

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE MEETING HELD IN**  
**THE COUNCIL OFFICES, 44 OLD STREET, CLEVEDON ON WEDNESDAY 26<sup>TH</sup> JUNE**  
**2013**

**PRESENT:** Councillors D Shopland. Committee Chairman  
C Bussey, L. Little, P. McNeill, J Middleton,  
Town Clerk – Ms P. Heath,  
In Attendance Cllr Knott

**EP 13/314 APOLOGIES FOR ABSENCE**

Apologies were received and approved from Councillors, C. Francis-Pester, and Cllr B Garner (Family Commitments)

**EP 13/315 ELECTION OF VICE CHAIRMAN**

Proposed by Cllr Shopland, seconded by Cllr McNeill and **AGREED** that Cllr Garner is elected as Vice Chairman for 2013/2014

**EP 13/316 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

There were no declarations of interest for items on the agenda other than Cllr Knott who declared a personal interest in agenda item on Herbert Gardens as a family member lives adjacent to the gardens.

**EP 13/317 RECEIVE AND AGREE THE MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE HELD ON 1<sup>ST</sup> MAY 2013**

Proposed seconded and **AGREED** that the minutes of 1<sup>st</sup> May 2013 were a true record and were signed by the Chairman as such.

**EP 13/318 TO RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE,**

Members noted the budget that had been circulated with the agenda.  
*Cllr Bussey Arrived*

<b>PART 1</b>
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**EP 13/319 TO RECEIVE UPDATE ON THE RENOVATIONS TO NO 42 OLD STREET**

The Chairman explained that the renovation work had begun as per the schedule. A problem was notified to the Council earlier today in that the front room of the Cottage has an asbestos lining. The Town Clerk in conjunction with the Chairman has authorised the contractor to have the asbestos tested and to obtain quotations to have it removed.

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SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

The Chairman explained that as the removal is required before the renovations could be completed and decision needs to be made between meetings. Because of the age of the building it is possible that more issues or problems needing a timely decision may arise.

It was proposed, seconded and **RECOMMENDED** that designated authority is given to the Chairman of the Committee, Vice Chairman of the Committee and the Council Chairman to seek, receive and approve quotations for any additional work over and above the scheduled work up to a specified budget limit to be agreed at Council.

## PART 2

### **EP13/320 TO RECEIVE DETAILS OF THE MEETING TO DISCUSS PROPOSALS FOR THE SKATE PARK AS PART OF THE YMCA AND POLICE FUNDING BID**

The Town Clerk presented a verbal report on the meeting. The group following consultation with youngsters around the town would like to develop the scheme to include new equipment for the skatepark. Following a short discussion it was **AGREED** to invite them to the next E & P Committee meeting to present their ideas.

### **EP 13/321 TO RECEIVE DETAILS OF COMPLAINT RE DOG BINS AND DOG FOULING IN HERBERT GARDENS**

Members noted the email attached to the agenda concerning the problem of dog fouling in Herbert Gardens. Cllr Knott explained that this issue was becoming a major problem with dogs being let off the lead, running around with no control and the owners not cleaning up. The families who live around or near Herbert Gardens use the area for recreation but the presence of the dog excrement is causing concern as it is a health hazard particularly to young children. Cllr Knott proposed putting a motion to Council to ban dogs from the gardens under the Cleaner Environment Act 2005; The Committee agreed to support the motion.

The Town Clerk would investigate the legal procedures. It was **AGREED** to put an item on the next E & P agenda to purchase new signs, wording to depend on Councils decision.

### **EP 13/322 TO DISCUSS AND AGREE SPECIFICATION POINTS TO OBTAIN QUOTATIONS FOR BUDGET ALLOCATED ITEMS**

#### 13/322.1 Lettering on the outside of the building

It was agreed lettering approx. 10 – 12 inches; to read CLEVEDON TOWN COUNCIL in block lettering; Galvanised or stainless steel.

#### 13/322.2 Entrance Hall Carpet

It was agreed heavy duty carpet tiles in red to match in with the office décor

#### 13/322.3 Clearance of lettering on stonework above the Room 1 outside entrance door

It was agreed to remove the cement and clean up the external stone work above the front entrance door into room 1.

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**EP 13/323 CHAIRMAN ITEMS FOR INFORMATION ONLY**

There were no Chairman's items for information

**EP 13/324 TO DETERMINE PART I AND PART II ITEMS.**

It was agreed that the designated authority under agenda item 8 be a part 1 as will require authorisation of expenditure over £1000 between council meetings.

The meeting finished at 7.50pm

APPROVED AS A TRUE RECORD

CHAIRMAN ..... Date .....