

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE TRANSPORT & HIGHWAYS COMMITTEE MEETING HELD IN THE**  
**COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 29<sup>th</sup> MAY 2013**

**PRESENT:** Cllr N Pennycott – Committee Chairman in the Chair  
 Cllrs A Cotton, J Geldart, A Giles-Townsend, G Hill, J Middleton,  
 D Shopland, G Watkins, Mrs I Johnson – Deputy Town Clerk.

**IN ATTENDANCE:** Cllr P McNeill

**TH/13/291 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs C Hall and B Hatch.

**TH/13/292 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

There were no declarations of interest made by Committee Members.

**TH/13/293 APPOINTMENT OF VICE-CHAIRMAN OF THE TRANSPORT & HIGHWAYS COMMITTEE FOR THE COUNCIL YEAR 2013/14**

The Committee Chairman asked for nominations for Committee Vice-Chairman;  
**CLLR G HILL** proposed by Cllr Middleton; seconded by Cllr McNeill  
 There were no other nominations

**RESOLVED:** Cllr G Hill declared Transport & Highways Committee Vice-Chairman for the Council Year 2013/14.

**TH/13/294 MINUTES**

The minutes of the Transport & Highways Committee held on 3 April 2013 and the meeting held on 13 May 2013 during the Annual Statutory Meeting of Council were approved and signed.

**TH/13/295 UPDATE ON CURRENT COMMITTEE BUDGET 2013/14**

The Transport & Highways Committee budget statement was NOTED.

**PART 1**

**TH/13/296 REVIEW OF BUS SHELTER MAINTENANCE CONTRACT TH/13/285**

The current Contractor has confirmed his agreement to an extension of the contract for a further three years, his charges to remain as they have been for the past three years.

**RESOLVED:** TO RECOMMEND COUNCIL agree to the extension of the bus shelter and town sign maintenance contract for three years until 31 August 2016. The annual cost to remain at £3312.  
**Action: Deputy Town Clerk**

**PART 2**

**TH/13/297 PROPOSED TRAFFIC REGULATION ORDER – SHELLEY AVENUE JUNCTION OF KENN ROAD TH/13/279.1**

The revisions agreed at the last Committee meeting had now been incorporated into amended drawings by NSC.

**RESOLVED:** To agree the amendment. **Action: Deputy Town Clerk**

**TH/13/298 PROPOSED ADDITIONAL TRAFFIC REGULATION ORDERS**

Following the Site Meeting arranged by the Town Council between Mr D Fish (NSC Highways Engineer) and PCSO Phil Jewell the following TRO changes are to be added to the current review of Clevedon TROs;

**TH/13/298 PROPOSED ADDITIONAL TRAFFIC REGULATION ORDERS** continued...

298.1 HILL ROAD, ONE-WAY SECTION Replace single yellow line with double yellow from southeast boundary of no 39 to boundary of no 37 to prevent vehicles obstructing highway.

298.2 MARINE HILL NEAR CHURCH OF IMMACULATE CONCEPTION Replace single yellow line with double yellows on tight bend to prevent dangerous parking of vehicles.

298.3 HOLLAND ROAD, NEAR MARY ELTON PRIMARY SCHOOL Remove unenforceable 'school keep clear' marking and install double yellow lines to prevent dangerous parking on corners and vehicles obstructing the highway.

**RESOLVED:** To agree 298.1; 298.2 and 298.3 above.

298.4 ALL SAINTS LANE, ENTRANCE OF ALL SAINTS PRIMARY SCHOOL Change extent of 'school keep clear' markings and add TRO install double yellow lines to prevent vehicles obstructing highway.

**RESOLVED:** To agree subject to clarification of the above wording.

**Action: Deputy Town Clerk**

**TH/13/299 PARKING RESTRICTIONS ROAD MARKINGS – CLEVEDON**

TH/13/279.4

The following sites had been identified by Mr D Fish (NSC Highways Engineer) and PCSO Phil Jewell at their Site Meeting;

*Hill Road (one way section) complete refresh; Hill Road (two way section) complete refresh, also check signage for parking bays is enforceable; Herbert Road Complete refresh; Marine Hill complete refresh; Lea Grove Road complete refresh including junction with Copse Road; Alexandra Road complete refresh; Woodlands Road complete refresh; Old Church Road/Elton Road refresh turning lanes (this has become a safety issue); Victoria Road refresh from junction with Hallam Road to junction with Elton Road; Queens Road refresh bottom (Old Church Road) end; Highdale Avenue refresh school keep clear markings. Also clean and adjust SKC signs. NOTED.*

**TH/13/300 OLD STREET PEDESTRIAN CROSSING ADJACENT TO VILLAGE**

**HALL** TH/13/284

Mr Painter, NSC Highways had provided the following costings for improvements to the crossing;

**Option 1** - retain existing crossing, install a pair of raised "speed cushions" on each approach - £15,000; **Option 2** - reduce road width at crossing by constructing a 200 mm wide build-out on each side - £13,000; **Option 3** - reconstruct crossing on a raised table (keeping existing road width) - £20,000; **Option 4** - reconstruct crossing on a raised table and construct a 200 mm build-out each side - £24,000. All these costs include design fees, Traffic Regulation Orders (where required) and traffic management costs.

It was noted that a pedestrian controlled lighted crossing would not be possible in this location as the pavements are not wide enough.

Members considered one of the problems with driver visibility of this crossing appears to be the angle of the bus stopping area which causes buses to protrude into the road. For this to be changed one parking space would need to be sacrificed.

**TH/13/300 OLD STREET PEDESTRIAN CROSSING ADJACENT TO VILLAGE HALL** TH/13/284 continued...

**RESOLVED:** To arrange a Site Meeting with NSC also at this Site Meeting to consider the bus stopping area at the Sixways bus stop which is at a similar angle to the bus stop on Old Street.

**Action: Deputy Town Clerk**

**TH/13/301 REFERRED FROM FULL COUNCIL 15 MAY 2013 LETTER CONCERNING PARKING**

It was noted that the District Councillors referred to in the letter had already responded to the resident.

**RESOLVED:** To write to The Leader of NSC with a copy to the Executive Member for Strategic Planning, Highways & Economic Development asking for clarification of the decision at the SPED meeting on 9 April and the information received prior to that meeting that parking charges for Clevedon would not go ahead.

**Action: Deputy Town Clerk**

**TH/13/302 BUS SHELTER MAINTENANCE CONTRACT**

302.1 REVIEW OF CONTRACT see min TH/13/296 above

302.2 MONTHLY REPORTS – No concerns raised by the Contractor.

**TH/13/303 REAL TIME INFORMATION AT BUS STOPS IN CLEVEDON**

303.1 BUS STOPS WITH REAL TIME INFORMATION – It was noted that twelve bus stops in Clevedon now had this information. It was presumed that NSC would maintain these units. There had been a problem with the siting of the information panel at the Moor Lane bus stop but this had now been rectified.

**RESOLVED:** Following requests made to a member of the Committee, it was agreed to ask NSC whether a real time information display could be sited in Cambridge Road as it was difficult to see buses approaching.

**Action: Deputy Town Clerk**

303.2 INTERCHANGE DISPLAY BOARD

The Committee Chairman reported a Site Meeting with representatives of NSC concerning the siting of the display board adjacent to Queens Square, details and dimensions had been provided for Members.

In view of the problem of vehicles driving around the bollard in Station Road it was proposed to site the board so that this short cut was no longer possible for drivers. Previously the Town Events & Amenities Committee had agreed to site a flower tub to address this safety issue. NSC had agreed to include a flower tub at the base of the display board. It was also proposed to include a map of Clevedon on the back of the board. NSC would liaise with the Town Council with regard to what is included on the map.

**RESOLVED:** To agree to the interchange display adjacent to Queens Square in the position agreed at the Site Meeting that will stop vehicles taking a short cut around the bollard. To include a flower tub underneath the Board. The Town Council to have input into the map on the back of the display board.

**Action: Deputy Town Clerk**

**TH/13/304 NAILSEA & DISTRICT COMMUNITY TRANSPORT**

Cllr G Hill, the Town Council representative, had attended a meeting the previous week and provided a copy of the Financial Statements up to 31 March 2013. He observed the balance sheet appeared stable and there were plans to purchase some new vehicles this year. The grant cheque from the Town Council is due to be dispatched this week. NOTED.

**TH/13/305 GRIT BINS**

## 305.1 CHANNEL ROAD

**RESOLVED:** To agree with the recommendation from NSC regarding the location of this grit bin and proceed with the installation of the bin.

## 305.2 THACKERAY ROAD/PARK ROAD JUNCTION

**RESOLVED:** To agree with the recommendation from NSC regarding the location of this grit bin and proceed with the installation of the bin.

## 305.3 HIGHDALE ROAD

The grit bin has now been moved. NOTED.

**TH/13/306 TO CONSIDER THE POSSIBILITY OF A CYCLEWAY/FOOTPATH BETWEEN PORTISHEAD AND CLEVEDON**

Initial information provided by the Chairman of Weston in Gordano Parish Council had indicated that Sustrans had contacted the Parish Council with a proposal that may enable a path to be constructed. The Chairman wished to gauge potential interest in such a scheme.

**RESOLVED:** To write to the Chairman of Weston in Gordano Parish Council and express an interest in what is being planned. **Action: Deputy Town Clerk**

**TH/13/307 FOR INFORMATION** The following items were received and NOTED;

307.1 Addition of New Footpath to Definitive Map Footpath LA 22/66 Copse Road to The Beach TH/12/247 Order now confirmed by NSC.

307.2 Portishead Rail Services Update The need for a feeder bus service to the rail service from Clevedon was again mentioned.

307.3 North Somerset Local Access Forum Agenda for 9 April 2013. NB New "Buddy" appointed for Clevedon Town Council – Barbara Bennett.

**RESOLVED:** To invite the "Buddy" to address a full Council meeting rather than the Transport & Highways Committee. **Action: Deputy Town Clerk**

307.4 Street Life Publication – Spring 2013.

**TH/13/308 CHAIRMAN ITEMS FOR INFORMATION ONLY****ITEMS FOR THE NEXT TRANSPORT & HIGHWAYS COMMITTEE**

308.1 PARKING CONCERNS – HILL ROAD Following receipt of a letter from five Hill Road Traders it was agreed to invite them to speak at the next meeting.

**Action: Deputy Town Clerk**

308.2 RESIDENTS PARKING The NSC Car Parking Manager had stated at the last Planning Committee that residents' parking permits could not be issued unless pay and display is used in the area. Also permits would not be issued for individual roads. NOTED.

**TH/13/309 TO DETERMINE PART I AND PART II ITEMS**

Review of the Bus Shelter Maintenance Contract – see TH/13/296 above.

APPROVED AS A TRUE RECORD *The meeting finished at 8.25 pm*

CHAIRMAN:.....DATE:.....