycle route of film and tv locations. There were additions and amendments that could be made in due course.
- BROADCHURCH WALKING TOUR – circulated at last meeting.

RESOLVED: 1. To investigate with Clevedon School whether they could produce an app for a walking tour. **Action: Cllr J Geldart**

2. To speak with Louise Eddins at NSC who had produced the Clevedon Filming Locations Cycling Trail to discuss the ideas put forward by Sarah Coles in informal business. **Action: Deputy Town Clerk**

368.2 NSC STREET AND OPEN SPACES UPDATE – Mr Withers unable to attend as he is on leave.

RESOLVED: To request an update when Mr Withers is unable to attend.

Action: Deputy Town Clerk

TEA/14/369 CLEVEDON TOWN COUNCIL FLOWER BED CONTRACT

The Committee had previously agreed this contract. Members were advised that the cost to clear and prepare the flower beds plant up and supply the winter bedding is £3650 plus VAT. NOTED. Members were very complimentary regarding the summer bedding this year.

The NSC Councillor for South Ward reported that she has been planting and maintaining the horse trough in East Clevedon. She asked if this could now be included in the flower bed contract.

RESOLVED: To request a quotation for the horse trough to be added to the contract.

Action: Deputy Town Clerk

TEA/14/370 TOWN AND PARISH COUNCIL DOG BIN EMPTYING 2015/16

No further information from NSC concerning proposed charges for emptying for the next financial year. There had been informal discussions with other Town Councils on this subject.

RESOLVED: To ask NSC to ensure the proposed charges are known by the start of the CTC budget process. **Action: Deputy Town Clerk**

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

TEA/14/371 SALTHOUSE FIELDS TENNIS COURTS TEA14/353

The following actions had been undertaken following the last meeting;

- Litter bin purchased. Members were asked to approve the lowest quote of cost of £40 to install a concrete plinth to which to fix the bin. It had been difficult to obtain quotes for this work. The other quote being £170.86.

RESOLVED: To accept the lowest quotation. **Action: Deputy Town Clerk**

- Information signs purchased and in place.
- Vinyl signs informing the public that the courts were open had been purchased and were in place.

The Sub-Committee Chairman reported that NSC had rectified the faulty nets and posts but the posts needed to be concreted in position. It had been verbally agreed with NSC that this would be done at the end of September 2014. It was noted the courts were being well used by the public this summer.

RESOLVED: To confirm this in writing with NSC. **Action: Deputy Town Clerk**

TEA/14/372 BUNTING & MURALS TEA/14/354

The following actions had been undertaken following the last meeting;

- Bunting purchased and installed for Clevedon Town Council in Queens Square. Unfortunately some of this bunting is now missing, however not all the bunting was installed so the bunting can be replaced.
- Bunting purchased and installed by Lasalle in Queens Square. Some of this bunting has been repaired by shop owners.
- Investigations under way to place a suitable mural in a vacant shop on Queens Square.

TEA/14/373 TO CONSIDER THE TERMS OF REFERENCE OF THE TOWN EVENTS & AMENITIES COMMITTEE

The Finance & General Policy Committee had asked that all standing committees review their terms of reference.

RESOLVED: 1. To make the following initial amendments; The Committee shall consist of a '*minimum of 7 councillors*'; *remove to oversee 'production of the Town Guide as per the contract'*; under 4.4 To receive information on and agree recommendation to Council on the allocation and spending of s106 '*and CIL*' monies. *To be transferred to the Planning Committee for consideration*; under 8 not to list the outside bodies that report to the Committee but to state '*as allocated to the TEA Committee*'.

Action: Deputy Town Clerk

2. At the next meeting to consider; 1.Future arrangements for the monthly newsletter; 2. The name of the committee.

Action: Deputy Town Clerk

3. Members are asked to forward any further proposed amendments to the Deputy Town Clerk by 24th September 2014.

Action: All Committee Members

TEA/14/374 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES;

Community Association Cllrs C Francis-Pester and L Knott reported that work is continuing on the kitchen, toilets and garden and NSC is looking to replace the heating boiler.

N Somerset Safety & Coastal Advisory Group Cllr R Garner – no meeting.

Clevedon Civic Society Cllr C Wring Clevedonian Supplement available.

Clevedon Pier Trust Cllr L Knott had not attended a meeting.

Clevedon Sailing Club Ctte Cllr L Knott reported that work had commenced on the Terrace/balcony.

Strode Leisure Centre User Group Cllrs C Blades, J Norton-Sealey, J Geldart
Cllr Francis-Pester read out an email from Russ Currie at NSC confirming that the refurbishment of the wet changing rooms is taking place now and be completed early October. Concerns were raised that the users of the facilities had not been consulted.

RESOLVED: To ask that the User Group be re-established as soon as possible.

Clevedon Twinning Association Cllr G Watkins reported on his visit to Ettlingen in June. An invitation had been received for an event in Ettlingen in August. Membership of the Twinning Association had reduced recently. Social events were being planned.

N Som CAB Cllr B Hatch reported that she had received no notification of Board meetings. No concerns received from Clevedon CAB.

Police & Communities Together Cllr P McNeill, J Geldart Minutes of the meeting held on 1st July 2014 available. It was noted that there were 3 new volunteers being trained for the local speedwatch campaign.

Gwilliam & Woodward Trust Cllr A Shopland thanked Cllr Little for the time and interest she had given to being the Town Council representative on the Trust. Cllr Shopland had attended her first meeting on 24th June where she had been made very welcome. Three grants had been made. The Trust is looking into fund raising. The next meeting will be in October in the new Vicarage with the new Vicar of St Andrew's Church in the chair.

Clevedon Pride Cllr N Pennycott reported that the Group was working well and the Town Council appreciated the assistance given by Clevedon Pride at the Lights Out event the previous Monday evening. A letter of thanks to be sent.

Clevedon Tides Festival Cllrs C Francis-Pester, J Geldart, G Watkins. It was reported that plans for the Festival were proceeding well. There was some concern that the general public did not realise that this was an extension of the MARLENS event and not something separate.

RESOLVED: Cllr Knott to discuss with Mr J Norman. **Action: Cllr L Knott**

Clevedon Commissioning Network Cllr J Geldart had been unable to attend the last meeting.

MARLENS Charity Board of Trustees Cllr L Knott reported that she is a Trustee in her own right and MARLENS required someone outside of NSC or the Town Council to be a Trustee if possible to assist with accounting procedures.

Curzon Cinema Although this is not now an outside body with a Town Council representative, Members enquired whether a reply had been received to the letter initiated by full Council. There were some concerns about recent publicity in the local press.

RESOLVED: 1. To follow up the letter to the Curzon Cinema.

2. To invite representative from the Cinema to a future meeting of the Committee.

Action: Deputy Town Clerk

Hill Road Traders Group The Chairman of Council queried whether a Town Council Representative could be appointed to this Group.

RESOLVED: Chairman of Council to investigate. **Action: Cllr N Pennycott**

TEA/14/375 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were none.

TEA/14/376 TO DETERMINE PART I AND PART II ITEMS

There were none.

The meeting finished at 9.18 pm

CHAIRMAN:.....

APPROVED AS A TRUE RECORD

DATE:.....

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL