

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE PLANNING COMMITTEE MEETING HELD IN THE COMMITTEE**  
**ROOM, 44 OLD STREET ON WEDNESDAY 9<sup>th</sup> NOVEMBER 2011**

**PRESENT:** Cllr R Garner – Committee Vice-Chairman in the Chair  
 Cllrs C Francis-Pester, G Hill, L Knott, D Shopland, C Wring.  
 Mrs I Johnson – Deputy Town Clerk

**IN ATTENDANCE:** Cllrs C Bussey.

**P/11/190 APOLOGIES**

Apologies were received and accepted from Cllrs J Norton-Sealey – unwell.

**P/11/191 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

App 11/P/1969/F Cllr Bussey declared a personal interest as resides he in a neighbouring property.

App 11/P/1931/F Cllr Wring and Mrs I Johnson declared personal interests as members of churches in the benefice.

**P/11/192 MINUTES OF THE PREVIOUS MEETING**

The minutes of the Planning Committee held on 26 October 2011 were approved and signed.

**P/11/193 UPDATES ON ACTION ITEMS NOT ELSEWHERE ON THE AGENDA**

There were no updates on action items not elsewhere on the agenda.

**P/11/194 PLANNING APPLICATIONS – COMMITTEE OBSERVATIONS**

11/P/1929/F Land off Lake Farm Track, off Colehouse Lane – Erection of steel framed agricultural building (cattle straw yard).

11/P/1958/F 27 Homeground – Erection of first floor extension over existing dining room and store with Juliet balcony to south elevation.

11/P/1969/F 43 The Leys – Erection of a conservatory.

**RESOLVED:** NO OBJECTIONS to the above three planning applications.

11/P/1918/F Unit 9, Tweed Road – Change of use from business and storage use (B1/B8) to sui generis, the washing, drying and repair of horse rugs.

**RESOLVED:** NO OBJECTIONS provided NSC is satisfied about; 1) the disposal of the waterproofing fluid down the drains; 2) the operating hours are consistent with other units on this industrial estate which is adjacent to residential properties. Suggest 7.00 am – 7.00 pm Monday – Friday; 7.00 am – 4.00 pm Saturday.

11/P/1931/F 10 AND 10A Coleridge Road – Erection of a Vicarage with an attached benefice office and the conversion of existing vicarage and attached dwelling into 5 no flats.

**RESOLVED:** NO OBJECTIONS subject to discussions with the Developer about the parking provision and common access arrangements.

11/P/1975/F 15 Copse Road – Replacement of timber windows on first and second floor of rear elevation with uPVC windows.

**RESOLVED:** RECOMMEND REFUSAL Concern that the applicant was not advised that this is not an appropriate development in a Conservation Area.

**ACTION: Deputy Town Clerk**

**P/11/195 TREE WORKS**

11/P/1907/WT 39 Hill Road – T1-2 Ash fell; T3-4 Sycamore fell.

11/P/1913/TPO 20 West Way – T1 Holm Oak fell.

**RESOLVED:** NO OBJECTIONS to the above two applications for works to trees.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

**P/11/195 TREE WORKS CONTINUED...**

11/P/1962/TPO 77 Dial Hill Road – G1 Beech reduce closest tree to hedge to NE side to 2m. Reduce the four other trees to 4m. T1 Beech reduce height by 40% (6m approx).

The Clevedon Tree Warden had reported that the above trees are boundary trees owned by a neighbour whose name and address is not given on the application form. The Warden felt the reduction in height was too drastic and could spoil their appearance and amenity value.

**RESOLVED:** RECOMMEND REFUSAL

11/P/1964/TPO 15 Wellington Terrace – T1 Sycamore reduce height by 2m. T2 Beech reduce height by 2m.

The Clevedon Tree Warden had advised that the trees had been previously reduced in height and not fully recovered.

**RESOLVED:** NO OBJECTIONS to work to the Sycamore; RECOMMEND REFUSAL to works to the Beech tree. **ACTION: Deputy Town Clerk**

**P/11/196 COMMUNITY & LOCAL GOVERNMENT CONSULTATION – COMMUNITY INFRASTRUCTURE LEVY P/11/179**

Councillor Francis-Pester had been unable to provide a written report from the Action for Market Towns Event. Members were provided with Chapter 1 of the Community Infrastructure Levy document entitled Neighbourhood Funds setting out how it is proposed to require charging authorities (NSC) to pass a proportion of funds received through the Community Infrastructure Levy to other bodies (Town and Parish Councils). It was felt this was the most relevant part of the document to the Town Council.

**RESOLVED:** All Members of the Planning Committee to answer the eight questions in Chapter 1 (Neighbourhood Funds) prior to the Planning Committee meeting on 30 November 2011. The responses to be amalgamated at that meeting into a recommendation to be forwarded to the Department for Communities and Local Government prior to the deadline of 30 December 2011. This recommendation to be ratified by full Council at the January meeting. **ACTION: Deputy Town Clerk**

**P/11/197 NSC – FUTURE ARRANGEMENTS FOR PLANNING DECISION NOTICES**

Members NOTED that NSC is considering a proposal to send Town and Parish Councils planning decision notices by email rather than post.

**RESOLVED:** In future when this new system is implemented Clevedon Town Council will not print and store hard copies of all planning decision notices. Only decision notices pre 2002 which are not included on the NSC planning web site will be kept in the archives. **ACTION: Deputy Town Clerk**

**P/11/198 FOR INFORMATION**

To receive and note the following items available at the meeting;

198.1 PLANNING APPLICATIONS determined since 26 October 2011

**P/11/199 CHAIRMAN ITEMS FOR INFORMATION**

There were no Chairman items for information.

**P/11/200 TO DETERMINE PART I AND PART II ITEMS**

There were no part I items.

APPROVED AS A TRUE RECORD

CHAIRMAN: .....

The meeting finished at 8.30 pm

DATE:.....

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL