



ALLOTMENTS COMMITTEE

Members: Committee Chairman - Cllr J Middleton
Committee Vice Chairman – Cllr B Hatch
Cllrs Fone, Hale, Hill, O'Brien & Norton-Sealey
Tenants' Reps: W Rowlinson & J Pilsworth (ML) A Cunningham
(HA), J Clark (VR), A Stephens (CH), S Murtagh (WA) &
C Robinson (CEM)

Dear Member

05 September 2017

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 11 September 2017 at 7.30pm**

Signed Ms P J Heath, MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive the minutes of the Allotments Committee meeting held on 24 July 2017
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 24 July 2017 meeting
 - 5.1 Moor Lane
 - 5.2 Highdale Avenue
 - 5.3 Victoria Road
 - 5.4 Westbourne Avenue
 - 5.5 Church Hill
 - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded
7. To receive feedback from the tenant of ML5B regarding the final determination of the tenancy on this plot
8. To receive any feedback regarding the Allotment Stand and Inter-Site Competition at this year's Clevedon Flower Show
8. To discuss and agree to a price for work to reduce the height of the conifer trees on the Moor Lane Allotment site – **Prices to follow**
9. To discuss and agree to a price for the hire of a skip on the Cemetery Allotment site to clear the bank area of CEM152 and a general tidy up across the site – **Prices to follow**
10. To receive tenant requests – ML29 – to relinquish half of the plot, creating two 2.50 perch plots
- VR72 and VR77 – tenants to swap allotment gardens from end of September 2017
15. To receive any items reporting to Allotment watch
16. To note the following information
 - 16.1 Termination of Tenancy – ML11A & HA60A
 - 16.2 Allocation of Tenancy – N/A
 - 16.3 Waiting List - 76 @ 1 September 2017
 - 16.4 Still to allocate – ML5B, ML11A, ML42B, HA60A, CH100B, CEM155A & CEM156
17. Chairman Items for information only
18. To determine Part I and Part II items.

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.