

CLEVEDON TOWN COUNCIL
MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE MEETING HELD IN
THE COUNCIL OFFICES, 44 OLD STREET, CLEVEDON ON
WEDNESDAY 3RD DECEMBER 2014 AT 7.30PM

PRESENT: Councillor D Shopland - Committee Chairman
 Councillors:- B Garner, G Hill, L. Knott, L Little, N Pennycott, G Watkins
 Deputy Town Clerk – Mrs I Johnson

EP 14/389 APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Cllr J Middleton – family commitments and Cllr C Francis-Pester – delayed in a meeting in Bristol.

EP 14/390 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda.

EP 14/391 RECEIVE AND AGREE THE MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE

Proposed seconded and **AGREED** that the minutes of 8th October 2014 which were ratified by Council on 22nd October 2014 were a true record and were signed by the Chairman as such.

PART 1

EP 14/392 RECEIVE REPORT ON HERBERT GARDENS AS PER COUNCIL REQUIREMENT CONCERNING DOGS

Two Councillors had visited the Gardens and returned monitoring forms. Other Committee Members had also regularly visited the Gardens. All Councillors reported that there was little evidence of dogs mess on the pathways and only two incidents with dogs had reported during this time. The possibility of using spray to highlight dog mess was discussed. This was the practice of some other local authorities resulting in more dog owners cleaning up after their dogs. The problem of dogs barking in the Gardens appeared to be confined to particular dogs that were brought to park twice a day.

Proposed by Cllr Pennycott, seconded by Cllr Hill and **RECOMMENDED TO COUNCIL** that any decision on dog control for Herbert Gardens be deferred for a further six month period. Committee Members to continue to monitor the number of dogs in the Gardens and whether they are on or off leads.

PART 2

EP 14/393 RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE 2014/2015

The Environment & Property Committee budget and finance papers were circulated prior to the meeting and noted.

EP 14/394 CONFIRM THE COMMITTEE'S 2015/2016 BUDGET ALLOCATION REQUEST

Proposed and seconded that the Environment & Property Committee budget for 2015/16 as agreed at the last meeting be **RECOMMENDED TO THE FINANCE & GENERAL POLICY COMMITTEE**.

EP 14/395 HERBERT GARDENS FENCE AROUND FALLEN TREE as per council minute no. 14/398.7

In view of the outcome of the monitoring of the Gardens to date (see EP/14/392 above). It was;

Proposed by Cllr Knott, seconded by Cllr Hill and **AGREED** 1) To investigate costings and wording for a 'polite notice' asking dog walkers to keep their dogs away from the area around the fallen tree where children play. 2) To consider earmarking the sum in the 2014/15 budget for the fence for the next financial year at a future meeting.

EP 14/396 NOTES OF THE SITE VISIT TO HERBERT GARDENS ON 16.10.14

No further points were raised. The report, which had been circulated to Members prior to the meeting was NOTED.

EP 14/397 TO RECEIVE AND AGREE THE QUOTATION FROM BARTLETT'S TREE EXPERTS WITH AMENDMENTS AGREED AT THE SITE VISIT

The new quotation with adjustments agreed at the site visit had been circulated. Proposed and seconded and **AGREED** that; 1) The revised tree works in the sum of £2,698 be carried out as felling and pruning could only be done during the next few months. To be funded from the Committee budget 2014/15; 2) To investigate whether; a) additional remedial tree work outside of the tree works contract could be put out to tender in future; b) future tree maintenance as a whole for the Gardens in view of escalating costs.

EP 14/398 TO RECEIVE DETAILS OF PRICES TO REPAIR WALL IN HERBERT GARDENS AT THE REAR OF NO 19 LINDEN ROAD

Proposed and seconded that this item be **DEFERRED** to the next meeting.

EP 14/399 TO RECEIVE NOTES/MINUTES FROM FRIENDS OF HERBERT GARDENS

It was reported that despite follow up by the Town Council Office no notes/minutes had been received. The Committee were reminded that the ultimate responsibility of the Gardens is with the Town Council as Trustees and therefore the role of the Friends of Herbert Gardens is to make recommendations as to the running of the Gardens. NOTED.

EP 14/400 TO RECEIVE INFORMATION CONCERNING SCAFFOLDING COSTS FOR THE HIGH WINDOWS IN ROOM 2

The Deputy Town Clerk reminded Members that £300 had been allocated for scaffolding costs to evaluate the work required. The lowest quote obtained is £600 however for this price the scaffolding could be in place from 2 days or six weeks so that the work could then be completed while the scaffolding is in place.

Proposed and seconded and **AGREED** to investigate contractors who could carry out this work prior to placing an order for the scaffolding.

EP 14/401 TO RECEIVE A REQUEST FROM THE TENANTS OF NO 42 TO PLANT A ROBINA TREE IN THE FRONT GARDEN

The request was considered;

Proposed and seconded **not to agree** to this request as there were concerns that the roots from the tree may be a nuisance in the future.

EP 14/402 TO RECEIVE NOTIFICATION OF ANY URGENT EXPENDITURE REQUIRED ON THE PROPERTY OWNED OR MANAGED BY THE COMMITTEE (FINANCIAL REGULATION 3.4); TO AUTHORISE SUCH URGENT WORK

There are no notifications

EP 14/403 CHAIRMAN ITEMS FOR INFORMATION ONLY

There are no Chairman's items for information

EP 14/404 TO DETERMINE PART I AND PART II ITEMS.

Agenda item 6 as this was referred to the Committee by Council.

The meeting finished at 8.09 pm

APPROVED AS A TRUE RECORD

CHAIRMAN Date