

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE TRANSPORT & HIGHWAYS COMMITTEE MEETING IN THE**  
**COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 7<sup>th</sup> NOVEMBER 2018**

**PRESENT:** Cllr G. Watkins – Committee Chairman  
 Cllrs N. Barton, J. Geldart, A. Giles-Townsend, S. Hale, G. Hill.  
**In Attendance** Cllr C. Blades, S. Moores, J. West.  
 Ms Paula Heath Town Clerk

**TH 18/916 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs J. Norton-Sealey & C. Starr

**TH 18/917 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

There were no declarations of interest for items on the agenda except Cllr G. Hill who declared a pecuniary interest in Nailsea and District Community Transport Trust as a trustee.

**TH 18/918 MINUTES**

The minutes of the Transport & Highways Committee held on 12<sup>th</sup> September 2018 and ratified by Council on 17<sup>th</sup> October 2018 were approved and signed by the Chairman as a true record.

*With the committee's agreement the Chairman moved agenda item 9 to be heard next*

**TH 18/919 RECEIVE NOTIFICATION OF FUTURE PARKING REVIEW BY NSC, AND DISCUSS AREAS OF CONCERN; DEFERRED FROM 12<sup>TH</sup> SEPTEMBER**

Cllr Blades explained that NSC were conducting a district wide review of parking and traffic flow. They will be contacting each Council to ask for 3 – 5 major points of concern in their parishes or suggestions on what could be done to improve traffic flow. Pending receipt of the letter the Committee discussed areas of concern.

Parking

A constant area of concern across the Town. Although CPE had started to alleviate problems in some area, the lack of enforcement in recent weeks had seen many of the problems return. Members queried how many hours the CPE officers were in Clevedon. Members noted that any parking solution would need to take into consideration any displacement it may cause.

Car Parks

There is a need to promote the use of the carparks instead of on-street parking. It would be nice for all the Car Parks to be free, but in this budget strapped age a more sensible parking charge structure could be applied with an hourly increase rather than the 1 hour then 4 hours charge. Members noted that the Salthouse and Little Harp Pubs both charge for parking which is refundable against food and drink purchased in the establishment; this is to discourage non-patrons parking.

Public Transport

Increase in number of buses and a more coordinated bus routes and timetables could remove some of the vehicles off the road especially if the fares were reduced to make it financially viable for passengers.

It was agreed that any further points are to be forwarded to the Town Clerk to be discussed at the next meeting or Council dependant on the receipt of the letter and deadline for return.

**TH 18/920 RECEIVE THE COMMITTEE BUDGETS/ACTUALS FOR 2018/2019**

Copy of the budget over actuals for the financial year 2018/2019 had been circulated with the agenda; members noted the figures.

**TH 18/921 BEGIN AND AGREE BUDGET RECOMMENDATIONS FOR 2019/2020**

An initial draft budget had been circulated with the agenda.

Bus shelter clean and maintenance

Proposed, seconded and **AGREED** at £5500

Nailsea & District Community Transport

Proposed, seconded and **AGREED** at £8000;

School Crossing Patrol

Following discussion on the funding of the service it was proposed, seconded and **AGREED** at £4000 [see 18/927]

Other Projects/contingencies

It was explained that any budgets need to be against a specific project. Members noted that there were no projects that had been brought to the committee's notice. Following discussions concerning the bus shelters and the Crossing Patrol it was proposed, seconded and **AGREED** to put in a budget of £7000 for PPE.

The draft budget would be refined at the January T& H meeting.

**TH 18/922 DECIDE IF THE COUNCIL WISH TO MAKE USE OF THE PORTABLE VAS AND IF YES AGREE WHO WILL INSTALL AND MONITOR THE SYSTEM. DEFERRED FROM 12<sup>TH</sup> SEPTEMBER**

Cllr Giles-Townsend agreed to operate the VAS equipment. Following a discussion, it was agreed to put it on the Kenn Road by Rivermead and on Southern Way.

A vote of thanks was recorded for Cllr Giles Townsend for all his hard work in respect of the VAS machine.

**TH 18/923 RECEIVE DETAILS OF DISCUSSIONS CONCERNING PEDESTRIAN AND TRAFFIC ISSUES AT THE JUNCTION OF ELTON ROAD, OLD CHURCH ROAD AND PIZEY AVENUE.**

A report from the town Clerk following discussion with NSC was circulated with the agenda and NOTED. No further action.

**TH 18/924 RECEIVE CONCERNS RAISED IN RESPECT OF THE ALBERT ROAD AND VICTORIA ROAD JUNCTION.**

Members NOTED the comments made by a member of the public in respect of the Albert Road/ Victoria Road Junction. Unfortunately, members could not see a pedestrian crossing being authorised across Victoria Road by the junction as one side of Victoria Road at that point has no pavement. Members noted that there were no Double Yellow Lines in Albert Road at the junction, these they felt would improve the visibility if cars could not park on or near the junction; it was agreed to write to NSC and ask that this be investigated.

**TH 18/925 RECEIVE UPDATE ON BUS SHELTER ADVERTISING.**

Members were informed that NSC had paid £300 for the Moor Lane bus shelter advertising, this covers the 3 years 2015/16, 2016/17, 2017/18. No details are available in respect of 2018/19. NSC are looking at a new deal re-advertising from April 2020.

**TH 18/926 RECEIVE NOTIFICATION OF ICO LETTER AND RESPONSE**

Members were informed of the ICO letter received in respect of the complaint by Mr Bisacre on behalf of the Long Avenue Anti Yellow Line Committee. As the Freedom of Information Officer, the Town Clerk has responded. A copy of the response having been confirmed by the Chairman of Council and the Chairman and Vice Chairman of the Committee.

**TH 18/927 RECEIVE UPDATE ON SCHOOL CROSSING PATROL OLD STREET – CLLR WATKINS**

It had been noted under the budget discussions that there had been no financial support from the Clevedon Learning Trust despite the need of School Children attending both Clevedon School and St Nicholas Chantry School. In response to a question it was explained that there was a zebra crossing on the other side of the Medical Centre entrance, but that route was not the most direct, nor did it allow for children using the sweet shop. The need for a crossing patrol was highlighted when the operative was knocked down by a hit & run bike. The Members discussed the fact that the service was reliant on one operative with no back up during holidays and sickness. Members believed that for the safety of the children the service needs to continue. At the suggestion of the committee the Town Clerk was asked to investigate putting the Town Councils logo and “service provided by Clevedon Town Council” on the High Viz Jacket worn by the operative.

**TH 18/928 RECEIVE, IF ANY, UPDATE ON ADOPTED SECTION OF OLD PARK ROAD**

The Chairman of the Committee understood that the resurfacing was still in the 2019/2020 budget, but its implementation will depend on other budget pressures.

**TH 18/929 BUS SHELTER MAINTENANCE CONTRACT - MONTHLY MAINTENANCE REPORT.**

The maintenance report was available at the meeting; there was no issue to report. In response to a question it was explained that the request for 21 benches at bus stops without seats had to be dropped due to the lack of finance. NSC now required complete CAD drawings for each individual site, a full risk assessment for each individual site, and if agreed the benches had to be installed by an approved contractor. This would take the cost of each bin well above the £200 previously charged for the benches. Following a discussion, it was **AGREED** to write to First Bus to request benches to be installed; the Town Clerk informed Members that first Bus had not responded to any previous requests.

**FGP 18/930 CHAIRMAN ITEMS FOR INFORMATION.**

There were no Chairman’s items for information

**FGP 18/931 DETERMINE PART 1 ITEMS**

There were no Part 1 items

The meeting finished at 8.38pm

SIGNED:..... DATE: .....