

**CLEVEDON TOWN COUNCIL**

**MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 11<sup>TH</sup> FEBRUARY 2015**

**PRESENT:** Cllr C Francis-Pester – Committee Chairman in the Chair  
Cllrs J Geldart, L Knott, L Little, T Morgan, N Pennycott, A Shopland, G Watkins. Mrs I Johnson – Deputy Town Clerk

**IN ATTENDANCE:** Mr G Withers, NSC Senior Green Spaces Officer - informal business  
Mrs P Heath – Town Clerk for part of the meeting.

**7.30 pm INFORMAL BUSINESS**

**NSC STREETS & OPEN SPACES UPDATE** Mr Withers reported;

MARINE LAKE: The renovation of the Lake is out to tender. Tenders to be returned this Friday 13<sup>th</sup> February 2015.

SEAFRONT RAILINGS: Community Payback Team to paint the bow top railings only when the weather is more conducive to outdoor painting.

WOODEN FENCE OVERLOOKING MARINE LAKE: Repair work completed.

DISABLED ACCESS TO POETS WALK FROM SALTHOUSE FIELDS AREA:

A Councillor asked whether this could be considered as part of the work to Marine Lake. Mr Withers felt this would not be possible at the present time and would not be easy to achieve as it would have to conform to the 1:20 gradient required.

**RESOLVED:** To consider this item at a future meeting when the refurbishment of Marine Lake is complete.

**7.48 pm FORMAL BUSINESS**

**TEA/15/409 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs C Blades and B Hatch – out of Clevedon.

**TEA/15/410 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

There were no declarations of interest made at the meeting

**TEA/15/411 MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE HELD ON 26<sup>TH</sup> NOVEMBER 2014**

The minutes of the above meeting were approved and signed.

**TEA/15/412 ITEMS ARISING FROM INFORMAL BUSINESS ABOVE**

SEAFRONT FLAGS: The flags are in a poor condition although they have been in place less than a year.

**RESOLVED:** To draw this to the attention of Mr G Withers.

**Action: Deputy Town Clerk**

**TEA/15/413 UPDATE ON COMMITTEE BUDGET 2014/15**

**RESOLVED:** 1. To earmark any balance in the Christmas Lights budget for replacement bulbs in 2015/16; 2. To earmark any balance in the Salthouse Fields Tennis Courts budget towards maintenance/possible invoices for rates in 2015/16.

**Action: Town Clerk**

**TEA/15/414 PROPOSED BROADCHURCH WALKING TOUR** TEA/14/396

Following the allocation of £500 at the last meeting towards the cost of producing hard copy maps of the Broadchurch Trail. NSC had responded stating that NSC had no budget to contribute to a hardcopy map/leaflet. There is now a direct link to a NSC linked website which publicises the Broadchurch Trail and includes a map - <https://tackk.com/broadchurch>. NSC suggest that if the Town Council produce a hard copy map it should be after the second series has been aired so that the trail can be updated if necessary.

In view of the success of the Clevedon map produced last year by the Town Council it was felt this map could perhaps be updated with additional information from Broadchurch and any other amendments required.

**RESOLVED:** Cllr Geldart to work with the Town Council Office and the design company to update the map and text. Printing and design work to be funded from the £500 previously allocated for this project. **Action: Cllr Geldart**

**TEA/15/415 CHRISTMAS LIGHTS 2014/15** TEA/14/393

415.1REVIEW Discussion centred on plans for the future provision of Christmas Lights.

## 415.2CONSIDERATION OF A SUB-COMMITTEE TO PLAN THE CHRISTMAS LIGHTS PROVISION 2015/16

It was generally felt that this Sub-Committee should start small possibly to include stakeholders who may contribute to the lights. Members were reminded that the Town Council has entered into a contract for Christmas lights and Members applauded the Contractor's flexibility last year to accommodate last minute additions etc. The need to start planning before the Election in May in order to take advantage of reduced price Christmas lighting was emphasised.

**RESOLVED:** 1. To accept the Terms of Reference for the Sub-Committee.  
2. To agree the following membership; Cllrs Francis-Pester, Knott, Pennycott and A Shopland plus invited stakeholders.  
3. To arrange a first meeting of the Sub-Committee.

**Action: Deputy Town Clerk**

**TEA/15/416 TOWN COUNCIL DOG BIN EMPTYING & DISPOSAL OF CONTENT**

## 416.1CONTRACT TERMS

Members had been circulated with the terms of the new Contract and were pleased to note that the new Contractor would provide dog bin usage reports which may assist with deciding whether larger/additional bins are required in certain areas. A bin on Tutton Way is regularly overflowing and had been reported to NSC.

**RESOLVED:** 1. To accept the terms of the new dog bin emptying contract.  
2. To consider at the next meeting of the TEA Committee additional empties in the summer months. Full costings to be provided.

**Action: Deputy Town Clerk**

416.2REPORT OF MEETING WITH NSC OFFICERS 4 FEBRUARY 2015 The Deputy Town Clerk reported that; NSC will carry out dog bin emptying as usual on Easter weekend to ensure a smooth transition to the new Contractor; CTC to provide a label on each of their bins for identification purposes. Cost of labels £70.00. The new Contractor will view and locate the CTC bins prior to commencement of the Contract.

**RESOLVED:** 1. To order the labels – **Action: Deputy Town Clerk**  
2. The following Councillors to attach labels to dog bins in their wards and identify the bins to the new Contractor; **Cllr Hall** – Walton; **Cllr Morgan** – West; **Cllr A Shopland** – East; **Cllr Francis-Pester** Yeo; **Cllr Geldart** – Central; **Cllr Little** – South; **Cllr Watkins** - North

#### 416.3 INCREASE IN DOG WASTE NOT PICKED UP BY DOG WALKERS

During discussion several Members highlighted this problem. It was felt this could be due to the time of year – dark mornings and evenings making it more difficult for dog walkers to locate dog waste from their animals. Concern was expressed about areas adjacent to schools. The need for education and enforcement was emphasised.

**RESOLVED:** To investigate education resources for schools and methods of enforcement currently available from 1) NSC; 2) used successfully by other local authorities. **Action: Deputy Town Clerk**

#### TEA/15/417 NSC LEISURE & HERITAGE PROJECT

This item had been referred from the Planning Committee. NSC had obtained funding for a new website to promote leisure and heritage across North Somerset.

**RESOLVED:** To clarify the type of information required and suggest NSC contact Clevedon Civic Society for historical information. **Action: Deputy Town Clerk**

#### TEA/15/418 S106 FUNDING – CLEVEDON

Members discussed the notes, circulated to all Councillors, of a meeting held on 30 January 2015 to discuss funding allocated for Open Spaces and Sport & Leisure. It was noted that s106 payments are often phased and not awarded until a number of dwellings have been occupied. The funding may even be based on viability assessments and therefore cannot be relied upon. The Town Council has in the past sought to be involved in the allocation of these monies and following the meeting with the NSC Officers a letter confirming this request will be sent to NSC. The wish list of items for consideration for s106 funding, previously compiled by the Town Council was agreed.

- RESOLVED:**
1. Planning Committee to consider possible related s106 agreements in the early stages of pre-application discussions ie the development at Challicoms. **Action Planning Committee**
  2. To include an item in a future CTC newsletter **Action Town Clerk**
  3. To ask NSC for a breakdown of s106 currently received for Clevedon and end dates for monies to be spent; s106 anticipated with timescales and s106 to be agreed.
  4. To include an item on future agendas and ask **all Councillors** to consider possible wish list projects for their wards.

**Action: All Councillors and Deputy Town Clerk**

#### TEA/15/419 CCTV

##### 419.1 REPORT OF A MEETING ON FRIDAY 16<sup>TH</sup> JANUARY 2015

The report had been circulated to all Councillors. Members welcomed the installation of improved software to enable better tracking of the CCTV use and outcomes as Members had queried the viability of the cameras over many years. The FGP Committee would be discussing whether CCTV expenditure should be transferred out of Special Expenses as Clevedon is the only town in North Somerset to use this method of payment.

**RESOLVED:** 1. To formally accept the new formula for charging for CCTV (split equally between the number of cameras in each of the North Somerset towns). For Clevedon this would be a reduction of nearly £7,000 in 2015/16; 2. To include an item in the CTC newsletter; 3) To keep CCTV on future agendas.

**Action: Deputy Town Clerk**

##### 419.2 CCTV LOGS FOR NOVEMBER AND DECEMBER 2014 – NOTED.

**TEA/15/420 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE****BODIES:**

**Community Association** Cllrs C Francis-Pester and Cllr L Knott reported on improvements under way to both the interior and grounds of the Community Centre.

**N Somerset Safety & Coastal Advisory Group** Cllr R Garner – No meeting.

**Clevedon Civic Society** Cllr C Wring – No report.

**Strode Leisure Centre User Group** Cllr J Geldart – No meeting.

**RESOLVED:** Cllr Geldart to request a meeting.

**Action: Cllr Geldart**

**Clevedon Pier Trust** Cllr C Hall and Cllr L Knott reported that they had been unable to attend meetings which are now on a Wednesday evening.

**Clevedon Sailing Club Ctte** Cllr L Knott had no new items to report.

**Clevedon Twinning Association** Cllr G Watkins reminded Members of the 35<sup>th</sup> anniversary of twinning with Ettlingen (see the minutes of the last TEA Committee).

**N Som CAB** Cllr B Hatch – No items raised by CAB.

**Police & Communities Together** Cllr J Geldart reported that most of the problems raised at PACT were about parking. Members observed that cars were now regularly parked on Walton Road at weekends by parents of children using the sports fields.

**Gwilliam & Woodward Trust** Cllr A Shopland reported that the AGM would be held in April.

**Clevedon Tides Festival** Cllrs C Francis-Pester, J Geldart, G Watkins – No report.

**Clevedon Commissioning Network** Cllr J Geldart reported that the Police are looking for somewhere to store the portable skate ramp as soon as possible. Funding had been identified and Commissioning Network members were applying.

**TEA/15/421 CENTENARY FIELDS PROGRAMME** TEA/14/405

This item had been deferred from last meeting.

**RESOLVED:** To obtain an application form and investigate whether it would be possible to nominate Penny Fields as a green space in perpetuity under the Centenary Fields Programme. However the field is the property of NSC. Cllrs Francis-Pester and Pennycott to look at the application form.

**Action: Deputy Town Clerk, Cllrs Francis-Pester and Pennycott**

**TEA/15/422 FLOWER BED CONTRACT - SUMMER BEDDING 2015**

This item had been emailed to Committee Members. The detailed plan of Summer bedding and the cost of £4,962.00 was RECEIVED and NOTED.

**TEA/15/423 CHAIRMAN ITEMS FOR INFORMATION ONLY**

There were no items.

**TEA/15/424 TO DETERMINE PART I AND PART II ITEMS**

There were no Part I items.

The meeting finished at 9.28 pm

APPROVED AS A TRUE RECORD

CHAIRMAN:.....

DATE:.....