



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Telephone. 01275 877815

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Dear Member

15 November 2017

You are hereby summoned to attend the 462nd meeting of **Clevedon Town Council** which will be held in the Council Chamber, 44 Old Street, Clevedon on **Wednesday 22nd November 2017 at 7.30pm after the Voluntary Prayers**

Signed Ms P. J. Heath FSLCC
Town Clerk

7.30 Voluntary Prayers.

AGENDA

PUBLIC PARTICIPATION

To enable members of the public to make comment or ask questions for a period not exceeding 20 minutes with no more than 5 minutes per individual, dependent on the number wishing to speak. Also to enable any Councillor declaring a prejudicial interest on items on the agenda to comment or provide information under the Code of Conduct section 12 (2)

1. To receive any communications from the North Somerset Liaison Officer
2. Presentation by Neighbourhood Plan

Councillors are reminded that under standing orders they are required to switch their mobile phones/devices off. The Chairman may approve an exception to this request in special circumstances

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

FORMAL BUSINESS

1. To receive and approve apologies for absence
2. To receive declarations of Interest for items on the agenda
3. To receive and ratify the minutes of the Council Meeting held on 27th September 2017
4. To receive motion from Cllr D. Shopland
"That Ward District Councillors, be invited to all Council/Committee site visits or inspections when they are held in their ward"
5. To receive the Chairman's communications – for information only
6. To receive the Town Clerks report as per the attached list
7. To receive reports and information from Clevedon North Somerset Councillors, **on matters of urgency only**, and relating directly to Clevedon, at the agreement of the Chairman.
8. To receive and ratify minutes of the Committee meetings
 - 8.1 Planning dated 20th September 2017
 - 8.2 Planning dated 4th October 2017
 - 8.3 Transport & Highways Committee dated 11th October 2017
 - 8.4 Finance & General Policy Committee dated 18th October 2017
 - 8.5 Planning dated 25th October 2017
 - 8.6 Town Events & Amenities dated 1st November 2017
 - 8.7 Property dated 8th November 2017
9. To receive and ratify minutes for subcommittee/working group reporting directly to Council – **all items are classed as part 1**
 - 9.1 Youth Provision in Community dated 24th October 2017
10. To agree accounts for payment as per the attached list
11. To approve retrospective accounts paid as per the attached list

12. To agree the service level agreements with the Herbert Gardens trustees and the Village Hall Trustees
13. To confirm that the Property Committee is designated to manage the day to day operations of the Village Hall & Herbert Gardens as per their Terms of Reference.
14. To receive the notes on the Special Expenses meeting held on 6th October 2017
15. To discuss and agree a substitute Town Council representative on the Marlens Trustees; current representative Cllr C. Hall
16. To receive an update report from representatives on Clevedon CCT
17. To receive an a report and presentation from the Neighbourhood Plan Group
18. To receive questions from Councillors in accordance with standing order 8

6. Town Clerks Report

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

NALC – LCR – Autumn 2017

Clerks & Councils Direct – November 2017

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses 917

DIARY DATES

Sunday 10th December 2017 Salvation Army Carol Service

Sunday 15th April 2018 Civic Service

Full Register of Electors Request – to the office by 23rd November 2017 please to send to NSC