

CLEVEDON TOWN COUNCIL
MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE MEETING HELD IN
THE COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 17TH AUGUST 2011

PRESENT: Cllr C Francis-Pester – Committee Chairman in the Chair
 Cllrs J Geldart, L Knott, L Little, P McNeill, N Pennycott, A Shopland, A Withers
 Mrs I Johnson – Deputy Town Clerk

IN ATTENDANCE: Cllrs C Blades
 Mr G Withers NSC Senior Officer Green Spaces (Parks & Open
 Spaces, Local Nature Reserves – Informal Business items 1 & 2 only
 Mrs G Hayward – Informal Business item 1 only

7.30 PM INFORMAL BUSINESS

1. PLANTED FLOWER BEDS

Mrs Hayward highlighted the following;

- Little or no maintenance of the flower beds between May and July following planting.
- Alexandra Gardens flower bed in Hill Road still has dead tulips and nothing planted.
- If the lack of maintenance is due to financial restraints why was this not anticipated earlier.
- Request for a revision of the planting scheme so that the flower beds do not require high maintenance.
- Concern the contract is not being monitored and the Council is not obtaining best value for money.
- When maintenance did commence it took longer due to the size of the weeds etc.

Mr Withers, NSC, agreed that there had been a poor performance by the Contractor and the Contractor had now drafted in additional labour to carry out the necessary maintenance.

Mr Flannagan from NSC had addressed the Finance & General Policy Committee about a new contract and members of that committee had been provided with plans of all the flowerbeds, their contents and maintenance to enable them to view the areas prior to the next meeting. The new contract to commence in April 2012 did not include the planting and maintenance of flowerbed areas. Either all current flower beds would be filled in, grassed over, or permanent planted. There would be an option for town and parish councils to take over the planting and maintenance of the flowerbeds at their expense. Cllr Knott and Mr Withers would be reviewing the town's flowerbeds in the next two weeks. Mr Withers was working with a Landscape Architect with a view to investigating sustainable planting that would require less maintenance. These proposals would be shared with the Town Council. A request was made that a local contractor be employed. Mr Withers indicated that although the management changed the operatives were taken on by the new contractor due to the size of the contract. The need to monitor the current contract was emphasised.

A request was made that the sponsorship of roundabouts etc be spent on the planting on the roundabout rather than for wider environmental improvement schemes.

2. STREETS AND OPEN SPACES UPDATE

POETS WALK SEATS – Now included in programme. Town Council to be notified of timescale for this work.

ALEXANDRA GARDENS 1) Access from Hill Road – Bollard has now been installed.

2) Maintenance of area under trees – Jason Cox, NSC is looking at proposals to reduce the tree canopy in this area. The possibility of sowing shade tolerant grass was put forward. The Chairman queried whether the NSC tree maintenance contract had been adhered to in this area in the past.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

2. STREETS AND OPEN SPACES UPDATE continued...

PIER COPSE TOILETS – Request from Clevedon Pier that a sign to the Ladies Toilets be erected at the bottom of the slope up to the toilets. Many people enquire at the Pier for toilets.

SOUTHERN WAY CORNER OF MILLCROSS – Rough area of grass to be maintained.

7.54 PM FORMAL BUSINESS**TEA/11/64 APOLOGIES**

Apologies from absence were received and accepted from Cllr M Hime on holiday.

TEA/11/65 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest.

TEA/11/66 MINUTES

The minutes of the meeting held on 22 June 2011 were approved and signed by the Chairman.

PART 2**TEA/11/67 UPDATE ON CURRENT COMMITTEE BUDGET**

Members received details of the Town Events & Amenities Committee budget for 2011/12 as at 31st July 2011. It was confirmed that the sum in budget for Christmas lights included £3,284.29 brought forward from the 2010/11 budget and earmarked for additional works/maintenance (TEA/11/26).

TEA/11/68 QUEENS SQUARE ENHANCEMENT BUDGET – AUTUMN PLANTING

The use of collected sponsorship money for tubs given to Clevedon Pride was queried. It was confirmed that this small amount of money is used to replace dead plants but the planting, watering and compost is paid for from the Committee's Queens Square enhancement budget.

RESOLVED: Up to £300 to be allocated for autumn/winter planting in the 27 tubs and containers in Queens Square, Old Church Road and adjacent to the Clock Tower.

TEA/11/69 TO CONSIDER ITEMS ARISING FROM INFORMAL BUSINESS ABOVE**69.1 MAINTENANCE OF FLOWER BEDS TEA/11/57.2**

The possibility of using a local contractor was raised.

RESOLVED: 1. Mrs Hayward to be invited to join Mr Withers and Cllr Knott when they review the Town flower beds and reassess planting for the new NSC contract.

2. The future maintenance of flower beds is now being discussed by the Finance & General Policy Committee and this should be cross referenced with the Town Events & Amenities Committee. **Action: Deputy Town Clerk**

69.2 NSC UPDATE (See Informal Business above) No further discussion.

TEA/11/70 MUGA – MULTI-USE GAMES AREA TEA/11/53

The deadline for tenders is Friday 19 August 2011.

RESOLVED: To appoint Cllr Blades, Cllr Geldart, Cllr Pennycott and Cllr Withers to a Working Group to look at the tenders and submit a recommendation to the next Council meeting on 7 September 2011 for consideration.

Action: Town Clerk to arrange meeting

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

TEA/11/71 CLEAN NEIGHBOURHOODS AND ENVIRONMENT ACT 2005 – CHANGES TO DOG CONTROL LEGISLATION TEA/11/39

The list of requests for new orders and amendments to existing orders in North Somerset was received. It included the Town Council's request for an all year 'Dogs on leads' order for Clevedon Promenade. Public consultation would follow.

- RESOLVED:**1.To request that the exclusion of dogs from the Coleridge Vale Playing Fields be added to the list.
2.To ask that old signs citing byelaws that are not now enforceable are removed from Clevedon seafront. **Action: Deputy Town Clerk**

TEA/11/72 UPDATES ON ACTION ITEMS NOT ELSEWHERE ON AGENDA

There were no items.

TEA/11/73 CLEVEDON TOWN COUNCIL DOG BINS

73.1 INSPECTION OF DOG BINS TEA/11/58.2

The Vice-Chairman had inspected all 21 of the Town Council owned dog bins. All except one were in good condition. There had been a request for a dog bin on the Zig Zag.

- RESOLVED:**1.To arrange for the repair of the broken bin.
2.To investigate whether there are dog bins in the vicinity of the Zig Zag.

73.2 BIN EMPTYING CONTRACT

A Councillor observed that some dog bins required additional emptying.

- RESOLVED:**To carry out a further review of the dog bin emptying arrangements and consider whether these should be changed to come in line the NSC dog bin emptying contract. **Action: Deputy Town Clerk**

TEA/11/74 CLEVEDON COMMUNITY CENTRE TEA/11/59

The Committee Chairman reported that Mr Harvey Purnell, NSC Property, had met with Carole Hockaday and prepared a schedule of emergency work – leaking roof and subsequent damp ceiling in the main hall and necessary improvements to the toilets, entrance vestibule and kitchen flooring to encourage bookings. The report had been submitted to Mr M O'Neill and a quotation from the NSC contractor is being sought. NOTED.

TEA/11/75 2012 QUEEN'S DIAMOND JUBILEE 2ND – 5TH JUNE 2012

Information had been received that week from the Lord Lieutenant of Somerset;
Bank holiday on Monday 4th & Tuesday 5th June (replacing bank holiday late May)
Sunday 3rd June – Big Jubilee Lunch eg street party, lunch/picnic with friends/neighbours. Thames Diamond Pageant – flotilla of boats
Monday 4th June - BBC Concert at Buckingham Palace. The Queen's Diamond Jubilee Beacons – country-wide network of beacons lit by communities.
Tuesday 5th June – Thanksgiving Service at St Paul's Cathedral.
Jubilee Woods – The Woodland Trust is encouraging the planting of trees.
The Queen Elizabeth II Fields Challenge – Opportunity to protect or create playing fields throughout the country.

Members felt perhaps some permanent commemoration of the event could be appropriate.

- RESOLVED:**1. To include an item in the Town Council newsletter asking for suggestions.
2. All Councillors encouraged to make suggestions.
3. To place an item on the next TEA Committee agenda.

TEA/11/76 REPORTS - TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

- 76.1 CLEVEDON COMMUNITY ASSOCIATION Cllr Geldart see TEA/11/72 above.
- 76.2 CURZON CINEMA – Cllr J Geldart, Cllr T Morgan unable to attend. Celebrations to mark the centenary of the cinema being planned for 2012.
- 76.3 STRODE CENTRE USER COMMITTEE Cllr C Blades, Cllr J Norton-Sealey No Meeting. Still concerns about the cleanliness of the wet changing rooms.
- 76.4 N SOM SAFETY & COASTAL ADVISORY GROUP Cllr T Morgan No meeting.
- 76.5 CLEVEDON CIVIC SOCIETY Cllr C Wring No report.
- 76.6 CLEVEDON PIER TRUST Cllr C Hall, Cllr L Knott. A professional fund raiser in now in place to help raise the substantial sum needed to fund the improvements to the Pier. The visitor numbers are higher than last year but not for late night opening.
- 76.7 CLEVEDON SAILING CLUB Cllr L Knott The number of qualified instructors has increased. Planning application to be submitted for a balcony and boat store.
- 76.8 CLEVEDON TWINNING ASSOCIATION Cllr C Hall No report.
- 76.9 N SOM CAB Cllr R Garner No meeting.
- 76.10 POLICE & COMMUNITIES TOGETHER Cllr P McNeill Litter pick successful despite the rain.
- 76.11 GWILLIAM AND WOODWARD TRUST Cllr L Little. No meeting but emailed correspondence concerning seven applications for grants towards a trip arranged through the YMCA to Turkey. £525 awarded to the leader of the trip. Next meeting in November.
- 76.12 CLEVEDON HOSPITAL Cllr R Garner No meeting.

RESOLVED: Cllr P McNeill be nominated as the second representative of Clevedon Town Council on the Clevedon Hospital Trust. **Action: Deputy Town Clerk**

- 76.13 CLEVEDON PRIDE Cllr A Withers provided a four page report detailing the aims and objectives of the organisation and other observations made by Clevedon Pride; 1) Maintenance issues concerning the area managed by DTZ were highlighted, the Committee Chairman to provide contact details. 2) Query costings for the Station Road barrier - these had been investigated in detail by CTC with NSC. 3) Reference to the recent survey - the Committee Chairman indicated that there had been a good response to the Town Council Traders Survey to date. 4) The need to co-ordinate the provision of Christmas lights between Clevedon Pride and the Town Council. 5) Clevedon Pride is registering as a community company limited by guarantee to give greater access to grants and public liability insurance.

TEA/11/77 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were none.

TEA/11/78 TO DETERMINE PART I AND PART II ITEMS

There were none.

The meeting finished at 9.20 pm APPROVED AS A TRUE RECORD

CHAIRMAN:.....DATE:.....