



## **CLEVEDON TOWN COUNCIL**

44 Old Street, Clevedon, BS21 6BU

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### **FINANCE AND GENERAL POLICY**

**Chairman of the Committee:** - Cllr C. Francis-Pester

**Members:** B. Garner, J. Geldart, C. Hall, G. Hill, L. Knott, P McNeill, J Middleton, T. Morgan, J. Norton-Sealey, N. Pennycott, D Shopland G Watkins, C Wring

Dear Member

You are hereby summoned to attend the **Finance and General Policy** meeting of Clevedon Town Council, which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 25<sup>th</sup> March 2015 at 7.30 pm**

Signed Ms P. J. Heath MILCM  
Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

### **AGENDA**

1. To receive apologies for absence
2. Declarations of Interest for items on the agenda
3. To receive the minutes of previous committee meetings held on 14<sup>th</sup> January 2015
4. To receive the FGP Committee Budget/Actual spreadsheet 2014/2015.
5. 14/470 to discuss the action points on the Town Clerks report on the SLCC conference 2014.
6. To agree the attendance of the Town Clerk at the National Conference of SLCC.at a cost £395, October 2015.
7. Special Expenses – to discuss the alteration of payment for CCTV from Special Expenses to the Town Councils budget following on from report to TEA on 11<sup>th</sup> February 2015.
8. To receive minutes of the Archive Working Group and agree recommendations: 8<sup>th</sup> January 2015 & 19<sup>th</sup> February 2015.
9. To agree the following alteration of diary dates Council from 1<sup>st</sup> July to 24<sup>th</sup> June Planning from 24<sup>th</sup> June to 1<sup>st</sup> July.
10. To agree the purchase of DIS extra for 3 years at a cost of £310.50

#### **FOR INFORMATION**

11. Chairman Items for information only
12. To determine Part I and Part II items.  
*The following items will be heard under section 1 (2) Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business to be discussed in regards to staffing.*
13. To receive details of Staffing Committee discussions with South West Councils as per recommendation to Council.
14. To receive confidential appraisal report for staff members – appraisals undertaken by Town Clerk
15. To receive confidential appraisal report for the Town Clerk – appraisal undertaken by the Chairman of Council & Chairman of FGP.

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting