

**CLEVEDON TOWN COUNCIL****Minutes of the 444th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 17<sup>th</sup> December 2014**

**PRESENT:** Chairman – Cllr N Pennycott  
 Councillors C. Blades, C Bussey, C. Francis-Pester, B. Garner, J Geldart, A. Giles-Townsend, B. Hatch, G Hill, L Knott, L. Little, P McNeill, J Middleton, T. Morgan, A. Shopland, D. Shopland , G. Watkins, J. West, C Wring  
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs I Johnson  
 Members of the Public 3; Camera man 1

**7.30pm      INFORMAL BUSINESS****Prayers,**

Voluntary Prayers were said by Captain Michel Eden

**Public Session**

Mr D Bassett of MVBalmoral Fund Ltd explained to members the role of the organisation as an education charity to bring the MVBalmoral back into active service in 2015. The boat will be purchased from the Waverley Steam navigation and will be operated in the Bristol Channel. The MVBalmoral Fund Ltd have to date raised £210k to date and have got all the necessary licenses and permissions to enable a full service to be run, there is a further £200k – £250k required to actual operate the boat. The Boat will be owned by the trustees of the Fund with a separate trading company to run the commercial operation. It is anticipated, subject to tides, to sail over 7 – 8 weeks in the summer with 4 -5 days each week being utilised for trips. The Council were requested to provide a letter of support and, if able, a financial contribution. Members were given the opportunity to seek clarification. The Chairman agreed that this would be discussed at the Finance & General Policy Committee on 12<sup>th</sup> January 2015.

**FORMAL BUSINESS****14/495      APOLOGIES FOR ABSENCE**

Apologies were received from Councillor J. Norton-Sealey (illness) **RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

**14/496      DECLARATIONS OF INTEREST**

There were no declarations of interest on items on the agenda at this point.

**14/497      THE MINUTES OF TOWN COUNCIL MEETING**

**RESOLVED:** That the Minutes of the Council meeting held on 22<sup>nd</sup> October 2014 were approved as a correct record and signed by the Chairman.

Members discussed the filming of the Council meeting, noting this complied with Audit & Accountability Act 2014 s(40). Members supported the openness of government generated by the filming but did express concern as to the lack of control held by the Council on the finished product.

**14/498 THE MINUTES OF SPECIAL TOWN COUNCIL MEETING**

**RESOLVED:** That the Minutes of the Special Council meeting held on 19<sup>th</sup> November 2014 were approved as a correct record and signed by the Chairman subject to the following motion.

Proposed by Cllr Watkins, seconded by Cllr Knott and **RESOLVED by 14 votes to 0** That the Minutes of the 19<sup>th</sup> November be amended to remove bullet point 7 on page 3316 "*The option of a free park and ride was raised, although was pointed out this had been discussed at great length by the Transport & Highways Committee and ruled out on financial and practical grounds*" and replace with "The option of a park and ride was raised"; also to amend a couple of typing errors.

**14/499 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY****499.1 Christmas Lights**

The Chairman explained to Members that a Christmas Tree had been donated by Cllr Shopland and erected in Queen Square. Special battery operated lights had been purchased. Unfortunately the tree had been vandalised several times and had now been removed. The Chairman thanked the Councillors and staff who assisted in erecting the tree.

**499.2 Salvation Army Carol Service**

The Chairman thanked Captain Eden for the Carol Service and also those Councillors who attended; he hoped that more Councillors would attend in future years.

**14/500 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**

**DIS** – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 846 ,847, 848

The Town Clerk informed members that Mr Robert Murray of Wards who has acted as one the Councils solicitor was retiring.

**14/501 MINUTES OF THE COMMITTEE MEETINGS****14/501.1 PLANNING 15<sup>TH</sup> OCTOBER 2014**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items; there were none

**14/501.2 PLANNING 29<sup>TH</sup> OCTOBER 2014**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items.

P880.2 St Nicholas Chantry C of E Primary School.

Cllr Garner and Cllr Shopland as district councillors informed members of the proposed road closure for Highdale Road of 7 months. They had met with Officers

from NSC and expressed concern that the Town Council had not been notified of the intention nor had a wider traffic management been discussed.

*Proposed, seconded and RESOLVED to suspend standing orders to enable the Council to discuss an item that is not on the agenda*

Members discussed at great length the issues relating to extended road closures and lack of traffic management away from the immediate area. Members expressed a requirement that the Council should write to NSC to express the Council's concern and to establish what notification has been sent to residents both in and adjacent to the affected area.

Members discussed a mechanism for District Councillors to bring to the Council's attention items of urgency directly relating to Clevedon, that come to light after the agenda has been issued. Although details are laid down in Standing Orders 29 Liaising with Unitary Authority Councillors there is no specific agenda item. It was noted that after May 2015 not all district councillors for Clevedon may also be town councillors. Currently any councillor can raise an item to go on the agenda as per standing order 4(h) [Every motion and resolution shall relate to the Council's statutory functions, powers and lawful obligations or shall relate to an issue which specifically affects the Council's area or its residents]

*Proposed, Seconded and RESOLVED to restore standing orders.*

Proposed, seconded and **RESOLVED** by 17 votes to 0 that this Council authorises the following actions.

1. The Chairman to write to NSC to express the Town Council's concern at the extended closure of Highdale Road without a wide reaching traffic management plan and local resident's knowledge.
2. Request that the issue of Road Closures and traffic management in the town is investigated and discussed by a joint Transport & Highways and Planning Committee group.
3. That the Finance & General Policy Committee be asked to look at creating a standing item on the Council agenda to enable urgent items to be raised by the District Councillors.

### **14/501.3 TRANSPORT & HIGHWAYS 5<sup>TH</sup> NOVEMBER 2014**

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**.

Part 1 item – this had been discussed and ratified at the special council meeting on 19<sup>th</sup> November 2014.

The Committee Chairman invited questions or comments on Part 2 items.

14/470.2 Hill Road alternative proposals; It was confirmed that this would be discussed at a future committee meeting when all Councillors could have an input or provide detailed proposals to be circulated with the agenda.

14/476 – Highway concerns reference Aldi Supermarket. The Committee Clerk confirmed a response had been received and this would be discussed at the next Committee Meeting. Members felt that a meeting with Highways, Parking and Planning Officers in 2015 would be useful to understand the decisions made and the NSC policy & legal constraints under which the officers have to work.

### **14/501.4 FINANCE & GENERAL POLICY 12<sup>TH</sup> NOVEMBER 2014**

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED**; subject to the inclusion of Cllr West inclusion in the attendees.

Part 1

**FGP 14/60 THE DRAFT TERMS OF REFERENCE:** Proposed, seconded and **RECOMMENDED TO COUNCIL** that the Committee Terms of Reference, as circulated, are agreed. The Terms of Reference to take effect from the Annual Statutory Meeting in May 2015.

**AGREED**

The Committee Chairman invited questions or comments on Part 2 items; there were none. Clarification was given as to the 14/468.2 in that the Vice Chairman refers to the Vice Chairman of the Council.

#### **14/501.5 PLANNING 19<sup>TH</sup> NOVEMBER 2014**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Part 1

**P/14/885 MEMBERSHIP OF PLANNING COMMITTEE RESOLVED:** TO RECOMMEND TO COUNCIL that Cllr Judith West be co-opted onto the Planning Committee for the remainder of the Council year 2014/15.

**AGREED**

The Committee Chairman invited questions or comments on Part 2 items; there were none

#### **14/501.6 TOWN EVENTS & AMENITIES 26<sup>TH</sup> NOVEMBER 2014**

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, and **AGREED**.

Part 1

**TEA14/393.3 TO CONSIDER ELECTRICITY & METER USAGE IN PREVIOUS YEARS PROPOSED BY CLLR GELDART, SECONDED BY CLLR BLADES** Vote: 6 FOR 0 against TO RECOMMEND TO COUNCIL that as the lights were provided by Clevedon Pride for the people of the town the Town Council would write off any amount due for electricity for the previous years without prejudice.

**AGREED** 15 votes to 4

Members discussed at length the provision of Christmas lights in the town and in particular Queens' Square. Members were informed of the work by the Office and Councillors in respect of the lights over the last couple of months, much of which was done outside of contracted hours.

Proposed by Cllr Shopland, seconded by Cllr Morgan that the vote shall be a recorded name vote as per standing order 1(p).

For the motion: Councillors Blades, Bussey, Francis-Pester, Garner, Geldart, Giles-Townsend, Hatch, Hill, Knott, McNeill, Middleton, Pennycott, Watkins, West, Wring.

Against the motion: Councillors Little, Morgan, D. Shopland, A. Shopland.

The Committee Chairman invited questions on Part 2 items. There were none.

#### **14/501.7 ENVIRONMENT & PROPERTY 3<sup>RD</sup> DECEMBER 2014**

Minutes of the Planning Committee meeting were presented by the Committee Chairman and **AGREED**.

Part 1

**EP 14/392 RECEIVE REPORT ON HERBERT GARDENS AS PER COUNCIL REQUIREMENT CONCERNING DOGS**

Proposed by Cllr Pennycott, seconded by Cllr Hill and **RECOMMENDED TO COUNCIL** that any decision on dog control for Herbert Gardens be deferred for a further six month period. Committee Members to continue to monitor the number of dogs in the Gardens and whether they are on or off leads.

**AGREED**

The Committee Chairman invited questions or comments on Part 2 items; there were none

**14/501.8 ALLOTMENTS 23<sup>RD</sup> OCTOBER 2014**

Minutes of the Allotments Committee meeting were presented to the meeting by the Committee Chairman, and **AGREED**;

There being no part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none

**14/501.9 ALLOTMENTS 24<sup>TH</sup> NOVEMBER 2014**

Minutes of the Allotments Committee meeting were presented to the meeting by the Committee Chairman, and **AGREED**;

There being no part 1 item the Committee Chairman invited questions or comments on Part 2 items.

14/467 2015/2016 budget: The Committee Chairman was reminded that planning permission may be required for the fence.

14/473 Flower Show: The Committee Chairman confirmed this would be discussed at the next committee meeting.

**14/502 MINUTES OF SUB-COMMITTEES REPORTING DIRECT TO COUNCIL****14/502.1 PUBLIC TOILET WORKING GROUP 3RD NOVEMBER 2014**

Minutes of the Public Toilet Working Group were presented to the meeting, and **AGREED**. There being no part 1 item the working group Chairman invited questions or comments on Part 2 items.

14/18 Work to Station Road: The Sub Committee Chairman confirmed that when obtaining quotations the cost of buying out the Healthmatic contract, should the sub-committee not choose Healthmatic, would be taken into consideration.

Members were informed that the privacy wall at the Gent toilets on Pier Copse had a large crack and appeared to be deteriorating..

**14/502.2 COMMUNITY RESILIENCE 17TH NOVEMBER 2014**

Minutes of the Community Resilience sub-committee were presented to the meeting, and **AGREED**. There being no part 1 item the working group Chairman invited questions or comments on Part 2 items there were none

**14502.3COMMUNITY RESILIENCE 1ST DECEMBER 2014**

Minutes of the Community Resilience sub-committee were presented to the meeting, and **AGREED**. There being no part 1 item the working group Chairman invited questions or comments on Part 2 items.

14/10 Members were assured that although Ms Cornock had left the Community Resilience team, there was still a manager of the department who was recruiting a replacement for Ms Cornock.

14/11 it was explained that mandatory module training was required by all volunteers joining the Community Resilience teams and the sub-committee had taken the view that all members of the sub-committee in order to work with those teams need to take the requisite training.

Members were reminded that all draft minutes are on the web site in Members Area in order to keep members apprised of what is happening and to enable any typing errors or inaccuracies to be highlighted before the Council meeting and possibly amended before minutes are circulated with the Council agenda.

**14/503 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the accounts for payment, as per the attached lists except

Members were reminded that the lists are circulated in advance with the agenda and if any member has a specific question this can be raised with the Responsible Finance Officer in advance to ensure the information is available at the Council meeting for a response.

**14/504 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the retrospective accounts for payment, as per the attached list

**14/505 RECEIVE AMENDED COUNCIL & COMMITTEE DATES FOR 2015**

The Town Clerk explained the alterations that had to be made to the diary dates agreed by the Council in October; these were noted and approved.

It was explained that the two Wednesdays either side of the election would not be available for meetings as Councillors cease to be Councillors on the 6<sup>th</sup> and the new Council although elected will not have the committee structure in place until 18<sup>th</sup> May.

**14/506 RECEIVE DETAILS OF DOG BIN EMPTYING PRICES AND MAKE A DECISION.- REPORT ATTACHED**

Following a discussion it was Proposed, Seconded and **RESOLVED** to accept the Town Clerks report which was circulated with the agenda.

Proposed, seconded and **RESOLVED** to accept the Quotation from Bin-It for the emptying of dog bins from April 2015.

**14/507 RECEIVE NOTIFICATION OF POLLING DISTRICTS AND POLLING PLACES REVIEW.**

Members NOTED the review documents that had been circulated with the agenda. Members could make individual suggestions to the electoral team on suitable polling stations.

**14/491 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8**

No questions had been received by the Town Clerk

Meeting closed at 9.45pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....

Council 17th December 2014

05/03/2015