

CLEVEDON TOWN COUNCIL**Minutes of the 461st meeting of COUNCIL held in The Council offices, 44 Old Street, Clevedon at 7.30pm on Wednesday 27th September 2017**

PRESENT: Chairman – Cllr L. Little
 Councillors C. Blades, C. Francis-Pester, A. Giles-Townsend, S. Hale, B. Hatch, G. Hill, J. Middleton, J. Norton-Sealey, A. Shopland, D. Shopland, C. Starr, G. Watkins, J. West.
 Town Clerk - Ms P Heath; Deputy Town Clerk, Mrs I. Johnson
 Members of the Public 3, Press 1

7.30pm INFORMAL BUSINESS

Prayers: Voluntary Prayers were said by Rev. T. Cranshaw.

PUBLIC PARTICIPATION

Mr Hurley – Reference Brookfield Walk, as a local resident of the area the Town Council were asked to reconsider the use of part of the public open space as Allotments.

FORMAL BUSINESS**17/827 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors N. Barton (other commitment), B. Cherokoff (family commitments), L. Fone (family commitment), J. Geldart (illness), C. Hall (illness), K. O'Brien (other commitment) **RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

17/828 DECLARATIONS OF INTEREST

Cllr Watkins declared a personal interest as a director of Low Carbon Gordano in agenda item 17. There were no other declarations of interest made.

17/829 RECEIVE AND RATIFY THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 2nd August 2017 were approved as a correct record and signed by the Chairman.

17/830 RECEIVE AND RATIFY THE MINUTES OF THE CONFIDENTIAL MEETING HELD ON 2ND AUGUST 2017

RESOLVED: That the Minutes of the confidential Council meeting held on 2nd August 2017 were approved as a correct record and signed by the Chairman.

A comment was made as to the address on the minutes; Members noted that the address has been listed as Council Offices, for over 9 years, and not the Council House

17/831 RECEIVE AND RATIFY THE MINUTES OF THE SPECIAL MEETING HELD ON 14TH AUGUST 2017

RESOLVED: That the Minutes of the Special Council meeting held on 14th August 2017 were approved as a correct record and signed by the Chairman.

In response to a question the Town Clerk explained that the office was still researching companies to undertake the soil tests.

A comment was made that a Councillor had not received his papers with enough notice to attend the meeting; the agenda had been issued on 3rd August 2017

17/832 RECEIVE AND RATIFY THE MINUTES OF THE SPECIAL MEETING HELD ON 31ST AUGUST 2017

RESOLVED: That the Minutes of the Special Council meeting held on 31st August 2017 were approved as a correct record and signed by the Chairman by a vote of 12 - 1.

17/833 RECEIVE MOTION FROM CLLR GELDART AS SPECIFIED AT FGP MEETING

That: Clevedon Town Councillors pledge up to 5 hours, per year, to support and assist the office staff and office projects. The 5 hours to be worked over the year at the discretion of the office staff and does not include any time undertaking their responsibilities as a councillor (attending meetings, constituency work, training and representing the Council on outside bodies) or as a Chairman.

The role will include manning the phones and reception when only one member of the staff is in the office, undertaking research and investigation on specific projects as directed by the office staff. An email will be sent by the office when assistance is required and a log kept of the hours worked

In the absence of Cllr Geldart members discussed deferring this motion to the next council meeting

Proposed, seconded and **RESOLVED** that this motion be debated under Finance & General Police minutes dated 23rd August 2017, as the motion was forwarded under these minutes.

17/834 RECEIVE THE CHAIRMAN'S COMMUNICATIONS- FOR INFORMATION ONLY

Chairman's Civic Night. The Chairman explained that she was looking forward to seeing those Councillors who had responded to the Civic Night on the 29th..

17/835 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

.Clerk & Council Direct – Sept 2017

NSC Town & Parish Digest – Sept 2017

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses

DIARY DATES

Civic Service 15th April 2018

17./836 REPORTS AND INFORMATION FROM CLEVEDON'S NORTH SOMERSET COUNCILLORS ON MATTERS OF URGENCY ONLY

Cllr Shopland raised concerns re the closure of the post office at Belle Vue Road , Clevedon which he understands will close at the end of September.

Members were informed that details of this potential closure had been sent to all councillors in March and again at the beginning of September; this had also been reported extensively in the local press. The One Stop Shop which houses the post office is closing and despite advertising widely in the local area no other business has come forward to run the post office service; the post office is keen to have the service in Hill Road/Alexandra Road area.

Proposed, seconded and **RESOLVED by 14 votes - 0** to write to the Post Office service to express the Councils desire to see the service retained in the area.

17/837 MINUTES OF THE COMMITTEE MEETINGS**17/837.1 PLANNING 26TH JULY 2017**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED by 14 votes - 0.**

Being no Part 1 items, the Committee Chairman invited questions or comments on Part 2 items; there were none.

17/837.2 PLANNING 9TH AUGUST 2017

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED, by 14 votes to 0**

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none

17/837.3 TRANSPORT & HIGHWAYS 16TH AUGUST 2017

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED by 12 votes - 0.** Members noted that minute no 17/811 should read 1EE and not 1CC.

Part 1

TH/17/815 INSTALLATION OF CENTRAL WAY FOOTPATH

RESOLVED: VOTE: 5 FOR 1 AGAINST TO RECOMMEND TO COUNCIL that £5,535 (approximately 50% of the total cost of the scheme) be allocated from the Transport & Highways Committee budget for 2017/18 for the installation of this missing footway to include the necessary yellow lining to prevent parking near the crossing point

Members discussed this at length with differing views expressed as to the safety aspect of this section of road and footpath.

AGREED by 8 votes to 4

The Committee Chairman invited questions or comments on Part 2 items;

TH 822.2 Station Road Bollard – in response to a question members were informed that the bollard in station road had been replaced, but there were issues re the locking mechanism.

822.5 Traffic Review – the Committee were requested to look at Hill Road, Princes Road by the bowling green and Herbert Road

17/837.4 FINANCE & GENERAL POLICY 23RD AUGUST 2017

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED by 12 votes to 0,**

Part 1

17/725.1 Standing order 1CC

Following a discussion it was agreed to **RECOMMEND TO COUNCIL** to amend standing order 1cc to read “That all mobile phones and tablets shall be switched off during all meetings of the Council, unless dispensation has been obtained from the Chairman other than those being used by the Councillors who have ‘opted out’ of paper copies of Council papers as tablets and on airplane mode.”

AGREED by 12 votes to 0

17/725.2 Standing order 1EE

Members discussed the problems arising from this standing order, noting that one of the reasons this had been introduced was to encourage newer Councillors to take on committee responsibilities, but this had not worked in practice. Members decided that each individual Committee can encourage Councillors to take on responsibilities without putting them under pressure of the standing order.

Following a short discussion **AGREED by 11 votes to 0**

the Committee Chairman invited questions or comments on Part 2 items;
17/726 Motion by Cllr Geldart as referred by minute no 17/833 above.
Proposed, seconded and **RESOLVED by 9 votes to 0** to pass this to the staffing committee to discuss and make a recommendation to FGP.

17/837.5 PLANNING 30TH AUGUST 2017

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED by 13 votes - 0**.

Being no Part 1 items the Committee Chairman invited questions or comments on part 2 items;

17/1602 Tree Works Members expressed their concern at the amount of tree works being sent to the Council that the Council has no influence over. It was agreed to contact the Tree officer and senior planning officers concerning all tree works.

17/837.6 TOWN EVENTS & AMENITY 6TH SEPTEMBER 2017

Minutes of the Town Events & Amenity Committee meeting were presented to the meeting, by the Chairman of the Committee and **AGREED by 14 votes - 0**.

The Committee Chairman invited questions on Part 2 items.

17/695 members noted that there was one vacancy on the Christmas Lights subcommittee and that all councillors were eligible to fill the vacancy.

17/703 Promenade bowling club in response to a question members were informed that all options were being investigated by NSC as to the future of the car park. Members noted that as a rent is paid on the land it is classed as commercial and therefore is subject to business rates. Members requested that NSC inform the Town Council when a decision had been reached and given the option to respond before made public.

17/837.7 PROPERTY 13TH SEPTEMBER 2017

Minutes of the Property Committee were presented by Cllr Hill in the absence of the Committee Chairman, and **AGREED by 13 votes - 0**.

Part 1

PR 17/205 DISCUSS THE REPLACEMENT OF TABLES IN ROOM 2.

*Following a discussion it was proposed, seconded and **AGREED by 5 votes to 0** to **RECOMMEND to COUNCIL** that 6 further tables are purchased at a cost of £1290 to replace the rest of the original tables; and that the Town Clerk seeks to sell the replaced tables.*

AGREED by 12 votes to 0

Cllr Hill invited questions on Part 2 items

17/209 skatepark

In response to a question member were notified that the committee had agreed the representatives to discuss the s106 funding and that the meeting was scheduled for 5th October; Cllr Watkins asked to attend.

17/837.8 ALLOTMENTS 24TH JULY 2017

Minutes of the Allotments Committee were presented by the Committee Chairman, and **AGREED by 14 votes to 0**.

Being no Part 1 items the Committee Chairman invited questions on Part 2 items

17/837.9 ALLOTMENTS 11th SEPTEMBER 2017

Minutes of the Allotments Committee were presented by the Committee Chairman, and **AGREED by 13 votes to 0.**

Part 1

AL/17/837 CLLR BARTON'S REQUEST COMMITTEE

*The Chairman advised that Cllr Barton had requested to become a member of the Allotment Committee. All members **AGREED** to Cllr Barton's request. It was also **AGREED** that Cllr Barton to become joint Councillor Representative for Westbourne Avenue Allotments with Cllr O'Brien.*

AGREED by 13 votes to 0

The Committee Chairman invited questions on Part 2 items there were none

17/838 RECEIVE AND RATIFY MINUTES FOR SUBCOMMITTEE/WORKING GROUP REPORTING DIRECTLY TO COUNCIL**17/838.1 PUBLIC TOILETS WORKING GROUP 16TH AUGUST 2017**

The subcommittee chairman presented the minutes and theses were **AGREED by 13 votes to 0**

PTWG 17/78.1 receive cost to install the finger post on Clevedon Promenade

*Proposed seconded and **AGREED to RECOMMEND TO COUNCIL** the acceptance of quote B at £60 to install the finger post.*

AGREED by 14 votes to 0

PTWG 17/78.2 discuss other signage and permissions received

*Following a short discussion it was **AGREED to RECOMMEND TO COUNCIL** that an additional sign, the same as the one on the Tennis Court be purchased, at a cost of £63, to be placed on the end of the Toilet building visible from the pathway that runs alongside Elton road between the toilets and the Tennis Courts*

AGREED BY 13 VOTES TO 0

PTWG 17/79 RECEIVE COSTS FOR THE ALTERATION OF THE CHALET DISABLED TOILETS DOOR

*Proposed, seconded and **AGREED to RECOMMEND TO COUNCIL** the acceptance of quote A at a net cost of £3450.*

AGREED by 13 votes to 0

PTWG 17/81 CONFIRM RECOMMENDATIONS TO BE MADE TO COUNCIL.

*Proposed, seconded and **AGREED to RECOMMEND TO COUNCIL** to designate authority to the Town Clerk in liaison with the Committee Chairman to spend up to £100 from the budget for emergency items.*

AGREED by 14 votes to 0

17/838.2 YOUTH PROVISION IN COMMUNITY 21ST AUGUST 2017

The subcommittee chairman presented the minutes and theses were **AGREED by 14 votes to 0**

17/838.3 CLEVEDON 1918-2018 7TH SEPTEMBER 2017

The subcommittee chairman presented the minutes and theses were **AGREED by 13 votes to 0**

*Proposed seconded and **AGREED** to move item 18 to be heard next*

17/839 [17/806] TO DISCUSS THE 2018 COMMEMORATION AND DECIDED IF CLEVEDON TOWN COUNCIL WISHES TO PURCHASE AND LIGHT A BEACON.

At the request of the Chairman the Town Clerk gave a verbal report on the WW1 Commemorative Partnership conference held on 27th September in Exeter. A more detailed report would be presented to the 1918- 2018 commemorative committee. It was proposed, seconded and **RESOLVED** by 10 votes to 0 that the 1918-2018 subcommittees should investigate the purchase and operation of lighting a beacon and make a recommendation to Council.

17/840 RECEIVE REPORT FROM THE MEETING HELD WITH DWP – CLLRS HATCH, LITTLE

Members received and noted the report as circulated with the agenda

17/841 RECEIVE AND DISCUSS THE NOTES ON THE JOINT MEETING WITH NSC HELD ON 5TH SEPTEMBER 2017

Members received and accepted the notes, by a vote of 13 to 0, as circulated with the agenda. In response to a comment it was noted that Castlewood would only be offered as a park and ride out of normal office hours.

17/842 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists.

17/843 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list.

17/844 [17/805] TO RECEIVE REPORT FROM CLLR FRANCIS –PESTER ON NORTH SOMERSET CLIMATE COALITION

Cllr Francis Pester presented a verbal report on the lack of information available on the Somerset Climate Coalition web site on the governance of the organisation. There is no public record of the directors or controllers of the coalition nor are there any details of the financial control. Cllr Watkins reported that there was a constitution with details of the directors but accepted this was not available on the web site. Following a short discussion it was proposed, seconded and **RESOLVED by 10 votes to 0** not to pursue this any further.

17/845 RECEIVE AND NOTE RESPONSE FROM NSC RE MILLCROSS – EMAILED ON 18.08.2017

Members held a short discussion on the information from NSC. Proposed, seconded and **RESOLVED** to note the response.

17/846 RECEIVE AND AGREE THE DIARY DATES FOR 2018

Proposed, seconded and **RESOLVED** to confirm the diary dates for 2018 as circulated with the agenda

17/847 RECEIVE AN UPDATE REPORT FROM REPRESENTATIVES ON CLEVEDON

CCT

Cllr Watkins and Cllr Francis Pester gave a verbal report on the work of the CCT. Members were informed that Mr Phil Curme of the Clevedon Pier & Heritage Trust Ltd had taken over as Chairman. The CCT were investigating the inclusion of bike racks on the sea front. Highways England had confirmed, in principal, the inclusion a Brown Sign at junction 20.

17/848 RECEIVE AN UPDATE REPORT FROM THE NEIGHBOURHOOD PLAN

GROUP

Cllr West gave a verbal report on the work of the Neighbourhood Plan. Members were informed that they had applied for government funding. There would be subject based meetings over the next few months finalising the draft report on Housing, Destination Clevedon, Town Centre, Education, Health, Open spaces and Transport

17/817 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8

There were no questions raised under Standing order no 8.

Meeting closed at 9.26 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....