



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Chairman of Committee – Cllr D Shopland

Members: C. Blades, C. Francis-Pester, B. Garner, G. Hill, L. Knott, L. Little, J. Middleton, Cllr Pennycott, Cllr Watkins.

27 May 2014

Dear Member

You are hereby summoned to attend the **Environment & Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 28th May 2014 at 7.30pm**

Signed Ms P. J. Heath MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

A G E N D A

1. To receive apologies for absence
2. To elect a Vice Chairman for the year 2014-2015
3. To receive declarations of interest for items on the agenda
4. To receive the minutes of the Environment & Property Committee held on 26th February 2014
5. To receive the minutes of the mini meeting held on 12th May 2014, during the ASM
6. To receive detail of budget and expenditure for the Committee 2013/2014,
7. To receive copy of the condition statement to be included with the CAB Lease
8. To receive update on the Skate park Lease.
9. To receive the safety inspection of the skate park and agree any actions required
10. To receive a price to manufacture and additional honours board, to match the current boards; to decide on the size of the board and location for installation.
11. To receive the email concerning Forest Management carried out by North Somerset Council and make a response if required.
12. To receive notification of a lack of response from Clevedon Hall re land
13. To arrange a schedule of visits and inspection of Herbert Gardens in relation to Council minute no. 14/407
14. To discuss the purchase of 100 wine glasses for the Council House kitchen to be used at Council events.
15. To receive notification of any urgent expenditure required on the property owned or managed by the Committee (Financial Regulation 3.4); to authorise such urgent work.
16. Chairman Items for information only
17. To determine Part I and Part II items

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting