

**CLEVEDON TOWN COUNCIL**  
**SUB- COMMITTEE SALTHOUSE FIELDS TENNIS COURTS**

REPORT TO THE TOWN EVENTS & AMENITIES COMMITTEE OF THE MEETING HELD ON FRIDAY 10<sup>th</sup> NOVEMBER 2017 AT 11.00 AM IN THE COUNCIL HOUSE, 44 OLD STREET.

PRESENT: Cllr G Watkins, Cllrs J Geldart, A Shopland.  
Mrs I Johnson – Deputy Town Clerk

IN ATTENDANCE: Mr Stuart Bannerman – Tennis Coach for informal business only

11.00 am **INFORMAL BUSINESS - MR STUART BANNERMAN CLEVEDON TENNIS COACHING ACADEMY**

Mr Bannerman was very pleased to learn of the offer of funding towards the re-surfacing of the tennis courts. It was emphasised that there is an embargo on publicity for this project until after completion. There was a general discussion on the timescale for this work. New tenders are required to meet the conditions of the award.

The Sub-Committee Chairman had been unable to attend the LTA Roadshow event in Bristol however Mr Bannerman reported that at that meeting it had been reported by the LTA that park tennis is more popular than club tennis and is growing. Following the Roadshow Mr Bannerman had registered an interest and the LTA had assigned a link person. The LTA link person would be asked to contact the Town Council to ensure Members are informed of any initiatives/funding.

Mr Bannerman requested permission to erect windbreaks on the tennis courts for the winter period – this was given. Mr Bannerman confirmed that at present he is using the 2 courts on Saturday mornings only.

Mr Bannerman was thanked for his input into the tennis courts. He said he was pleased to support the local community.

11.25 am **FORMAL BUSINESS**  
**STC/17/168 APOLOGIES FOR ABSENCE**

Apologies were received from Cllr C Starr – illness.

**STC/17/169 DECLARATIONS OF INTEREST**

Cllr J Geldart declared a personal interest in agenda item 4 as Mr Bannerman is her son's tennis coach.

**STC/17/170 MINUTES**

The minutes of the Sub-Committee meeting held on 29<sup>th</sup> September 2017 were approved and signed. They had been circulated with the TEA Committee agenda for 1<sup>st</sup> November 2017.

**STC/17/171 ITEMS ARISING FROM THE DISCUSSIONS WITH MR BANNERMAN DURING INFORMAL BUSINESS**

There were no issues however Members would continue to monitor the use of the courts and the windbreaks being installed by the Coach.

171.1SPORTARRAY GRANT Members had been provided with information about the application being made by Mr Bannerman to start a coaching session for 8-14 year olds with additional needs but in mainstream education. NOTED.

### **STC/17/172 SUMMER SITE VISIT BY 4 GLOBAL**

NSC had commissioned 4 Global, a technical sports consultancy firm, to assist in undertaking a Sports and Playing Pitch Strategy (PPS) for the area. The key role of the PPS is to examine the current quantity and quality of pitches. In this case, tennis courts and cricket pitches. Under Sport England guidance all pitches regardless of their ownership are required to be covered by the strategy. The Deputy Town Clerk had met with the representative from 4 Global. The visit was purely an information gathering exercise to enable the production of a robust strategy based on a full and clear understanding of sporting provision in North Somerset.

### **STC17/173 TO CONSIDER THE AWARD LETTER FROM SPORT ENGLAND**

The full letter had been circulated to all Sub-Committee members. The timescale for the award stated as being 30<sup>th</sup> October 2017 – 31<sup>st</sup> March 2018. The Asset Management Officer at NSC had confirmed in writing that, as long as the specification for the re-surfacing work is approved by the NSC Principal Green Spaces Officer, NSC as landlord approve the works in accordance with the terms of the lease with the Town Council.

### **173.1SECTION 106 FUNDING**

NSC has confirmed the availability of section 106 funding to match fund the award from Sport England for the resurfacing of the tennis courts – see minutes of the Property Committee held on 8<sup>th</sup> November 2017.

### **173.2TO CONSIDER TIMESCALE**

The Deputy Town Clerk reported that according to Lawn Tennis Association (LTA) guidance on porous macadam re-surfacing this work should ideally be undertaken at times of the year when the ambient temperature is not too cold and the weather will ensure the court surface is dry during the painting process. The resurfacing of a tennis court will normally take about 4 weeks – preparation and laying of new surface 1 week; the new surface has to be left for 3 weeks to cure and age before it can be painted; painting will take one day but the courts should be left for at least a further 5 days to allow the paint to fully cure before play commences.

In view of the above and the timescale for the award the Deputy Town Clerk had contacted Sport England about the timescale for work and funding. Confirmation had been received from the Community Asset Fund's Senior Grants Manager that 'so long as the award is accepted on time and work on the project begins before the end of the current financial year, it does not matter that the work might be completed after 31<sup>st</sup> March 2018'. Concern was

expressed about the additional work for the Deputy Town Clerk in respect of this project. Particularly with regard to monitoring etc. Sub-Committee members to assist as necessary

**RESOLVED:** 1. To accept the Award Offer before the deadline of 30<sup>th</sup> November 2017. 2. To schedule the re-surfacing works for March 2018

174.3 INFORMATION REQUIRED BEFORE END OF NOVEMBER 2017

The following forms attached to the award letter to be completed;

- Award acceptance form
- Bank Details Form
- Project Contacts Form

174.5 TO CONSIDER TENDER DOCUMENT

A draft specification had been compiled and is awaiting approval from NSC. The need to comply with disability legislation with regard to access was highlighted. Also compliance with Health and Safety and Construction Design and Management Regulations is essential.

**RESOLVED:** The tender documents to be issued next week for return by 8<sup>th</sup> December 2017.

174.6 TO CONSIDER LIST OF CONTRACTORS

It was noted that all the contractors on the list are members of the Sport and Play Construction Association.

**RESOLVED:** To send tenders to all the contractors on the list by email.

**STC/17/175 SIGNAGE ON ELTON ROAD** STC/17/155

This is now in place and the hedge along Elton Road has been cut lower.  
NOTED,

**STC/17/176 DATE OF NEXT MEETING**

11.00 AM 8<sup>TH</sup> December 2017.

The meeting finished at 12.15 pm

APPROVED AS A TRUE RECORD

CHAIRMAN: .....

DATE:.....