



## **CLEVEDON TOWN COUNCIL**

44 Old Street, Clevedon, BS21 6BU

### Members:

Chairman – Cllr J. Geldart

Councillors, N. Barton, C. Francis-Pester, G. Hill, L. Little, J. Middleton, D Shopland

17 July 2018

Dear Member

You are hereby summoned to attend the **Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 25<sup>th</sup> July 2018 at 7.30pm**

Signed Ms PJ Heath, PSLCC  
Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

### **A G E N D A**

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda
3. To receive the minutes of the Property Committee held on 6<sup>th</sup> June 2018
4. To receive detail of budget and expenditure for the Committee 2018/19
5. To receive quotes for wood work to 42 Old Street and agree order – attached
6. To receive quotes for possible replacement of instant hot water boiler at Council Offices – attached
7. To agree to a budget of up to £25.00 for the purchase of shrubs/plants for the Council Offices garden
8. To receive gas boiler service and discuss comments regarding replacement of boiler at the Council House
9. To receive update regarding the PAT Testing of all Council electrical equipment
10. To receive update regarding the triangle entry sign posts planning application and associated cost
11. To receive update of electricity contract following end of current plan on 31<sup>st</sup> July 2018
12. Skatepark – to receive report from the Councils representatives on the Steering & Funding Groups
13. To receive quote for works to Herbert Gardens trees and agree order – attached
14. Chairman Items for information only
15. To determine Part I and Part II items

Next Property meeting 19<sup>th</sup> September 2018

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under standing orders all mobile phones and communication devices must be turned off.

### **Agenda Item 5 – Quotes for wood work to 42 Old Street – photos attached.**

Company A – To refit the old fascia above the low-level gable end window. To supply and fit a new fascia on the side of the CAT slide roof, new fascia will be painted black. £175.00 plus VAT.

Company B – To follow

Company C – Contacted a further 5 carpentry companies who have all declared they are fully booked and are not taking on any further works.

### **Agenda Item 6 – Quotes for possible replacement of instant hot water boiler at Council Offices**

Company A – For the purchase of a 5ltr instant hot water boiler - £499 plus VAT  
£75.00 x 2, so £150.00 a year for all servicing of machine, double filter change, one for taste, one for scale.  
£60.00 call out fee or part or breakdown  
To install the machine including the hard wiring - £150.00. (The old machine would not be removed by the company if it is not their machine).

Company B – For the purchase of a 5ltr instant hot water boiler - £575.00 plus VAT  
£455.36 maintenance package inclusive of filter changes and sanitisations every 12 months, all maintenance including repairs and parts.  
To install the machine but does **NOT** including the hard wiring - £50.00.  
24-month manufacturer warranty.

Company C – For the purchase of a 2.5ltr instant hot water boiler - £569.00 plus VAT  
£289.00 plus VAT for a Silver Boiling Service Contract (2x scheduled visits per year).  
To deinstall and install new machine - £249.00 plus VAT.

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