

**CLEVEDON TOWN COUNCIL****Minutes of the 445th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 24<sup>th</sup> June 2015**

**PRESENT:** Chairman – Cllr G. Watkins  
 Councillors C. Blades, J. Cook, D. Flint, C. Francis-Pester, J. Geldart, C. Hall, B. Hatch, G. Hill, L. Little, J. Middleton, J. Norton-Sealey, A. Shopland, J. West.  
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs I Johnson  
 District Councillor B. Garner. Members of the Public1; Press 2

**7.30pm INFORMAL BUSINESS**

**Prayers:** Voluntary Prayers were said by Rev Noel Hector

**Public Session**

Mrs B Chapman, Theatre Orchard was joined by Fiona Mathews & Howard Coggins of Living Spit to talk about the month long theatre shop in Clevedon.

There had been 5 venues, 21 shows over the 32 days, including 47 volunteers and 51 performances, 3966 visitors; the project budget had been £90,000 of which Clevedon Town Council had contributed £5,000. Theatre Orchard has the lease of the unit in Queen Square for a year so will look to put on other performances in the future.

Mr S Harrison D M Events, which is organising with the Town Council a competition to find a Town Crier for Clevedon. The Chairman was formally invited to be a judge at the competition on 12<sup>th</sup> September. All Councillors were invited to attend and possibly enter.

**FORMAL BUSINESS****15/554 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor A. Giles Townsend (work commitment)  
 Councillors N Barton, M. Harriott, T. Morgan, K. O'Brien, D. Shopland (family commitment)

**RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

**15/555 DECLARATIONS OF INTEREST**

There were no declarations of Disclosable or Personal interests on items on the agenda

**15/556 THE MINUTES OF TOWN COUNCIL MEETING**

**RESOLVED:** That the Minutes of the Council meeting held on 22<sup>nd</sup> April 2015 were approved as a correct record and signed by the Chairman.

**15/557 THE MINUTES OF ANNUAL STATUTORY MEETING**

**RESOLVED:** That the Minutes of the Annual Statutory Meeting held on 18<sup>th</sup> May 2015 were approved as a correct record and signed by the Chairman

**15/558 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY**

The Chairman invited all Councillors to his reception on 17<sup>th</sup> July in the Council Offices, Invitations had been circulated, He would be inviting the former Councillors who had stood down at the May election.

**15/559 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST****Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.

Business Leader Issue 10

SLCC The Clerk May 15

Clerk & Council Direct May 2015

NALC – LCR summer 2015

Copies of pages from the above for information

- NALC Campaigns – sector spotlight
- Banking & Finance – Open & accountable
- Banking & Finance – More change is around the corner

**DIS** – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 857,858, 859, 860, 861

ALCA - Local Associates Information Service – Emailed to members 26/05/2015

**DIARY DATES**

22<sup>nd</sup> June Town Council Finances 7.30pm council offices – information previously circulated

25<sup>th</sup> June ALCA AGM – information previously circulated

27<sup>th</sup> June Clevedon Sailing Club Balcony Opening – Invitation previously circulated

28<sup>th</sup> June Arm Forces Day service 3pm at Bandstand. – Invitation previously circulated

2<sup>nd</sup> July Summer Stakeholders Event – information previously circulated

17<sup>th</sup> July The Chairman's Reception 7.30pm Council Offices – invitations previously circulated

21<sup>st</sup> July LCAS seminar – information previously circulated

An additional Diary date had been circulated at the meeting

9<sup>th</sup> July Community Association AGM

**15/559.2 NS Standards Sub-Committee**

An emailed request from NS for each Town & Parish Council to nominate a representative for co-option on to the standards subcommittee when hearing a case involving a Parish or Town Councillor had been circulated on Monday 22<sup>nd</sup> June 2015

Proposed, seconded and **RESOLVED** That Cllr D Flint would be Clevedon Town Council representative.

**15/559.3 Coastal Communities Fund – Coastal Community Team.**

The Town Clerk requested Council's permission to complete the initial application from for the funding to form a coastal community team. Details of the funding had been circulated to all members in the DISS newsletter. Following a discussion members agreed for the application to be made in conjunction with North Somerset Council and Marlens.

**15/560 MINUTES OF THE COMMITTEE MEETINGS****15/560.1 PLANNING 15<sup>TH</sup> APRIL 2015**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items; there were none

**15/560.2 PLANNING 29<sup>TH</sup> APRIL 2015**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items there were none

**15/560.3 TRANSPORT & HIGHWAYS 20<sup>TH</sup> MAY 2015**

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**

Part 1 item

**15/527 RESOLVED:** *To refer the above suggestion [the Town Council could investigate the viability and feasibility of taking over from NSC the management and freehold of car parks in Clevedon] to the next full Council meeting to ascertain the views of all Councillors prior to commencing any investigation.*

**AGREED by 13 votes to 0** subject to the inclusion of “.. and revenue” after freehold

The Committee Chairman invited questions or comments on Part 2 items.

**15/560.4 FINANCE & GENERAL POLICY 27<sup>TH</sup> MAY 2015**

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED**

Part 1 items

**FGP 15/499** *Proposed, seconded and RECOMMENDED to COUNCIL that the annual accounts to 31<sup>st</sup> March 2015 are approved subject to external audit.*

**AGREED**

**FGP 15/500** *Proposed, seconded and RECOMMENDED to COUNCIL: that Clevedon Town Council confirms the policy that Councillors home contact details are shown on all relevant Town Council documentation and communication in line with the Councils requirement under openness and transparency.*

Following a detailed discussion during which the Chairman quoted from emails between himself and the councillors effected explaining that they feel that email addresses should be shown instead of postal addresses as post sent to Councillors from residents could be unanswered for a period of time. Concern was expressed at the possibility of private email addresses being displayed with opportunity for possible email scams; also any correspondence from residents to Councillors could be confidential and going via the offices postal system could breach that confidentiality.

**Recommendation was AGREED by 14 votes to 0**

The Committee Chairman invited questions or comments on Part 2 items; there were none.

**15/560.6 PLANNING 3<sup>RD</sup> JUNE 2015**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Part 1 item

The Committee Chairman invited questions or comments on Part 2 items;

**P/15/994 DISTRIBUTION OF PLANNING COMMITTEE AGENDAS**

**RESOLVED: TO RECOMMEND TO COUNCIL** *Cllr E Blades and Cllr R Garner be provided with the Planning Committee agenda.*

**AGREED**

**15/560.5 TOWN EVENTS & AMENITIES 10<sup>TH</sup> JUNE 2015**

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, by the Chairman of the Committee and **AGREED**

**TEA/15/453 SUB-COMMITTEE FOR CLEVEDON TRIANGLE CHRISTMAS LIGHTS 2015**

**RESOLVED: TO RECOMMEND TO COUNCIL** *acceptance of the quotation from the Town Council Christmas Lights Contractor for additional Christmas lights for Station Road and Queens Square to include works to the infrastructure and installation in the sum of £10,395. The Town Council contribution to be*

£6,368.63 from the Town Events & Amenities Committee budget 2015/16. The balance of £4,026.37 to be raised from outside sources.

**AGREED**

The Committee Chairman invited questions on Part 2 items; there were none.

**15/560.7 ALLOTMENTS 15<sup>TH</sup> JUNE 2015**

Minutes of the Allotments Committee meeting were presented to the meeting by the Committee Chairman, and **AGREED**;

The Committee Chairman invited questions or comments on Part 2 items; there were none.

**15/560.8 PROPERTY 17<sup>th</sup> June 2015**

Minutes of the Property committee were presented to the meeting by the Chairman of the Committee and **AGREED**

The committee chairman invited questions or comments on part 2 items; there were none.

**15/561 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the accounts for payment, as per the attached lists except

**15/562 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the retrospective accounts for payment, as per the attached list

**15/563 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8**

A question had been raised by Cllr Hill as per the requirements of section 8 of the Standing Orders.

*Does the Chair, or the Vice-Chair, have any plans to continue this year the good work started by the immediate past chair, Cllr Pennycott, involving the participation with the schools; and in particular the bringing of the Schools' Council into the Chamber to discuss what they believe is important to the town?*

The Chairman responded that the Chairman and Vice Chairman would welcome the continued dialogue with the schools and would be happy to receive requests from the schools to undertake similar events that were held with Yeo Moor School and the Clevedon School Council. It was agreed that a small action group would contact the schools and undertake the arrangements with the Town clerk.

**Action Group being Cllr Geldart, Cllr Hill, Cllr West & Cllr Hatch.**

Cllr Hall, without permission, raised the issue of the watering of the free plants given to Rotary, as NSC was not watering them. It was explained that NSC had not been watering for a couple of years. The Town Clerk had asked the Town Councils contractor to provide a cost for watering the Rotary's plants, if it would not be detrimental to the Town Council's contract; the cost being paid by Rotary.

Meeting closed at 8.25pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....

Council 24th June 2015

07/07/2015

DRAFT MINUTES SUBJECT TO RATIFICATION