

**CLEVEDON TOWN COUNCIL****Minutes of the 422nd meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 13<sup>th</sup> July 2011**

**PRESENT:** Cllr J. Middleton – Vice - Chairman  
 Councillors, C. Arnold, C. Bussey, C. Francis-Pester, B. Garner, J. Geldart, G. Hill, M. Hime, L. Knott, P. McNeill, T. Morgan, N. Pennycott, A. Shopland, D. Shopland, A. Withers, C. Wring,  
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs Johnson

**7.30pm      INFORMAL BUSINESS**

**PRAYERS:** Prayers were said by Major Slade

**FORMAL BUSINESS****11/129      APOLOGIES FOR ABSENCE**

Apologies were received from Councillor C. Blades (Illness), Cllr J. Norton-Sealey (Other Commitment) and A. Walker (Illness)

**RESOLVED:** Council **ACCEPTS** the apologies and reasons given for absence.

**11/130      DECLARATIONS OF INTEREST**

There were no declarations of interest for items on the agenda

**11/131      THE MINUTES OF ANNUAL STATUTORY MEETING**

**RESOLVED:** That the Minutes of the Annual Statutory meeting held on 18<sup>th</sup> May 2011 were approved as a correct record and signed by the Chairman

**11/132      THE MINUTES OF TOWN COUNCIL MEETING**

**RESOLVED:** That the Minutes of the Council meeting held on 18<sup>th</sup> May 2011 were approved as a correct record and signed by the Chairman

**11/133      THE MINUTES OF COMMITTEE CHAIRMAN ELECTIONS**

**RESOLVED:** That the Minutes of the Committee meeting to elect the Chairman of Committees held on 18<sup>th</sup> May 2011 were approved as a correct record and signed by the Chairman

**11/134      THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY**

There were no Chairman's items for information

**11/135      THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST****Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.  
 NALC – Local council Review Summer 2011  
 Articles copy – Open Spaces, Big People for the Big Society  
 Clerks & Council Direct

**DIS** – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 760,761,762

**Diary Dates**

16.07.2011 – PACT litter pick

12.08.2011 – Clevedon Art Club – Invitation to private meeting (copy of invites from the office)

**11/136 TO RECEIVE AND RATIFY MINUTES OF THE COMMITTEE MEETINGS****11/136.1 ENVIRONMENT & PROPERTY – 23<sup>RD</sup> MAY 2011**

Minutes of the Environment & Property Committee meeting were presented to the meeting and **AGREED**.

## Part 1

**(EP 11/120 HERBERT GARDENS TREE WORK**

*Copy of the quotations had been circulated with the agenda. Following a short discussion it was proposed, seconded and **RECOMMENDED** that the Council accept company A's quotation for the 3 years work. Year 1 being for £1770)*

**AGREED**

The Committee Chairman invited questions or comments on Part 2 items; there were none.

**11/136.2 PLANNING 25<sup>TH</sup> MAY 2011**

Minutes of the Planning Committee meeting were presented by Cllr Garner as Vice-Chairman of the Committee, and **AGREED**.

## Part 1

**(P/11/81 NEW NSC PROCEDURE FOR SENDING DETAILS OF APPLICATIONS**

**RESOLVED:** 1 To request an extension of time before the new NSC procedure is adopted by Clevedon Town Council. 2 To continue with the provision of new IT equipment and facilities to facilitate the change to electronic consultation. P/11/68 3 To seek recompense from NSC for the Town Council's expenses to accommodate the new NSC procedures.)

**AGREED:** Cllr Garner to chase resolution of the issue with Mr Kent of NSC

The Committee Vice-Chairman invited questions or comments on Part 2 items;

P/11/82 – 11/P/0695/F 23 Albert Road. Cllr Garner reported that he had met with the Developer who would be issuing revised plans.

**11/136.3 TRANSPORT & HIGHWAYS COMMITTEE – 06<sup>TH</sup> APRIL 2011**

Minutes of the Transport & Highways Committee meeting were presented to the meeting, and **AGREED**. There being no Part 1 items The Committee Chairman invited questions or comments on Part 2 items

**TH/11/51 Junction at Chapel Hill/Old Street**

In response to a question, the Chairman explained that the area was still causing concerns and had asked NSC to re-look at the project, which had been shelved on financial reasons.

**TH 11/55 Phone box**

In response to a question the Chairman explained that the Committee had no intention of adopting the phone box but wanted to find out the cost of removing it should a third party decided to adopt the phone box.

**TH 11/63 Agenda items.**

In response to a question, the Chairman explained that an agenda item had been proposed to establish the viability of removing the former railway bridge, although was on private land.

**TH 11/62 Barrier at Station Road**

The Chairman explained that 3 locations had been submitted and a site meeting would be held with the Chairman, Vice-Chairman of the Committee and Cllr Knott to look at the options and agreed a recommended location to the Committee; this would have to

be a part 1 item for the Council to agree. The Committee Chairman explained that the Town Council would have to take complete responsibility for the bollard and any future work arising from the installation. The Committee would need to discuss any liabilities arising from the installation. Cllr Knott explained that additional planters would need to be purchased to prevent vehicles driving around the bollard.

#### **11/136.4 FINANCE AND GENERAL POLICY – 8<sup>TH</sup> JUNE 2011**

Minutes of the Finance & General Policy Committee meeting were presented to the meeting and **AGREED**.

Part 1

##### **(FGP 11/130 EARMARKED SUM.**

*Proposed by Cllr Shopland, seconded and **RECOMMENDED** that the Town Council earmark £120, 000 from the General Reserve, for the cycle of the current council, for the purchase of amenity land which could be used for allotments; subject to a suitable opportunity arising.*

*Proposed by Cllr Shopland, seconded and **RECOMMENDED** that the Environment & Property Committee should identify any suitable land and that the decision to purchase be ratified by Council in a special meeting held under Public Bodies (Admission to Meetings) act 1960 s1 (2))*

**AGREED**

##### **(FGP 11/131 MEMBERSHIP OF FGP**

*Members discussed the membership of the Committee. It was proposed, seconded and **RECOMMENDED** that the membership of the Finance and General Policy Committee to be increased to enable both of the co –opted members to join the Committee.)*

**AGREED by 14 Votes to 2**

The Committee Chairman invited questions or comments on Part 2 items

**FGP 11/138** Newsletter – in response to a comment the Town Clerk confirmed that Cllr Blades contact details would be changed to his home address and not the mailing address used by the Council.

**FGP 11/144.2** Sailing Club – members noted that lack of Councillors attending although the invitations had been a short notice. Cllr Knott as the Town Council representative on the Sailing Club Committee undertook to ensure that the Town Council received proper notice for the next year.

#### **11/136.5 PLANNING – 15<sup>TH</sup> JUNE 2011**

Minutes of the Planning Committee meeting were presented by Cllr Garner as Vice-Chairman of the Committee, and **AGREED**. The Committee Vice-Chairman invited questions or comments on Part 2 items; there were none

#### **11/136.6 TOWN EVENTS & AMENITIES – 22<sup>ND</sup> JUNE 2011**

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, and **AGREED**.

Part 1.

##### **TEA/11/53.1 TERMS AND CONDITIONS FOR A LEASE**

**RESOLVED:** TO RECOMMEND COUNCIL ACCEPT the proposed terms and conditions for the lease for the two tennis courts on Salthouse Fields to accommodate the MUGA

Following a short discussion, it was **AGREED** by 13 votes to 3. Members noted that the lease would only be implemented if the MUGA went ahead.

##### **TEA 11/53.2 TENDER DOCUMENTS**

**RESOLVED:** TO RECOMMEND COUNCIL APPROVE the tender document for the MUGA. Also to investigate length of warranties for the equipment.

Following a short discussion it was **AGREED** by 13 votes to 3

The Committee Chairman invited questions or comments on Part 2 items;

**TEA 11/54** Christmas tree on the Pier

The Committee Chairman gave a brief history for the benefit of new members and confirmed that the costing for the tree had been included in the budget following the Council’s agreement in 2010.

**TEA 11/56.2** Alexander Gardens – members were informed that the beds had not been weeded and that the area under the tree, which had been prepared for a meadow setting had not been completed, it was agreed to raise the issue at the next meeting with NSC.

**TEA 11/58** Dog Bins – members were asked to note that not all NSC bins had been numbered and asked that this be raised at the next meeting with NSC.

**11/136.7 ENVIRONMENT & PROPERTY – 23<sup>RD</sup> MAY 2011**

Minutes of the Environment & Property Committee meeting were presented to the meeting and **AGREED**, subject to the inclusion of Cllr McNeill to those present.

Part 1

**EP 11/133 VILLAGE HALL TENDERS**

*It was proposed, seconded and **RECOMMENDED** that the Council undertakes to get the work done and award the contract at a cost of £4443.00 subject to the guarantees for the work.*

**AGREED**

The Committee Chairman invited questions or comments on Part 2 items;

**EP 11/137** Cllr Garner reported that a list was now with the office.

**11/136.8 ALLOTMENTS – 6<sup>th</sup> June 2011**

Minutes of the Allotment Committee meeting were presented to the meeting and **AGREED**. The Committee Chairman invited questions or comments on Part 2 items;

**A/11/23.3.5** it was reported to the Members that the access was a shared access.

**11/137 TO AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the accounts for payment, as per the attached lists

**11/138 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the retrospective accounts for payment, as per the attached list

**11/139 DISCUSS THE COUNCIL REQUIREMENTS UNDER STANDING ORDERS NO.1J, 1K, 1L.**

Members noted the requirements under that Standing Orders no 1j,1k,1l copy of which had been circulated with the agenda.

Meeting closed at 8.37pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....