

CLEVEDON TOWN COUNCIL
MINUTES OF THE PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL OFFICES,
44 OLD STREET, CLEVEDON ON WEDNESDAY 25TH JANUARY 2017 AT 8.06PM
(FOLLOWING THE PRECEPT MEETING)

Present: Chairman – Cllr D. Shopland
 Councillors J. Cook, C. Francis-Pester, G. Hill, L. Little, J. Middleton,
 Town Clerk – Ms Paula Heath
 In attendance – Cllr N. Barton, J. Geldart

PR 17/141 APOLOGIES FOR ABSENCE

There were no apologies as all Committee members present.

PR 17/142 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda.

PR 17/143 MINUTES OF THE PROPERTY COMMITTEE

Proposed, seconded and **AGREED** that the minutes of the Property Committee held on 23rd November 2016 and ratified by Council on 7th December 2016 were signed by the Chairman as a true record.

PR 17/144 RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE

Members noted the finance report as circulated with the agenda.

PR 17/145 RECEIVE MINUTES OF THE FRIENDS OF HERBERT GARDENS MEETING. -
19/11/2016

Members received and noted the minutes of the Friends of Herbert Gardens minutes dated 19th November 2016.

Bulb planting – members were supportive of the planting of the bulbs but pointed out that the areas where the bulbs are planted cannot be cut for 3 months after the bulbs have flowered to allow them to die back and mature; the friends would be asked to note this when planting the bulbs

Signs – Members were informed that there were the signs indicating that it was a children's play area on the fallen Holm Oak and the wall, the sign on the other fallen tree would remain as it now had fungus growing over one end.

The gate catch - members were informed that the contractors had been requested to repair this when they did the trees on Hill Road; this work is scheduled for the coming week.

PR 17/146 RECEIVE AND AGREE QUOTATION FROM BRITISH GAS RE RADIATOR
VALVES

A copy of the quotation had been circulated with the agenda. Proposed, seconded and **AGREED** to accept the quotation from British Gas for the alteration of the radiator valves.

PR 17/147 DISCUSS REPAIR/REPLACEMENT OF NOTICEBOARD AT COUNCIL OFFICES AND VILLAGE HALL

Members were informed of the damage to the Council Offices noticeboard, one of the panels had fallen off from the main frame, it appears the panels are held in place by strong double sided tape. Concern was expressed that the other panels may also be in danger of separating from the main frame.

Village Hall – these are in poor shape with the locks not hold properly, there is a danger that the locks could give way and the doors open onto the pathway and possibly hit a pedestrian.

Following a discussion it was **AGREED** that the Town Clerk would

1. Investigate and obtain the cost of providing a 3 bay lockable noticeboard, similar to the current design for the Council Offices
2. Investigate and obtain the cost to remove the damaged notice boards on the Village Hall
3. Investigate and obtain the cost to provide 2. new lockable, vented noticeboards for the village hall.

It was **AGREED** that the Committee would investigate locations for noticeboards in other areas of the town such as Queen Square.

PR 17/148 CONFIRM OCS AS THE ALARM PROVIDER

Details of the costing having been circulated prior to the meeting it was proposed, seconded and **AGREED** to Confirmed OCS as the Alarm Provider

PR17/149 RECEIVE NOTIFICATION OF ANY URGENT EXPENDITURE REQUIRED ON THE PROPERTY OWNED OR MANAGED BY THE COMMITTEE (FINANCIAL REGULATION 3.4); TO AUTHORISE SUCH URGENT WORK.

There were no items of urgent expenditure

PR 17/150 CHAIRMAN'S ITEMS FOR INFORMATION

There are no Chairman's items of information

PR 17/151 TO DETERMINE PART 1 AND PART 2 ITEMS

There were no Part 1 items

Meeting closed at 8.21 pm

CHAIRMAN DATE