

CLEVEDON TOWN COUNCIL
MINUTES OF THE PROPERTY COMMITTEE MEETING HELD ON MONDAY 5TH AUGUST
2020 AT 7.30PM VIA ZOOM VIRTUAL MEETING DUE TO COVID 19 PANDEMIC AND IN
LINE WITH GOVERNMENT DICTATES

This meeting was held under The Local Authorities and Police and crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England & Wales) Regulations 2020 section 5

Present: Cllr J West – Chairman
 Councillors N Barton, C Francis-Pester, G Hill, K O'Brien, D Shopland
 & R Westwood
 Deputy Town Clerk – Mrs Suzanne Howard

In attendance: Ms F Cope, Chief Officer, Citizens Advice Bureau, North Somerset, and
 Mr Farid Saada, Chair of Trustees, Citizens Advice Bureau, North Somerset

7.30PM INFORMAL BUSINESS

The Chief Officer of Citizens Advice Bureau, North Somerset (CANS) advised Committee members that due to the Corona virus pandemic some tough decisions have had to be made by CANS, regarding maintaining a level of service that can still be provided to those who need support. A risk assessment is not feasible due to Face to Face meetings that cannot be held, which has meant many clients have been supported via virtual meetings online. CANS have vacated the Sovereign Centre within the Weston Super Mare (WSM) shopping complex and are now located in Oxford Street, WSM.

The Chief Officer explained that CANS are not able to hold 'drop in' sessions and it is foreseen that the sessions cannot start again anytime soon. Therefore, cost savings needed to be addressed. CANS have considered their options and due to the costs being incurred in paying rent on the Village Hall, CANS verbally submitted their 'notice to quit', to save on further expenditure. CANS enquired as to how much notice is required to give to the Village Hall Trustees.

The Chair of Trustees wished to stress to Committee members that CANS would not be leaving Clevedon, and is seeking alternative ways to be able to support residents in the town.

7.42PM FORMAL BUSINESS

PR 20/416 APOLOGIES FOR ABSENCE

Apologies were received and agreed from; Cllr A Goodliffe and Cllr B Hatch due to other commitments

PR 20/417 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda

PR 20/418 TO RECEIVE THE MINUTES OF THE PROPERTY COMMITTEE MEETING HELD ON 29TH JUNE 2020

The minutes of the Property Committee held on 29th June 2020 were approved and agreed as a true record and authorised for the Chairman to sign at a point when Covid-19 restrictions are lifted.

PR 20/419 TO RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE 2020/21

Committee members noted the finance report as circulated with the agenda.

PR 20/420 TO RECEIVE INFORMATION AND UPDATE CONCERNING THE VILLAGE HALL BUILDING PROJECT AS PER THE PUBLIC SESSION AND AGREE NEXT STEPS IN REFERENCE TO CONTRACTED WORK

Committee members discussed the details provided by CANS and concluded the following. One month's notice in writing to the Village Hall Trustees must be given by CANS. The Trustee's to arrange a meeting of all members to discuss the future plans for the Village Hall building.

Action – Letter in writing from CANS and Committee Clerk to arrange meeting

19.50PM The Chief Officer and Chair of Trustees from CANS left the meeting

PR 20/421 TO RETROSPECTIVELY AGREE TO THE PRICE OF £623.04 FOR THE SIGNAGE, RELATED EQUIPMENT AND WORK REQUIRED TO SUPPORT THE RE OPENING OF THE MULTI-USE GAMES AREA, SKATE PARK AND TENNIS COURTS CONCERNED WITH COVID-19 PANDEMIC REGULATIONS

The Committee PROPOSED, SECONDED and **AGREED** by 6 votes to 0 to accept the retrospective price of £623.04 for the signage and related equipment for the three facilities on the Salthouse Fields.

PR 20/422 TO RECEIVE, DISCUSS AND DECIDE ON THE REQUEST FROM A NEIGHBOURING RESIDENT TO FELL OR POLLARD THE CHERRY TREE LOCATED AT 44 OLD STREET BECAUSE OF DAMAGE TO RESIDENTS CAR DUE TO TREE DETRITUS

Members discussed the matter raised by the neighbouring resident and the Committee concluded that the tree did not need to be felled as it is healthy or to be pollarded. Committee members PROPOSED, SECONDED and **AGREED** by 7 votes to 0 to trim and tidy the tree only.

Action – Committee Clerk

PR 20/423 TO RECEIVE, DISCUSS AND DECIDE ON WHETHER TO INSTALL A POWER OPERATED ENTRANCE DOOR TO THE COUNCIL OFFICES TO ASSIST WITH EASE OF ACCESS FOR VISITORS AND HIRERS IN LINE WITH COVID-19 PANDEMIC REGULATIONS

The Committee PROPOSED, SECONDED and **AGREED** by 6 votes to 0 to defer item until to the Property Committee meeting in October, allowing for a further assessment on how the current door operates when being open to the public and visitors only and not hirers. The Committee also PROPOSED, SECONDED and **AGREED** by 6 votes to 0 for the door latch to be replaced due to the difficulties with the opening/closing mechanism.

Action – Committee Clerk

PR 20/424 TO RECEIVE THE THURSDAY MARKET INCOME REPORT AND CONDUCT A FURTHER REVIEW OF THE LOSS OF INCOME DUE TO THE COVID-19 PANDEMIC

[PR 20/410] Committee members discussed the further request from the market traders regarding suspending the payment of the market rental income during the Covid-19 pandemic. It has only been the last month where traders have been able to come back to Clevedon to trade and footfall by residents and visitors is still quite low.

The Committee members PROPOSED, SECONDED and **AGREED** by 6 Votes and 1 Abstained to suspend the market rental income for a further three months, being 1 July 2020 to 30 September 2020 and will be reviewed at the end of this period.

Action – Committee Clerk

PR 20/400 TO DETERMINE PART I OR PART II ITEMS

Part I item – **PR 20/420** – To arrange a meeting for the Village Hall Trustees to discuss and decide on the future of the Village Hall building.

All other agenda items are Part II

APPROVED AS A CORRECT RECORD

CHAIRMAN.....

The meeting finished at 8.24pm

DATE: