

CLEVEDON TOWN COUNCIL**Minutes of the 462nd meeting of COUNCIL held in The Council offices, 44 Old Street, Clevedon at 7.30pm on Wednesday 22nd November 2017**

PRESENT: Chairman – Cllr L. Little
 Councillors B. Cherokoff, C. Francis-Pester, J. Geldart, A. Giles-Townsend, S. Hale, B. Hatch, G. Hill, J. Middleton, K. O'Brien, A. Shopland, D. Shopland, C. Starr, G. Watkins, J. West.
 Town Clerk - Ms P Heath; Deputy Town Clerk, Mrs I. Johnson
 Members of the Public 10, Press 1

7.30pm INFORMAL BUSINESS

Prayers: Voluntary Prayers were said by Rev. T. Cranshaw.

PUBLIC PARTICIPATION

Mr Peter Templeton, Chairman of the Neighbourhood Plan Steering Group. Spoke to members on the report that had been circulated with the agenda and would be considered by the Council later in the meeting. He highlighted the areas the Neighbourhood Plan were concentrating on and which would be included in the draft plan that would be going out for the wider consultation at the start of the year, before going out for referendum. He went through the recommendations being proposed by the Steering Group to the Council. Members had the opportunity to question Mr Templeton on the report and his presentation. Members thanked Mr Templeton for his hard and dedicated work leading the steering group and driving the programme on consultation forward. Members noted that Mr Templeton was proposing to stand down as Chairman in January as he feels that the final stages should be led by a town councillor. The importance of the Neighbourhood plan in the wider planning strategy was reiterated, particularly in relation to CIL planning and funding.

Several Clevedon Residents expressed concern about the use of land at Brookfield Walk, adjacent to Hither Green for allotments explaining that the area is well used by dog walkers and children. A petition was handed to the Council signed by 209 residents. In a response it was explained that Clevedon is running out of burial land and if no suitable land is found to enable a land swap then within a few years residents would no longer be able to be buried in Clevedon. Members appreciated the concerns expressed by the residents but explained that the Council had to carry out the soil tests as part of the due diligence.

Cllr Hill expressed the Council's appreciation at the Chairman leaving her sick bed to attend the Town Council service at the memorial stone in Queen Square on Remembrance Sunday. There was a short discussion on the role of Councillors as unpaid volunteers in Council's civic events.

FORMAL BUSINESS**17/850 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors N. Barton (work commitment), C. Blades (family commitments), L. Fone (illness), C. Hall (illness), T. Morgan (family commitment), J. Norton Sealey (illness) **RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

17/851 DECLARATIONS OF INTEREST

There no declaration of interest for items on the agenda

17/852 RECEIVE AND RATIFY THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 27th September 2017 were approved as a correct record and signed by the Chairman.

17/853 RECEIVE MOTION FROM CLLR D. SHOPLAND

“That Ward District Councillors, be invited to all Council/Committee site visits or inspections when they are held in their ward”

Cllr Shopland explained that this related to District Councillors who are not on the Town Council. District Councillors who are Town Councillors have a right to attend as a Town Councillor

Motion **RESOLVED by 15 votes to 0**

17/854 RECEIVE THE CHAIRMAN’S COMMUNICATIONS– FOR INFORMATION ONLY

The Chairman informed members that she had attended the opening of the seat at Alexandra Road earlier that day and passed on the appreciation of the Civic Society for the Town Council’s matched funding on the project.

17/855 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.

NALC – LCR – Autumn 2017

Clerks & Councils Direct – November 2017

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses 917

DIARY DATES

Sunday 10th December 2017 Salvation Army Carol Service

Sunday 15th April 2018 Civic Service

Full Register of Electors Request – to the office by 23rd November 2017 please to send to NSC

17./856 REPORTS AND INFORMATION FROM CLEVEDON'S NORTH SOMERSET COUNCILLORS ON MATTERS OF URGENCY ONLY

There were no matters of urgency raised by North Somerset Councillors

17/857 MINUTES OF THE COMMITTEE MEETINGS**17/857.1 PLANNING 20TH SEPTEMBER 2017**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED by 15 votes - 0.**

Being no Part 1 items, the Committee Chairman invited questions or comments on Part 2 items; there were none.

17/857.2 PLANNING 4TH OCTOBER 2017

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED, by 15 votes to 0**

Part 1

P/17/1625 TO CONSIDER CLLR CHEROKOFF'S REQUEST TO BE A MEMBER OF THE PLANNING COMMITTEE

RESOLVED: TO RECOMMEND TO COUNCIL that Cllr B Cherokoff become a member of the Planning Committee for this Council Year.

RESOLVED by 13 votes to 0

P/17/1626 NSC SITE ALLOCATIONS PLAN – MAIN MODIFICATIONS CONSULTATION

RESOLVED: TO RECOMMEND TO COUNCIL that the following comments are made on the main modifications;

- *BROOKFIELD WALK* to remain as a designated Local Green Space and a Strategic Open Space (MM36, MM71, MM76). This is an essential green space in a town with a shortfall of green spaces - see NSC report some years ago.

To reiterate previous comments;

- *LAND NORTH OF CHURCHILL AVENUE* Reiterate request that this remain as a public open space. (Schedule 1)
- *MILLCROSS SITE* In the event of the site not being used for a hospital request the site is used for affordable or social housing. A motion to add after hospital 'or other health facilities' was not seconded.
- *LAND WEST KENN ROAD* If part of this site is developed for housing request that at least 30% of the housing is affordable or social housing.

It was AGREED to consider the remainder of the document using the marked up version along with the comments received from the Clevedon Neighbourhood Plan Group at the next meeting of the Planning Committee on 25th October 2017 meeting.

RESOLVED to defer this item till agenda item 8.5 the Planning minutes of 25th October.

The Committee Chairman invited questions or comments on Part 2 items; there were none.

17/857.3 TRANSPORT & HIGHWAYS 11TH OCTOBER 2017

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED by 15 votes - 0.**

There being no part 1 items, the Committee Chairman invited questions or comments on Part 2 items;

TH 17/830 School Crossing Patrol. Members discussed the funding of the school crossing patrol which had been funded part by Clevedon Town Council and part by St Nicholas school until the October half term. Additional donation had provided the money for the patrol to continue to February 2018. It was confirmed that to date the schools affected by the crossing patrol had not provided any additional funds to enable the retention after February 2018. It was confirmed that should any other funds be received that NSC would continue to employ the lollypop lady, as it was a requirement of highway law.

TH 17/829 Traffic Review

829.5 Councillors expressed concern at the visibility on Chapel Hill. The East Ward NS Councillor informed members that as a NS Councillor he was demanding the introduction of double yellow lines.

ACTION T & H committee

Informal business – in response to a comment it was noted that the new NSC area officer had attended the meeting to be introduced to the members and would continue to hold the open spaces surgery on the last Friday of every month.

17/857.4 FINANCE & GENERAL POLICY 18TH OCTOBER 2017

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED by 14 votes to 0**,
Part 1

FGP 17/739 DISCUSS THE PART FUNDING OF THE IMPACT ASSESSMENT FOR THE BROWN SIGN

RESOLVED: TO RECOMMEND TO COUNCIL that the sum of £2,500 is allocated to an impact assessment for the brown sign from Council reserves. This will of course be subject to match funding being in place.

Following a discussion on the need of tourist and visitors for the economic viability of business in the town **RESOLVED by 13 votes to 0**

FGP 17/740 CONFIRM CLLR B CHEROKOFF AS A MEMBER OF THE COMMITTEE

RESOLVED: TO RECOMMEND TO COUNCIL that Cllr B Cherokoff become a member of the Finance & General Policy Committee for the Council Year 2017/18.

RESOLVED by 14 votes to 0

The Committee Chairman invited questions or comments on Part 2 items; there were none.

17/857.5 PLANNING 25TH OCTOBER 2017

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED by 15 votes - 0**.

Being no Part 1 items the Committee Chairman invited questions or comments on part 2 items;

P17/1642 Sites allocation plan which is linked to 17/1626 part 1 on 4th October 2017 meeting

RESOLVED by 15 vote to 0 to accept 17/1642

17/857.6 TOWN EVENTS & AMENITY 1ST NOVEMBER 2017

Minutes of the Town Events & Amenity Committee meeting were presented to the meeting, by the Chairman of the Committee and **AGREED by 13 votes - 0**.

Part 1

TEA/17/713 REQUEST FROM CLLR B CHEROKOFF TO BE A MEMBER OF THE TOWN EVENTS & AMENITIES COMMITTEE FOR THE COUNCIL YEAR 2017/18

RESOLVED: TO RECOMMEND TO COUNCIL that Cllr B Cherokoff become a member of the Town Events & Amenities Committee for this Council Year.

RESOLVED BY 13 votes to 0

The Committee Chairman invited questions on Part 2 items.

Informal business

Memorial Seats – members questioned the removal of the memorial bench scheme by NSC and also that the decision had appeared to be made after consultation with the Civic Society and not Clevedon Town Council; the Town Council would look to reinstate the scheme.

17/857.7 PROPERTY 13TH SEPTEMBER 2017

Minutes of the Property Committee were presented by the Committee Chairman, and **AGREED by 13 votes - 0**.

As there were no parts 1 item the Committee Chairman invited questions on Part 2 items; there were none

17/858 RECEIVE AND RATIFY MINUTES FOR SUBCOMMITTEE/WORKING GROUP REPORTING DIRECTLY TO COUNCIL

17/858.2 YOUTH PROVISION IN COMMUNITY 24TH OCTOBER 2017

The subcommittee chairman presented the minutes and these were **AGREED** by **14 votes to 0**

17/859 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists.

17/860 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list.

17/861 TO AGREE THE SERVICE LEVEL AGREEMENTS WITH THE HERBERT GARDENS TRUSTEES AND THE VILLAGE HALL TRUSTEES

Copies of the service level agreement had been circulated with the Trust agendas. The Town Clerk explained the legal differences between the Council as a corporate body and Council as corporate trustees.

Proposed, seconded and **RESOLVED** by **14 votes to 0** that Clevedon Town Council accepts the service level agreement with the Village Hall Trust and the Herbert Gardens Trust.

17/862 TO CONFIRM THAT THE PROPERTY COMMITTEE IS DESIGNATED TO MANAGE THE DAY TO DAY OPERATIONS OF THE VILLAGE HALL & HERBERT GARDENS AS PER THEIR TERMS OF REFERENCE.

Proposed, seconded and **RESOLVED** by **14 votes to 0** That Clevedon Town Council appoints the Property Committee to oversee the day to day management of the Village Hall and Herbert Gardens on behalf of the Trustees.

17/863 TO RECEIVE THE NOTES ON THE SPECIAL EXPENSES MEETING HELD ON 6TH OCTOBER 2017

Following a short discussion it was **RESOLVED** **14 votes to 0** to note the minutes of the special expensed meeting held by NSC on 6th October 2017

17/864 TO DISCUSS AND AGREE A SUBSTITUTE TOWN COUNCIL REPRESENTATIVE ON THE MARLENS TRUSTEES; CURRENT REPRESENTATIVE CLLR C. HALL

Proposed, seconded and **RESOLVED** by **12 votes to 0** to appoint Cllr B. Cherokoff as a substitute council representative on Marlens Trustees pending the return to full health of Cllr Hall.

Councillors expressed concern at Cllr Hall's long term absence and hoped to see him at the January meeting.

17/865 RECEIVE AN UPDATE REPORT FROM REPRESENTATIVES ON CLEVEDON

CCT

Cllr Francis-Pester and the Chairman reported on the CCT meeting which had taken place the previous night. The Creative Hub and the Curzon Cinemas HLF/CCF funding bid was discussed, in line with a possible Town Plan. This had originally been suggested at the meeting earlier in the year with David Carter of NSC. This would be an overarching plan bringing all the Neighbourhood Plan, Economic Plan, Local plan for Clevedon under one document giving a 25 +year vision for Clevedon; this will be going to FGP.

17/866 RECEIVE AN UPDATE REPORT FROM THE NEIGHBOURHOOD PLAN

GROUP

A report had been circulated with the agenda and members noted the information from the public session. There was concern expressed at the recommendation 2a & 2b. The Planning Committee can be mindful of the Neighbourhood Plan Vision and Objectives but it is not a legal document until after a positive referendum.

*Proposed seconded and **RESOLVED** to suspend standing orders to enable Mr Templeton to speak*

Mr Templeton explained that as the Town Council had implemented the formation of the Neighbourhood Plan, were the Accountable Body and as they had initiated the legal process they were the qualifying body so must lead the process.

*Proposed, seconded and **RESOLVED** to reinstate the standing orders.*

Proposed, seconded and **RESOLVED** by 15 to 0 to note the report.

17/867 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8

There were no questions raised under Standing order no 8.

Meeting closed at 9.09 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....