

CLEVEDON TOWN COUNCIL

MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 26TH NOVEMBER 2014

PRESENT: Cllr C Francis-Pester – Committee Chairman in the Chair
Cllrs C Blades, J Geldart, B Hatch, L Knott, T Morgan, N Pennycott, A Shopland, G Watkins. Mrs P Heath – Town Clerk for part of the meeting, Mrs I Johnson – Deputy Town Clerk

IN ATTENDANCE: Cllrs R Garner – for part of the meeting, P McNeill, D Shopland
Mr G Withers, NSC Senior Green Spaces Officer - informal business
Mr J Norman and Mr J Simcox – informal business
Three members of Clevedon Pride – for part of the meeting.

7.30 pm INFORMAL BUSINESS

1. CLEVEDON TIDES FESTIVAL

Mr J Norman had provided a report prior to the meeting which had been circulated. The first Tides Festival had been successful - involving more local organisations and providing a broader cultural range of events. The Festival now needs to raise funding for the maintenance of the lake and further improvements following the current renovation project. MARLENS still want to retain the open character of the Festival however it would be necessary to charge for individual events.

Mr J Simcox reported that the music element of the Festival had a good reputation and had grown to include bands from further afield. It is hoped to expand the music sessions along the seafront however it may be necessary to charge for some of the sessions.

The Committee Chairman emphasised the continued support of the Town Council as MARLENS and the Clevedon Tides Festival moves forward.

2. NSC STREETS & OPEN SPACES UPDATE Mr Withers reported;
MARINE LAKE The tender documents were being finalised prior to contract release early January 2015. The PPQ exercise to scope suitable contractors had resulted in 8 companies submitting returns and these had been short listed to 5 companies all experienced in coastal defence work.

A press release about this work is currently being worked on and Members asked that the public be regularly updated on the work in this very high profile area. Mr Withers advised that there is a Communication Plan as part of the Contract. Members raised concern that the works would be completed on time for the Tides Festival. Mr Withers reported that although tight, the time schedule should be met, unless weather conditions delay the work. Mr Withers emphasised that the Structural Engineer's design for the sea wall could mean the wall would need no major maintenance for 50 years. There was some concern about the level of commitment and ongoing costs that would be the responsibility of the MARLENS Trustees on completion of the project. Mr Withers advised that NSC would have a fall back plan if required.

SEAFRONT RAILINGS The Community Payback workers had been asked to do some work on a rolling programme each year. Currently the Team has a busy work schedule.

WOODEN FENCE OVERLOOKING MARINE LAKE As this could be a public viewing area to look at the work being carried out on Marine Lake further work will need to be done to repair the fencing.

Mr Norman, Mr Simcox and Mr Withers left the meeting.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

7.48 pm FORMAL BUSINESS**TEA/14/391 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllr L Little.

TEA/14/392 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

Cllr Blades declared a personal interest in the Broadchurch walking tour item.

PART 1

The Committee agreed to consider agenda item 5 as the next item and not as stated on the agenda as representatives from Clevedon Pride were present.

TEA/14/393 CHRISTMAS LIGHTS 2014/15**393.1 UPDATE ON ACTIONS TO DATE**

Following a meeting that day with the Jones Lang Lasalle Maintenance Contractor, it had been agreed, subject to final permissions, to erect the Clevedon Pride icicle lights around the parapet from Boots to Morrisons in Queens Square. It was hoped this would take place on Friday or Sunday morning this week. NOTED.

393.2 CHRISTMAS TREE – CLEVEDON PIER

Due to the works currently being carried out on and around the Pier this year, the tree would be sited in the garden of the Heritage Centre. The Christmas Tree had been ordered. NOTED.

**393.3 TO CONSIDER ELECTRICITY & METER USAGE IN PREVIOUS YEARS
TEA/14/386**

With the agreement of the Committee the public participation session was continued to enable representatives from Clevedon Pride to answer questions from Councillors. They confirmed that Clevedon Pride had brought icicle lights which has been added to the previous year at a cost of £750. They also confirmed that other lights were rented each year. The Town Clerk reported that both the Chairman of Clevedon Pride and the Clevedon Pride Contractor had advised that the icicle lights were 6-7 years old.

Some Councillors were dismayed that social media had been used by Clevedon Pride to make what may be considered inaccurate statements about the Christmas lights provision this year.

To refresh the memories of both Councillors and representatives of Clevedon Pride the Town Clerk read out the notes of the meeting held on 21st August 2014 between Clevedon Town Council and Clevedon Pride to discuss the Electricity and Meter Charges, the provision of Christmas lights in 2014/15 and beyond and the 2014/15 switch on of Christmas Lights.

The Committee Chairman reminded all present that the resolution from that meeting to write off any amounts due for the previous years without prejudice had been presented to the last TEA Committee meeting but deferred to this meeting pending a more detailed report of electricity readings and invoices. The report had been circulated to all Councillors. Clevedon Pride had paid £100 toward the 2013/14 electricity bill and handed over to the Town Council the lights owned by the organisation. The Town Council had paid all outstanding electricity invoices.

393.3TO CONSIDER ELECTRICITY & METER USAGE IN PREVIOUS YEARS
TEA/14/386 continued...

PROPOSED BY CLLR GELDART, SECONDED BY CLLR BLADES Vote: 6 FOR 0 against TO RECOMMEND TO COUNCIL that as the lights were provided by Clevedon Pride for the people of the town the Town Council would write off any amount due for electricity for the previous years without prejudice.

The representatives of Clevedon Pride and the Town Clerk left the meeting.

TEA/14/394 MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE HELD ON 1st OCTOBER 2014

The minutes of the above meeting were approved and signed.

TEA/14/395 ITEMS ARISING FROM INFORMAL BUSINESS ABOVE

There were no items for further discussion.

TEA/14/396 PROPOSED BROADCHURCH WALKING TOUR

Cllr Geldart reported that the original suggestions made by the Clevedon resident had been forwarded to NSC Tourism Development Officer who is pursuing this with NSC. It was noted that no residential properties used in the filming would be included in the tour. Originally it had been hoped to develop an app for the walking tour. Cllr Geldart had approached local schools and colleges with no success. NSC had now provided a quote for a hard copy map from the NSC Graphics Team and asked that Clevedon Town Council make a contribution toward 10,000 maps;

Artwork approx £500; Printing approx. £460.

In view of the criticism about lack of publicity following the showing of the last series of Broadchurch and the fact that the series had been nationally well received. VOTE 6 FOR 0 AGAINST

RESOLVED:

1. To allocate £500 if possible from the 2014/15 TEA budget towards the maps.
2. To ask NSC to ensure that this is a Broadchurch Walking Tour not a Clevedon Film Trail.

Action: Deputy Town Clerk

The Committee agreed to consider the report from N Somerest Safety & Coastal Advisory Group as the next item and not as stated on the agenda as Cllr Garner could not stay until the end of the meeting.

TEA/14/397 REPORT FROM TOWN COUNCIL REPRESENTATIVE ON NORTH SOMERSET SAFETY & COASTAL ADVISORY GROUP

Cllr Garner reported on the meeting on 13th October 2014. He pointed out there were rarely items referred to this Committee concerning the Clevedon seafront and generally items were not submitted for the agenda but brought up at the meeting. The NSC Officers had asked that instead of Committee meetings items should be dealt with via an email forum. The Advisory Group was not in favour of this suggestion. The next meeting is scheduled for 20th April 2015. Cllr Garner would be pleased to forward any comments or questions from Clevedon Town Council on water safety for consideration at that meeting. **Action: All Clevedon Councillors**

Cllr R Garner left the meeting.

TEA/14/398 SALTHOUSE FIELDS TENNIS COURTS SUB-COMMITTEE TEA/14/383

Cllr Watkins presented the minutes of the Sub-Committee which had been circulated. He informed the Committee that NSC had now installed release mechanisms for the posts at no cost to the Town Council.

398.1 CHARGING POLICY FOR TENNIS COURTS VOTE: 7 FOR 0 AGAINST
RESOLVED: That the courts remain open with free entry up to the end of October 2015 when this would be reviewed. The tennis courts to be locked only when required for safety reasons.

398.2 BUDGET FOR TENNIS COURTS 2015/16 VOTE: UNANIMOUS FOR
RESOLVED: To include in the TEA Budget the sum of £1,000 for tennis courts maintenance in 2015/16 (this is the same amount as 2014/15).

TEA/14/399 BUNTING & MURALS SUB-COMMITTEE TEA/14/384

399.1 TO CONSIDER INSTALLATION OF CLEVEDON PHOTOGRAPHS IN SHOP WINDOWS ON QUEENS SQUARE AND COST IMPLICATIONS

Cllr Geldart had obtained permission from Morrisons to place enlarged photographs of old Clevedon on the windows facing Queens Square. The Committee had obtained a verbal quote from a local printer for 2.5 x 1.00 m vandal proof images - £60 each print. It was hoped that once the use of images on empty premises had been established local agents may wish to contribute to the scheme.

RESOLVED: To allocate £500 in the 2015/16 TEA Committee budget.

399.2 PROPOSAL FOR PHOTO EXHIBITION OF CLEVEDON IN THE PAST

Cllr Geldart and other Councillors reported that there is currently a great interest in posting photographs of old Clevedon on social media. A suggestion had been made for a Clevedon photo exhibition. Cllr Geldart asked whether Clevedon Town Council could help to facilitate an exhibition. Members suggested that the exhibition could also form part of the Flower Show and Tides Festival. . The rights to show the photographs would need to be investigated. A proposal for £750 towards this project was lost.

RESOLVED: To allocate £1,000 in the 2015/16 TEA Committee. Cllr Geldart to provide costings.

Action: Cllr J Geldart

TEA/14/400 TO RECEIVE UPDATE ON THE COMMITTEE BUDGET FOR 2014/15

The information was NOTED.

TEA/14/401 COMMITTEE BUDGET 2015/16

401.1 THEATRE ORCHARD – REQUEST FOR FUNDING

It was reported that the project comprises a month long programme of professional, community and participatory performing arts activity in an empty retail unit plus some spaces at Curzon Cinema and Arts. The programme will combine theatre, music, dance, film and street art aiming to involve a wide cross section of the community. There will also be workshops with schools. Theatre Orchard has applied for money to use the project as a test bed for a longer term offer in Clevedon. NSC has confirmed a grant of **£5000** and the Town Council is asked to match this sum. Members reported that Theatre Orchard has been very successful at the Edinburgh Festival and shows at the Tobacco Factory. It was generally felt that this would benefit Clevedon and bring trade and tourism to the Town Centre. The group would also stage events at the Community Centre. VOTE: 4 FOR 3 AGAINST

RESOLVED: To include a grant of £5,000 in the 2015/15 Committee Budget.

401.2**RESOLVED:** TO RECOMMEND to the Finance & General Policy Committee the following Budget for the Town Events & Amenities Committee for 2015/2016;

£

Christmas Lights

- **Hill Road**
Erection, dismantling, maintenance during switch on, testing and storage of 10 Band of Star motifs to street Lighting columns as per three year contract. 1,500.00
 - **Triangle Area**
Erection, dismantling, maintenance during switch on, testing and storage of festoon lighting on catenary wires and icicle lights for Clock Tower as per three year contract 4,000.00
 - Addition to the Triangle Area three year contract – extension along Kenn Road 340.00
Addition to Triangle Area three year contract – extension Along Old Church Road 2,200.00
 - **Pier Christmas Tree** 100.00
 - **Replacement lights** Queens Square and/or Stations Rd 5,000.00
 - **Electricity** 300.00
- £13,440.00**

Dog Bins

Emptying see agenda item NSC suggesting £6 per empty 1 empty per week £7,800 one empty winter, 2 summer £11,700 7,800.00

Planting To plant flower beds agreed by the Town Council 13,000.00

MUGA To be included in the Environment & Property Budget

Salthouse Fields Tennis Courts see TEA/14/398.2 above 1,000.00

Bunting and Murals Sub-Committee see TEA/14/399 above 1,500.00

Request from Theatre Orchard see TEA/14/401.1 above 5,000.00

Broadchurch Walking Tour see TEA/14/396 above 500.00

This is a contingency sum in case there are insufficient Funds to fund this item from the TEA 2014/15 budget

Total £42,240.00

TEA/14/402 QUEENS SQUARE TREE

Following reports of anti-social behaviour in the area around the tree, Cllr Pennycott had asked NSC to thin out and prune the bushes. He suggested to the Committee that the bushes be removed and the area grassed.

RESOLVED: To request NSC keep the bushes low to improve visibility.

Action: Cllr N Pennycott

TEA/14/403 REPORTS FROM TOWN COUNCIL REPS ON OUTSIDE BODIES:

Community Association Cllr C Francis-Pester reported that boiler repairs were now complete and there were plans to start on repairs to the exterior of the building and works to the trees/hedges. Better signage is also planned.

Clevedon Civic Society Cllr C Wring – The Clevedonian magazine and minutes of the Executive meeting held on 18th November 2014 were available.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

TEA/14/403 REPORTS FROM TOWN COUNCIL REPS ON OUTSIDE BODIES;

Continued...

Strode Leisure Centre User Group Cllrs C Blades reported on problems with drainage and flooding in the Changing Rooms following the re-fit. These are being addressed next week. It was noted that NSC carry out an appraisal of the boiler and structure of the building every year.

RESOLVED: To ask NSC for a copy of the report. **Action: Deputy Town Clerk**
Clevedon Pier Trust Cllrs C Hall, L Knott – No report as the meetings are now on Wednesdays.

Clevedon Sailing Club Ctte Cllr L Knott reported that the new balcony is appreciated by CSC members.

Clevedon Twinning Association Cllr G Watkins reported on a recent AGM; Membership had reduced from the previous year. A number of social events are being planned. To celebrate the 35th anniversary of twinning with Ettlingen a number of dignitaries are being invited to the Tides Festival next year and the Town Council may be asked to provide a reception.

N Som CAB Cllr B Hatch will be attending the AGM on 5th December 2014.

Police & Communities Together Cllr P McNeill – The minutes of the meeting held on 4th November 2014 and the Speedwatch update were available.

Gwilliam & Woodward Trust Cllr A Shopland reported on the meeting on 24th October 2014. Four grants had been awarded. The Trust is seeking more funds and may apply for a grant from the Town Council.

Clevedon Pride It was reported that the organisation no longer wish to have a Town Council representative on this Committee. NOTED with regret.

Clevedon Tides Festival - See Informal Business above.

Clevedon Commissioning Network Cllr Geldart had been included an article in CTC Newsletter.

MARLENS Charity Board of Trustees It was confirmed that the ongoing management of Marine Lake had been addressed before the HLF bid with safeguards included.

TEA/14/404 CCTV CLEVEDON LOG BOOK AUGUST AND SEPTEMBER 2014 - Noted**TEA/14/405 NSC CCTV/CONTROL ROOM WORKING GROUP MEETING**

It was noted that the only representative at the meeting on 6th November 2014 had been Cllr Blades who is a Member of NSC Panel. NSC had sent a recap of the meeting and offered to meet with CTC representatives to discuss the proposals. Vote 4 FOR 1 AGAINST; **RESOLVED:** To request a meeting with Officers at Castlewood.

Action: Deputy Town Clerk

TEA/14/406 CENTENARY FIELDS PROGRAMME

RESOLVED: To defer consideration to the next meeting of the Committee. Possible playing fields in Clevedon to be considered for nomination as a green memorial space to be dedicated to the memory of those who gave their lives in WWI to include Brookfield Walk and Penny Fields.

Action: Deputy Town Clerk

TEA/14/407 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were no items.

TEA/14/408 TO DETERMINE PART I AND PART II ITEMS

Electricity & meter usage in previous years.

The meeting finished at 9.40 pm

APPROVED AS A TRUE RECORD

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

CHAIRMAN:.....

DATE:.....