



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Chairman of Committee – Cllr D Shopland

Members: Councillors J. Cook, C. Francis-Pester, L. Little, J. Middleton.

10 June 2015

Dear Member

You are hereby summoned to attend the **Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 17th June 2015 at 7.30pm**

Signed Ms P. J. Heath MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

A G E N D A

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda
3. To elect a vice Chairman for 2015/2016
4. To receive the minutes of the Environment & Property Committee held on 18th February 2015 & 18th May 2015 during the ASM.
5. To receive detail of budget and expenditure for the Committee 2014/2015, Herbert Gardens
6. To receive update on repair wall in Herbert Gardens at the rear of no 19 Linden Road.
7. To receive and note minutes of the Friends of Herbert gardens dated 18th April 2015. Village Hall
8. To receive update on the Village Hall repairs Council House & Offices
9. To receive update on the high level windows repairs.
10. To receive and agreed quotations for tree and hedge work to the front of the property; To discuss whether to remove all of the privet hedge and replace with a different noise buffer for room 1.
11. To receive quotations to clear lettering above the main green door into room 1.
12. To receive and discuss the recommendation from the Internal auditor in respect of hire fees for the council House.
13. To make a decision on the cups and shields held in the Council Offices School House
14. To receive notification of repair work required on no. 42, to agreed quotations to replace bathroom window.
15. To receive update on the installation of a stairlift. Land under Lease
16. To appoint members to the Salthouse Field Tennis sub-committee.
17. To receive and note for action the safety inspection report & Risk Assessment from Wicksteed Play Inspector for the Skate & Wheel park

PTO

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under standing orders all mobile phones and communication devices must be turned off.

18. To receive Inspection Report from Fearless Ramps, the installation company; To receive quotation for work to the ramps in line with the inspection report.
19. To receive notification of Clevedon Woodcutters for Wildlife assistance to Transition Clevedon for the Millennium Community Orchard.
20. To receive notification of any urgent expenditure required on the property owned or managed by the Committee (Financial Regulation 3.4); to authorise such urgent work.
21. Chairman Items for information only
22. To determine Part I and Part II items

Agenda 10

Quotations for Tree Work and hedge cutting.

Request to

- 1) remove 3 sections of dead privet hedge adjacent to the road
- 2) cut the height of the remaining hedge by 450-650mm
- 3) to cut back the hypericum hedge alongside the path to no 42 under room 1 window.
- 4) pollard sycamore to previous pollard level
- 5) chip and remove all risings leave in a clean and tidy state.

Company A – Net £550.00 Includes removal of Small Holm Oak and Holly under the Notice Board.

Company B - £418.18

Company C - £385

Company A & B had attended the site. Company C had not attended the site.

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