

**CLEVEDON TOWN COUNCIL**

**SUB-COMMITTEE FOR THE CLEVEDON TRIANGLE CHRISTMAS LIGHTS 2017/18**

**Report to the Town Events & Amenities Committee of the meeting held on Thursday 23<sup>rd</sup> February 2017 at 9.30am in the Clevedon Town Council Offices.**

**PRESENT:** Cllr C Francis-Pester

Cllr J Geldart, Cllr B Hatch, Cllr J Norton-Sealey & Mr S Harrison – DM Events.

Mrs I Johnson & Mrs S Howard – Clevedon Town Council.

**CHL/17/133 APOLOGIES FOR ABSENCE**

J Fox – Triangle Traders & A Drew – Clevedon Baptist Church had sent their apologies.

**CHL/17/134 MINUTES OF THE LAST SUB-COMMITTEE MEETING HELD ON 26 JANUARY 2017**

The minutes were **AGREED** as correct.

**CHL/17/135 TO RECEIVE UPDATE ON PROPOSED ROAD CLOSURE FOR 2017**

The Committee Chairman advised that he has spoken to NSC and their main concern with effecting road closures in the Town Centre is the disruption to the buses. NSC are not averse to the road being closed for an hour and a road closure application would still need to be submitted, as last year. The Committee will further investigate the suggested closure of the Clock Tower area from 4.30pm to 5.30pm, but also agreed that if the road closure is not feasible for this year, then all of the event will be focussed in the Queens Square and Station Road

**RESOLVED: To hold a meeting with NSC and the Police as soon as possible.**

**CHL/17/136 TO CONFIRM THE DATE FOR THE CHRISTMAS LIGHTS SWITCH ON 2017**

The Committee **AGREED** that this year's switch will be held on Saturday 25 November 2017. The Committee Chairman confirmed that the Farmers' Market is not opposed to linking up with this event.

**RESOLVED: The Sub-Committee Chairman to speak to the Farmers' Market the next Saturday.**

**CHL/17/137 TO CONSIDER SUGGESTIONS FOR IMPROVEMENTS TO THE CHRISTMAS LIGHTS PROVISION FOR 2017**

To price up

- a 'Merry Christmas' sign for the entrance to the Queens Square. (Permission to be sought from LaSalle to erect the 'Merry Christmas' sign if purchased).
- additional motifs on lampposts in Kenn Road.

**RESOLVED: 1. To obtain costings for the next TEA Committee meeting. 2. To speak to the Christmas Lights Contractor regarding the icicle lights above the Baptist Church.**

There are currently 25 collecting tins in the Triangle shops and more are planned. The Committee Chairman confirmed that the tins will all be collected by Clevedon Town Council, opened, monies counted, monies audited and receipts given to the Traders. The Committee asked for a list of where the tins are located to be given to the Town Council.

**RESOLVED: To write to the Triangle Traders confirming the arrangements for the tins and suggesting a date for the tins to be opened and counted.**

**CHL/17/138 TO RECEIVE AN UPDATE ON CLEVEDON TRIANGLE TRADERS INVOLVEMENT IN 2017**

The Committee Clerk read out the report received from Mr Fox.

The Triangle Traders are less supportive of a Sunday switch-on. The Traders also wish to know what is being planned, before they commit to the event. They are interested in providing local food stalls rather than stalls from outside the town.

**RESOLVED: 1. Cllr Geldart advised that she would attend the next Triangle Traders**

Committee meeting, so she could provide more information to them.

2. To write a letter to all shop Traders in Clevedon providing details of the plans for the switch on and to ask for a reply in the form of a reply slip by the end of May 2017 confirming if they wish to take part. The max 3mx3m pitches to be £25. If not enough support, then other traders/entertainment will be considered, i.e. fairground rides.
3. A map to be produced showing a clear layout of the event.

**CHL/17/138 TO CONSIDER SUGGESTIONS FOR ENTERTAINMENT**

**RESOLVED:** 1. To write to the Theatre Shop, amateur dramatic groups, schools and local groups early on in the year to obtain their commitment to the switch-on. Confirmation of the facilities, equipment required by performers to be sought. 2. To have a school raffle again for local school children to assist the Chairman turning on the lights.

**CHL/17/139 CHAIRMAN'S ITEMS FOR INFORMATION**

There were no Chairman's items for information

**CHL/17/140 DATE OF NEXT MEETING** - Thursday 25<sup>th</sup> May 2017 at 9.30am.

The meeting finished at 10.15 am

APPROVED AS A TRUE RECORD

CHAIRMAN:..... DATE: .....