

CLEVEDON TOWN COUNCIL
MINUTES OF THE FINANCE & GENERAL POLICY COMMITTEE MEETING HELD IN THE
COUNCIL OFFICES 44 OLD STREET ON WEDNESDAY 7TH SEPTEMBER 2016 AT 7.30PM

Present: Councillor C Francis-Pester Committee Chairman
 Cllrs, N. Barton, J. Cook, J. Geldart, A. Giles-Townsend, L. Little, J. Middleton, T. Morgan, D. Shopland, C. Starr, G. Watkins, J. West
 In Attendance Cllr C. Starr, Ms Paula Heath Town Clerk

FGP 16/625 RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors, G. Hill (family commitment), J. Norton-Sealey (illness),

FGP 16/626 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda except for personal declarations by Cllr Cook & Cllr West as members of the Lions Club in respect of a grant application. Cllr Geldart in respect of Clevedon Junior Football Club grants application.

FGP 16/627 RECEIVE THE MINUTES OF PREVIOUS COMMITTEE MEETING

The minutes of the Finance & General Policy Committee meetings held on 13 July 2016 and ratified by Council on 17th August 2016 were accepted and signed by the Chairman as a true record

PART 1

The following item was heard under section1 (2) Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business to be discussed in regards to staffing..

FGP 16/628 RECEIVE AN UPDATE ON STAFFING MATTERS,

The Chairman of the Staffing Committee presented the report to the Committee. Members noted and agreed the report and the recommendations within.
 Proposed seconded and agreed by 9 votes to 0 that the Council should acknowledge the increased work load and responsibilities undertaken by the staff members over the last few years with an ex-gratia payment and an increase in hours.

PART 2

FGP 16/629 RECEIVE THE FGP COMMITTEE BUDGET/ACTUAL SPREADSHEET 2016/2017.

Members noted the sheets that had been circulated with the agenda.

FGP16/630 DISCUSS THE PURCHASE OF UNITS IN THE CCLA PROPERTY FUND FOLLOWING THE MEETING HELD ON 24TH MAY 2016 AND THE DEFERRAL MINUTE NO FGP 16/617.

Members discussed the purchase of units in the CCLA property fund but felt that it was still too early to establish the ramifications of Brexit on the property market. It was **AGREED** to defer a decision for 3 months and also for the Committee to investigate other options.

ACTION COMMITTEE MEMBERS

FGP16/631 SET UP AN IT WORKING GROUP AND AGREE THE TERMS OF REFERENCE.

Proposed, seconded and **AGREED** the following members to form the Web Site Sub-Committee which will report direct to the Finance & General Policy Committee. Cllr Cook, Cllr Geldart, Cllr Barton, Cllr Starr.

A draft terms of reference was circulated with the agenda, it was **AGREED** that the Committee would amend the Terms of Reference and present them to the next FGP Committee Meeting for agreement.

FGP16/632 DISCUSS AND AWARD GRANTS AS PER THE APPLICATIONS CIRCULATED AT 17TH AUGUST COUNCIL MEETING.

Proposed, Seconded and **AGREED** to award the following grants.

Clevedon Community First Response	£1000.00
Clevedon Pride	deferred

Members although minded to award a grant they felt they needed further information about the project.

It was **AGREED** Cllr West would contact them and report back to the next FGP Meeting

Clevedon United Jnr FC	£500.00
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Subject to them receiving planning permission and landlord consent

Clevedon YMCA	£500.00
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Daylight Club	£150.00
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Golden Oldies	£150.00
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Land Yeo Friends	£100.00
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Following a detailed discussion it was agreed to increase the grant from £50 to £100

MV Balmoral	deferred
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Members although minded to award a grant would like further information as to the effect of the cancelled sailings during the season. Cllr Francis-Pester would contact them and report back to the next FGP meeting

NS Arts	£500.00
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Springboard Opportunity Group	£500.00
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The Enthusiasts Table Tennis Club	£150.00
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Wellsprung Counselling	£500.00
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Proposed, seconded and **AGREED** that the following grants applications are not awarded; Lions Brass 4 Youth; Members noted that only 50% of the band members were from Clevedon. As this is part of the Lions it was felt that Clevedon Lions could support them as part of their Charity Work

NS Mencap "Cool Summer Club"; Members noted the limited support for Clevedon residents.

Parkinson UK NW Somerset Branch; Members noted that there was very little support actually in Clevedon

Somerset Storyfest; Members noted that there was no Clevedon participation in previous projects and that there was very little Clevedon support for the current project.

West of England MS Therapy; Members noted the limited support for Clevedon residents

The two deferred grant applications would be considered on the same criteria as has been used for the other grants awarded in this round.

The members discussed the best process for agreeing the grants as several members were unhappy at just discussing and agreeing an amount without an option to reject the request. The Town Clerk explained the legal process for dealing with motions and amendments in accordance with the Council standing orders 6.

The grant application request would be the base proposal which can have one or more amendments duly moved and voted on. The last amendment so carried then becomes the substantive motion for the final vote; an amendment could be to not award a grant.

It was **AGREED** that the formal process and procedures for the application and awarding of the grants at the next FGP Meeting.

FGP16/633 RECEIVE REQUEST FROM CLLR GARNER FOR THE CONTACT DETAILS OF NORTH SOMERSET COUNCILLORS TO BE INCLUDED ON THE TOWN COUNCILS NEWSLETTER.

Members discussed the request; **AGREED** by 8 votes to 2 not to put the District Councillors details on the Clevedon Town Council newsletter. Member agreed that this was a Clevedon Town Council newsletter, paid for by the Town Council to inform residents of the work of the Town Council. North Somerset Council had their own newsletter in which the contact details of the District Councillors can be recorded.

In response to a comment it was confirmed that the District Councillors are sent the Council papers and minutes, are sent a diary of all Town Council meetings and have access to the agendas via the Town Council web site.

FGP16/634 [FGP16/619] – TO RECEIVE NOTIFICATION OF JOINING PARISH RECYCLING SCHEME AND REQUEST FOR PLEDGES.

Members received notification that the Council has joined the scheme, as per the decision by Council; members were asked to promote the pledge forms and return the completed form to the Town Clerk.

FGP16/635 RECEIVE UNDER THE TOWN COUNCIL ‘OCCUPATIONAL HEALTH – EYE TESTS’ A CLAIM FOR A CONTRIBUTION TOWARDS THE COST OF NEW GLASSES

Following a discussion it was proposed, seconded and **AGREED** by 8 votes – 0 to provide a contribution towards the new glasses of £100.

The following item was heard under section1 (2) Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business to be discussed in regards to staffing..

FGP 16/636 TO RECEIVE MINUTES OF THE STAFFING

The minutes of the Staffing Sub- Committee meetings held on 18th July 2016 were accepted and signed by the Chairman as a true record

FGP 16/628 RECEIVE AN UPDATE ON STAFFING MATTERS.

This is a part 1 item see above

FGP 16/623 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were no Chairman’s items for information

FGP 16/624 DETERMINE PART I AND PART II ITEMS.

Part 1 item would be agenda item 12 Staffing Committee report.

Meeting closed at 9.22 pm

CHAIRMAN DATE