

CLEVEDON TOWN COUNCIL

Minutes of the 428th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 13th June 2012

PRESENT: Chairman – Cllr J Middleton
 Councillors, C Blades, A Cotton, C. Francis-Pester, B. Garner, J. Geldart, A. Giles-Townsend, B Hatch, C. Hall, G. Hill, L. Knott, L. Little, P. McNeill, N Pennycott, A. Shopland, D. Shopland, C Wring
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs Johnson

7.30pm INFORMAL BUSINESS

PRAYERS: members held a moment of reflection before the start of the meeting

7.32 pm FORMAL BUSINESS

12/223 APOLOGIES FOR ABSENCE

Apologies were received from Councillor C. Bussey (work Commitment) T Morgan (family commitments) J. Norton-Sealey (family commitments) and A Walker (work commitment)

RESOLVED: That Council **ACCEPTS** the apologies and reasons given for absence.

*Proposed, seconded and **AGREED** that agenda items 13 presentation by NS PCT Clevedon Community hospital and agenda item 12 Parks and Street Scene Contracts should be moved to be heard next.*

*Proposed seconded and **AGREED** that standing orders be suspended to allow the named representative to give a presentation and answer questions.*

12/224 RECEIVE A PRESENTATION AND DISCUSS ON THE NS PCT COMMUNITY HOSPITAL

Mrs B Hardy procurement advisor, and former project manager, for Clevedon Community Hospital gave a verbal presentation on the history of the hospital and the steps taken to obtain the current position. An agreement has been reached for a partnership between NS NHS and Amber Solution for Care. NS NHS have purchased the land at Mill Cross and the partner will build and maintain the infrastructure with the NHS renting the building, initial agreement for 25 years with first refusal on additional years. NS NHS will operate and manage the building and services. The internal layout has changed in line with the community need and requirement review. The hospital will have 20 individual ensuite bedrooms concentrating mainly on rehab work; critically ill being cared for in specialist hospitals in the region. There will be therapy, consultancy services and out patients clinics, more than currently being provided. In response to questions it was confirmed that the breast scanning unit would continue to visit, frequency to be gauged on requirement, in a dedicated space. The disposal of the current hospital would run in concurrent with the building of the new, with a direct transfer of services from one to the other. The revised business plan, including a request that capital from the disposal of the current hospital is kept for use with the new hospital, is to be presented to the strategic health authority in July. If a positive decision is obtained work could start in Sept 2012 with the hospital aiming to be open and running by Feb

2014. Members asked about the track record of the partner Amber Solutions and were assured that they have considerable experience and proven track record of running this kind of project.

Members thanked Mrs Hardy for attending.

In response to a question raised by Cllr Garner it was confirmed that the Council's representatives on the Community Hospital Project Board were Cllr Garner and Cllr McNeill, although Cllr Knott had indicated a wish to serve this had not been changed at the ASM. Cllr Knott stated she was attending in another capacity so therefore did not need to be the Town Council's representative.

12/225 RECEIVE A PRESENTATION AND DISCUSS THE PARKS & STREET SCENE CONTRACT

Mr J Flannigan gave a presentation on the new proposed 'super' contract covering arboriculture, horticultural and street cleansing. The contract which will combine 3 major areas of work is designed to save nearly £800,000. The new contract will give NSC greater control and flexibility to manage the work and direct on a need basis the work undertaken. It will mean that a workforce gang will concentrate in specific areas emptying the bins dog and litter, sweeping the streets and parks management instead of separate groups doing only 1 specific job. Frequency and rotas will be set on usage basis therefore busier, more used areas will see more regular visit than a quieter less used area. It will also enable NSC to target specific high volume events without additional cost. The management team within NSC will not change and the two departments Street and Open Spaces and Waste will work together to monitor the contract and contractors. The area technicians will be able to monitor in the field as the work will be based on specific routes so they can establish if there are any failing also members of the public complaints will act as an indicator if there is a failing within the contract or contractors. The contract will set up core services and levels plus the structure required by the contractor, it is intended that the contract will run for 7 years. In response to questions it was confirmed that trees would be maintained under safety and duty of care with little or no cosmetic work. It was suggested that a programme of information informing people on the changes would be needed once the contract was signed. It was noted that all vehicles and equipment would be fitted with satellite tracking.

Members thanked Mr Flannigan for attending, although concerns were still expressed it was hoped that this would be dealt with once the contract was in place. Each parish and town council would be contacted to establish a preferred contact procedure; this would be via the Town Clerk.

*Proposed, seconded and **AGREED** to reinstate standing orders and to return to the original running order of the agenda.*

12/226 DECLARATIONS OF INTEREST

There were no declarations of interest for items on the agenda

12/227 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 18th April 2012 were approved as a correct record and signed by the Chairman

12/228 THE MINUTES OF ANNUAL STATUTORY MEETING

RESOLVED: That the Minutes of the Annual Statutory Meeting held on 21st May 2012 were approved as a correct record and signed by the Chairman,

12/229 MINUTES OF THE ANNUAL TOWN MEETING

Members **NOTED** the minutes of the Annual Town Meeting held on 21st May with one amendment concerning the Regent Hotel to clarify its ownership.

12/230 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY**12/230.1 Sailing Club Invite 30th June 2012**

The Chairman reminded members of the Clevedon Sailing Club invite to the watch the Town Plate race, sponsored by Clevedon Town Council and to join him and the Chairman's consort at the afternoon tea to follow.

12/230.2 Presentation Vice Chairman's Badge

The Chairman presented the Vice-Chairman's badge to Cllr McNeill who had been absent for the Annual Statutory meeting. Cllr McNeill thanked members for electing him as Vice Chairman; his absence from the ASM had been due to a prior engagement at Buckingham Palace. As he did not wish to spend any time in the tower he had not purloined the plate of cucumber sandwiches as suggest by a fellow councillor.

12/231 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST

Members noted the Town Clerks report as circulated with the agenda.

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

CAB – “Changes to consumer protection what they mean locally”

DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 783, 784,785

Diary Dates

Reminder 30th June 2012 – Clevedon Sailing Club – Clevedon Town Plate Race – from 2.30pm

5th July 2012 – Clevedon Community Association – AGM at 8pm Sunhill House

23rd June 2012 – CPRE AGM – Long Ashton Village Hall 11am

The Town Clerk notified members of 2 additional dates for their diary which had been emailed out to them earlier in the week. 30th June Clevedon Community Bookshop AGM; 1st July Annual Drumhead service; Hard copy had been circulated at the meeting to the 3 councillors without email.

Information Papers

Communication – updated following Walton Ward Election

Committee Membership list following Walton Ward Councillor selection.

Boundary Review – a copy of the email from NSC had been circulated the date had now changed to 16th July. It was **AGREED** that Cllr Middleton and the Town Clerk would attend.

Parking Review – a copy of the email from NSC received on Monday had been circulated to members. This would be discussed by Transport & Highways at their next meeting for initial thoughts and to establish what information, if any, would be required for a council discussion at the August Council meeting; the Town Clerk had been informed by NSC that the deadline for consultation was September.

12/232 MINUTES OF THE COMMITTEE MEETINGS**12/232.1 PLANNING 11TH APRIL 2012**

Minutes of the Planning Committee meeting were presented and **AGREED**. There were no Part 1 items. Cllr Hill as the Committee Vice-Chairman invited questions or comments on Part 2 items
12/P/0430/F members were informed that this had been called in by NSC. Under the new planning criteria was being seen as a test case.

12/232.2 PLANNING 25TH APRIL 2012

Minutes of the Planning Committee meeting were presented and **AGREED**. There were no Part 1 items. Cllr Hill as the Committee Vice-Chairman invited questions or comments on Part 2 items there were none

12/232.3 TRANSPORT & HIGHWAYS COMMITTEE – 2ND MAY 2012

Minutes of the Transport & Highways Committee meeting were presented to the meeting, and **AGREED**. There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items.
12/165 Chapel Hill – Members were informed a response had been received and this would be reported to the next committee meeting. The Committee were asked to assess the knock on effect to surrounding roads before making any decision concerning it being a one way street.

12/170 NDCT – Members were informed that the group were increasing their costs from £84 per term to £200 per term. The Town Council representative would be asked to report back to the committee.

12/171 Weston-Clevedon link – members were informed that a little progress had been made in removing the obstacle to completing this coastal link.

12/232.4 FINANCE AND GENERAL POLICY – 9TH MAY 2012

Minutes of the Finance & General Policy Committee meeting were presented to the meeting and **AGREED**.

Part 1 Item

*12/235 Proposed, seconded and **AGREED** to accept and **RECOMMEND** the accounts to Council subject to the internal audit.*

AGREED

*12/236 Proposed, seconded and **AGREED** to accept and **RECOMMEND** the return to the Council*

AGREED

The Committee Chairman invited questions or comments on Part 2 items there were none.

12/232.5 PLANNING – 16TH MAY 2012

Minutes of the Planning Committee meeting were presented by Cllr Hill as Vice-Chairman of the Committee, and **AGREED**.
The Committee Vice-Chairman invited questions or comments on Part 2 items; there were none

12/232.6 TOWN EVENTS & AMENITIES – 23RD MAY 2012

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items;

Marine Lake – Members asked for a report on the recent repairs following the NS Times article.

12/232.7 ENVIRONMENT & PROPERTY – 30TH MAY 2012

Minutes of the Environment & Property Committee meeting were presented to the meeting, and **AGREED**.

Part 1

*12/218 Proposed, seconded and **RECOMMENDED** to Council that they negotiate a lease with the YMCA for the area of land in the Council's ownership between Highdale Road & Highdale Avenue. The lease should be for 10 years with a break clause after 5 years; should include a reinstatement policy with assurances of funding; and that the Council has design, installation and specification control of any structures on the site such as the fencing*

AGREED subject to negotiated lease

The Committee Chairman invited questions or comments on Part 2 items there were none.

12/232.8 ALLOTMENTS – 23RD APRIL 2012

Minutes of the Allotments Committee meeting were presented to the meeting, and **AGREED**.

There being no part 1, The Committee Chairman invited questions or comments on Part 2 items; there were none

12/232.9 ALLOTMENTS – 31ST MAY 2012

Minutes of the Allotments Committee meeting were presented to the meeting, and **AGREED**.

There being no part 1, The Committee Chairman invited questions or comments on Part 2 items; there were none

12/233 TO RECEIVE MINUTES OF THE SUSTAINABILITY SUB-COMMITTEE HELD ON 28TH MAY 2012

Minutes of the Sustainability Sub-Committee meeting were presented to the meeting, and **AGREED**.

12/234 TO AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists

12/235 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list

12/236 RECEIVE AND RATIFY THE ANNUAL ACCOUNTS TO 31ST MARCH 2012, SUBJECT TO EXTERNAL AUDIT

Proposed by Cllr Francis-Pester, seconded by Cllr Hill and **RESOLVED** to approve the Annual Accounts to 31st March 2012, as presented.

In response to a question the Town Clerk confirmed that the prescribed level of general reserves should be between 50% of the annual budget and 100% of the precept.

12/237 RECEIVE AND RATIFY THE ANNUAL RETURN TO 31ST MARCH 2012 PRIOR TO SUBMISSION TO EXTERNAL AUDITOR

Proposed by Cllr Hill seconded by Cllr Francis-Pester and **RESOLVED** to approve the annual return as presented.

12/238 FOLLOWING RATIFICATION OF RECOMMENDATION UNDER 8.4 TO RECEIVE AND RATIFY THE FOLLOWING MOTION.

“That Clevedon Town Council having achieved the necessary criteria, upon the receipt of the Certificate of confirmation having passed the required training for the Town Clerk, does hereby accept the use of the Power of General Competence”

The Town Clerk explained the criteria and background to the motion.
Proposed by Cllr Francis-Pester, seconded by Cllr Wring and **RESOLVED** to accept the power of general competence as per the motion.

The following item will be heard under s 2 (1) Public Bodies (Admission to Meetings) Act 1960 due to the confidential financial nature of the business to be discussed. Members of the Public and Press are required to leave the meeting

12/206 CONFIDENTIAL MINUTES OF THE COMMITTEE MEETINGS

12/206.1 ENVIRONMENT & PROPERTY COMMITTEE – 30TH MAY 2012

Minutes of the Environment & Property Committee meeting were presented and **AGREED.**

12/206.2 ALLOTMENT COMMITTEE – 23RD APRIL 2012

Minutes of the Allotment Committee meeting were presented and **AGREED.**

Meeting closed at 9.25 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....