



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Chairman of Committee – Cllr D Shopland

Members: C. Blades, C Bussey, C. Francis-Pester, B. Garner, L. Little, P. McNeill, J. Middleton,

16 April 2014

Dear Member

You are hereby summoned to attend the **Environment & Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 23rd April 2014 at 7.30pm**

Signed Ms P. J. Heath MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

A G E N D A

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda
3. To receive the minutes of the Environment & Property Committee held on 26th February 2014
4. To receive detail of budget and expenditure for the Committee 2013/2014,
5. To receive for agreement the quotation for the Civil & Structural Engineer re the Village hall rear wall repair as agreed by working group [EP 14/372] and to confirm the additional budget requirement
6. To set up a working group to discuss and make recommendations to Council on public toilet Provision as per Council minute no. 14/408.
7. To agree the terms of reference for the above working party.(attached)
8. To receive update on the CAB Lease
9. To receive update on the Skate park Lease
10. To note that action on 14/374 and 14/377 had been deferred till May/June due to the requirement of work to be undertaken in dry weather.
11. To receive notification of any urgent expenditure required on the property owned or managed by the Committee (Financial Regulation 3.4); to authorise such urgent work.
12. Chairman Items for information only
13. To determine Part I and Part II items
The following item will be heard under section 1 (2) Pubic Bodies (admission to meetings) act 1960 due to the confidential nature of the business to be discussed.
14. To receive for information and consideration information from the Chairman on the possible process for the returning of the legal title for Allotment plots currently managed by Clevedon Town Council

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

DRAFT terms of reference for the Public Toilet Working Party

Membership

The working party shall be made up of **5** Councillors (members and non-members of the Environment & Property Committee) and such outside specialist as the working party deem appropriate.

A Chairman will be elected at the first meeting.

The Town Clerk to act as Clerk for the Working Party.

Reporting

The Working Party shall report direct to the Council

Remit – to provide a comprehensive report to Council by **27th August 2014**

The Working Party shall:-

- 1) Investigate and make recommendations to the Council on additional future provision of Public Toilets in Clevedon. (No alteration can be made to the current contract with Healthmatic).
- 2) Investigate the possible sources of funding for any recommendations made to Council
- 3) Consult with all identified stakeholders and users on current and future provision
- 4) Identify any additional sites for future provision and obtain information on any planning or legal requirements for those sites.

Budget

There is no budget allocated to this working party

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting