

CLEVEDON TOWN COUNCIL

Minutes of the 470th meeting of COUNCIL held in The Council offices, 44 Old Street, Clevedon at 7.30pm on Wednesday 13th February 2019

PRESENT: Chairman – Cllr J. West

Councillors N. Barton, B. Cherokoff, L. Fone (7.40pm), C. Francis-Pester, J. Geldart, S. Hale, B. Hatch, G. Hill, L. Little, J. Middleton, S. Moores, T. Morgan, K. O'Brien, A. Shopland, D. Shopland, C. Starr, G. Watkins.

Town Clerk - Ms P Heath; Deputy Town Clerk, Mrs S. Howard

Members of the Public 3, NS Cllr B. Garner

7.30pm INFORMAL BUSINESS

Prayers: Prayers were said by Mrs Jean Balcombe the Chairman's Chaplain.

PUBLIC PARTICIPATION

Resident of Brookfield Walk

Requested the Town Council's assistance in getting the drains cleaned and cleared. The recent heavy rains highlighted several drains that had not been cleared resulting in large muddy puddles forming that are not easily dispersed.

In response the resident was informed that North Somerset Area Officer holds a surgery at the Councils offices on the last Friday of each month, the next being on 23rd February; as the resident couldn't attend the Chairman would speak to the officer on the resident's behalf.

Resident of Brookfield Walk

With reference to the motion [19/1019] reiterated the importance of the area for East Clevedon residents for leisure use. The survey work undertaken by NSC have left the field in a mess.

Resident Cambridge Road

Request the Town Council to investigate the poor state of Hill Road pavements outside the shops. Many are creating a trip hazard; photographs were provided. The issue would be raised with the NSC Area Officer on 23rd February

FORMAL BUSINESS

19/1014 APOLOGIES FOR ABSENCE

Apologies were received from Councillors C. Blades (family commitment), and J. Norton-Sealey (illness) **RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

19/1015 DECLARATIONS OF INTEREST

There was no declaration of interest for items on the agenda

19/1016 RECEIVE AND RATIFY THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: by **16 votes to 0**, that the minutes of the Council meeting held on 12th December 2018 were approved as a correct record and signed by the Chairman.

19/1017 RECEIVE AND RATIFY THE MINUTES OF PRECEPT MEETING

RESOLVED: by **14 votes to 0**, that the minutes of the Precept meeting held on 23rd January 2019 were approved as a correct record and signed by the Chairman.

19/1018 RECEIVE MOTION FROM CLLRS A & D SHOPLAND

“That as a matter of urgency this Council ask the Transport Committee to investigate means to improve pedestrian safety and traffic management on Highdale Road”

Members discussed the issues relating to the increasing problem of parking around the school, and the apparent lack of drivers abiding by the highway code. It was agreed to pass this to Transport & Highways Committee to investigate.

RESOLVED by 18 votes to 0

19/1019 RECEIVE MOTION FROM CLLRS A & D. SHOPLAND

“That this Council write to the District Council saying that as the excavation and surveys on the open space land at Hither Green appear to be more than those necessary for deciding as to its suitability as Allotment land that they inform this Council as to their intentions for the future of the site”

Members discussed the motion at great length. The Town Clerk explained that none of the survey work was related to the proposed Allotment site testing as NSC had not yet given permission for the contractor to enter the land to carry out the testing. Cllr D. Shopland as the East Ward District Councillor explained that he had queried the surveys and future plans for the land to the rear of Brookfield Walk at NSC and had received an answer but was not able to inform the Town Council as the information was confidential. Members expressed concern that the District Councillor and NSC were aware of plans for the site, but no details had been given to the Town Council.

NS Cllr B. Garner indicated that he had information on this project.

*Proposed by Cllr D. Shopland, seconded and **RESOLVED** by 17 votes to 0 That this Council suspend Standing Orders to enable NS Cllr Garner to speak.*

NS Cllr Garner explained that he was not privy to the information given to Cllr D. Shopland, but that action from the motion was to write to the District Council which he supported.

*Proposed by Cllr Francis-Pester, Seconded and **RESOLVED** to reinstate Standing Orders*

Members discussed the combining of both motions under 19/1019 & 19/1020, but this was refused as it was felt each would detract from the other.

The motion, as recorded, was **RESOLVED** by 18 votes to 0.

19/1020 MOTION FROM CLLRS A & D SHOPLAND

” That this Council ask whether or not the District Council would sell or pass the land over to them in order to preserve its open recreational use for the people of Clevedon”

Cllr D. Shopland explained that it was clear that NSC have intentions for the land at the rear of Brookfield Walk and if the Town Council wish to preserve the land as open space then the Town Council would need to take ownership.

Councillors queried the wording of the motion as it was not clear to whom the transfer was intended; following a discussion the wording was amended to read *“” That this Council ask whether or not the District Council would sell or pass the land over to this Council in order to preserve its open recreational use for the people of Clevedon*

The motion, as amended, was **RESOLVED** by 18 votes to 0.

It was **AGREED** that the letters in respect of both the above motions would be sent separately with a suitable timespan in-between.

19/1021 RECEIVE THE CHAIRMAN'S COMMUNICATIONS– FOR INFORMATION ONLY

1021.1 Councillors were reminded that an informal meeting had been requested following the Council meeting to enable Councillors to discuss the forthcoming elections; this was refused by the Council.

1021.2 The Chairman of Committees were reminded to provide their annual reports to the Town Clerk by the end of the month for the Annual Report.

1021.3 Members were reminded to reply to the Town Clerk concerning the Sailing Clubs invitation to the Town Plate for catering purposes.

19/1022 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST

Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

Council & Clerk Direct January 2019

The Clerk January 2019

- Article – Role of Local Councils in Social Care and Health Services

Members were informed that the article explained how Nailsea was working with several partners in Social Prescribing, similar to the proposals relating to the Village Hall.

Diary Dates

28th April 2019 – Sailing Club – Town Plate – (Invitation emailed sent 6/2/2019)

19/1023 RECEIVE REPORTS AND INFORMATION FROM CLEVEDON NORTH SOMERSET COUNCILLORS, ON MATTERS OF URGENCY ONLY, AND RELATING DIRECTLY TO CLEVEDON, AT THE AGREEMENT OF THE CHAIRMAN.

NS Cllr B. Gardner, South Ward requested to raise urgent issues with the Town Council.

Drains & Flooding – the contract is set up as reactive rather than proactive with teams being sent to areas where complaints had been made due to funding cuts

In response members commented that complaints had been raised and the drains not cleared. A query was raised as to the contract set up and the monitoring of the contract to ensure the contractor was clearing all the drains scheduled. NS Cllr Garner would clarify the position.

Pavements – this was also restricted by budget; with all repairs being done under a priority requirement.

Land at rear of Brookfield's –undertook to request information in conjunction with the Town Council's letter

19/1024 RECEIVE AND RATIFY THE MINUTES OF THE COMMITTEE MEETINGS

1024.1 PLANNING 19TH DECEMBER 2018

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by 16 votes to 0.

There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none

1024.2 FINANCE & GENERAL POLICY 2ND JANUARY 2019

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by **16 votes to 0**.

There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none

1024.3 TRANSPORT & HIGHWAYS 9TH JANUARY 2019

Minutes of the Transport & Highways Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by **17 votes to 0**.

There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items;

TH 19/937 in response to questions the Chairman explained that the letter to NSC, in response to their review, included a request for a Lorry/coach park and again argued for a fairer parking charge regime. A copy of the letter had been circulated to all T & H members for comment before being sent; no comments were received.

TH19/938 in response to a question the Town Clerk explained that ICO was the Information Commissioners Office and that the case, which had been reported in the T & H Committee minutes over several meetings, relates to a request by a resident for personal information classified as exempt; following investigation by the Information Commissioners Officer the Council was found to have acted correctly.

TH19/939 in response to a question the Town Clerk explained the background to the request and discussions, previously recorded in the minutes, relating to the provision of benches at 21 bus stops. A query was raised whether benches placed in the town centre would have the same legal requirements as originally stated by NSC; the Town Clerk to check.

1024.4 PROPERTY 16TH JANUARY 2019

Minutes of the Property Committee meeting were presented by the Vice Committee Chairman, and **RESOLVED**, by **16 votes to 0**.

There being no Part 1 items the Vice Committee Chairman invited questions or comments on Part 2 items;

In response to a question it was explained that the meeting with Citizen Advice North Somerset would be reported to the next property meeting.

Members noted the purchase of new mugs but felt designated authority should be given to the Clerk to purchase catering supplies up to a set amount to cover replacing the mugs on a regular basis.

1024.5 PLANNING 23RD JANUARY 2019

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by **17 votes to 0**.

There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items;

19/1818 – Planning Application 18/P/5118/OUT

A query was raised as to why this had not been referred to Council as it would affect all the town, especially the increase of night flights. It was noted that due to the constraints placed by the National Planning Policy Framework, responses to any planning application are time restricted. All Councillors receive the planning agenda and have the ability, with the chairman's permission, to speak at the planning meetings.

Proposed by Cllr Shopland, seconded and **AGREED by 18 votes to 0** that this Council instructs FGP Committee to investigate the ability to refer major planning applications to Council within the timescales.

A comment was made that Clevedon has a reducing representation at NSC and that the NS District Councillors should be able to contribute to the debate of Council, members felt that

the standing item to enable District Councillors to address issues to the Council should also be used to raise issues with the District Councillors.

1024.6 TOWN EVENTS & AMENITIES 30TH JANUARY 2019

Minutes of the Town Events & Amenities Committee meeting were presented by the Committee Chairman, and **RESOLVED**, by **18 Votes to 0**

Part 1 item

TEA/19/825 TO RECEIVE A GRANT REQUEST FROM THE CLEVEDON PIER TOWARDS THE PIERS 150TH ANNIVERSARY

*Committee Members discussed the grant request received. It was **PROPOSED, SECONDED and AGREED** to award the full amount of £5,000.00, on the proviso that the monies are taken from the 2018/19 budget only.*

Following a discussion, it was **AGREED by 16 votes to 0**

It was noted that other organisations in the town were celebrating 150 years.

The Chairman invited questions or comments on the part 2 items.

19/831 Strode Leisure Centre Users Group. Members expressed concern that the Users Group, made up of Staff, Management, Users of the Centre and representatives from NSC and the Town Council, had not met, and reported issues not being resolved. It was **AGREED** that the TE & A Committee would coordinate the list of issues raised by the Town Council and issues raised to Councillors then write to NSC requesting a meeting.

19/830 in response to a question member were informed that the 200 plants were free, donated by NSC Contractor, and the location for planting had not been finalised.

19/828 in response to a question it was explained that the committee were agreeing the final contractor and it was hoped they would start by 1st March 2019

The following agenda item were heard under section 1.2 Public Bodies (admission to meetings) Act 1960 due to legal and contractual information being discussed and agreed.

19/1025 RECEIVE AND RATIFY MINUTES FOR SUBCOMMITTEE/WORKING GROUP REPORTING DIRECTLY TO COUNCIL – ALL ITEMS ARE CLASSED AS PART 1

1025.1 SOUTH CLEVEDON PLAYING FIELDS DATED 8TH JANUARY 2019

Minutes of the South Clevedon Playing Fields working group meeting were presented by the Chairman, and **RESOLVED**, by **12 Votes to 0 with 5 abstaining**

1025.2 SOUTH CLEVEDON PLAYING FIELDS DATED 5TH FEBRUARY 2019

Minutes of the South Clevedon Playing Fields working group meeting and the recommendation included were presented by the Chairman, and **RESOLVED**, by **11 Votes to 0 with 7 abstaining**

A query was raised as to why NALC legal officers had not been used, it was explained that the legal opinion required, in order for the Council to make an informed decision, was in a very specialised field.

The council returned to open meeting

Cllr L. Little left the meeting at 9.50pm

19/1026 AGREE ACCOUNTS FOR PAYMENT AS PER THE ATTACHED LIST

RESOLVED: by 15 votes to 0 that the Council approves the accounts for payment, as per the attached lists.

19/1027 APPROVE RETROSPECTIVE ACCOUNTS PAID AS PER THE ATTACHED LIST

RESOLVED: by **15 votes to 0** that the Council approves the retrospective accounts for payment, as per the attached list

19/1028 RECEIVE UPDATE FROM THE CCTV WORKING GROUP

There was no update on the CCTV working group

19/1029 RECEIVE AN UPDATE FROM REPRESENTATIVE ON CLEVEDON CCT

Cllr Francis-Pester updated the Council on the work of the Clevedon Coastal Community Team. Work is still ongoing with the Highways Authority in respect of the Brown Sign. The Pier Copse new steps and access to the viewing platform is the latest joint project, working with Clevedon BID, and the developer of Campbells Landing.

19/1030 RECEIVE AN UPDATE FROM REPRESENTATIVE OF THE NEIGHBOURHOOD PLAN GROUP

Cllr West updated the Council on the Neighbourhood Plan. The draft plan is close to completion and will be circulated to stakeholders once the writing team have completed the final drafts.

19/1031 RECEIVE AN UPDATE FROM THE REPRESENTATIVE ON CLEVEDON BID

Cllr Geldart updated the Council on the work of Clevedon BID. The marketing team are finalising a new logo and corporate branding for the BID which they hope will be adopted around the town. The Connectivity team are currently looking at Queen Square and there is an open walkabout and discussion on 27th February 2019, to which Councillors have been invited.

19/1032 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER

There were no questions in according to Standing Order no 8

Meeting closed at 9.55 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....