

CLEVEDON TOWN COUNCIL**Minutes of the 435th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 10th July 2012**

PRESENT: Chairman – P McNeill
 Councillors C. Blades C. Francis-Pester, B Garner, J Geldart, C. Hall (7.35), B. Hatch, G Hill, L. Little, J Middleton, J. Norton-Sealey, N. Pennycott, A. Shopland (7.35), D. Shopland (7.35), G. Watkins, C. Wring
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs Johnson

7.30pm INFORMAL BUSINESS**Public Session**

Voluntary Prayers were said by Major William Slade.

The Members gave a standing ovation for Major Slade.

Resident Brookfield Road

Concern at the continued irregular opening of the Pier Copse and Alexandra Road toilets claiming that because they are not open visitors to the town are using the beach instead. The resident also complained that the cleanliness of the toilets was not good and felt the Council should do something.

The Chairman explained that the toilets were being managed by the Pier.

FORMAL BUSINESS**13/345 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors C. Bussey, (work commitment), A Cotton (work commitment), A Giles-Townsend (family commitment), L. Knott (family commitment), T Morgan (family commitment)

RESOLVED: That Council **ACCEPTS** the apologies and reasons given for absence.

13/346 DECLARATIONS OF INTEREST

There were no declarations of interest for items on the agenda

Cllrs Hall, A Shopland & D Shopland arrived

13/347 THE MINUTES OF ANNUAL STATUTORY COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 13th May 2013 were approved as a correct record and signed by the Chairman

13/348 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 15th May 2013 were approved as a correct record and signed by the Chairman subject to a couple of spelling changes

13/338 it was noted that the comments reflected the North Somerset Council formal minutes of the meeting and not an individual Councillors memory.

13/307 Concern was expressed as to the length of time the repairs to no 42 were taking

13/233 explained that the wording used at the meeting of 'Lease' was incorrect as it was a 'licence to use'. It was noted the minutes reflect what was said at the meeting.

13/349 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY

349.1 Future Events

Members were asked to note the following for their diaries

- Twinning Reception 26th July in the Council Offices for the Mayor and delegation from Ettlingen.
- Town plate race on 1st September
- The Council photograph on 7th August 2013 at 7pm. Members were reminded of the dress code.

349.2 Queen Square

Copy of the notes from the meeting held with Development Securities concerning development in Queen Square had been circulated at that meeting. The Chairman explained the background to the meeting and the feelings of those who attended in respect of the plans before them. It was reported that the comments made, by the Planning Consultant for Development Securities, that North Somerset Council supported the proposal had been denied by the NS Planning officer who had said that they needed at lot more information before considering any proposal.

13/350 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST

350.1 Newsletter and reports –

The following newsletters and reports have been received and are available from the office.

NALC – LCR Summer 2013

Avon & Somerset Police & Crime Commissioner – NS Police & Crime Plan 2013 – 2017

350.2 DIS – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses, 808, 809 810, 811

350.3 DIARY DATES

15th October 2013 Local Council Advisory Service Seminar – Melksham

To confirm Town Clerks attendance plus any other Councillor at £30 per Councillor; Agreed Town Clerk to attend

18th July Clevedon Community Ass. AGM at 8pm

350.4 Additional Item

Town Clerk asked permission for Chairman of the Council with the Chairman and Vice Chairman to agree attendance at an SLCC training day on Contract, Quotes and Tenders if they felt it was suitable. The event is on the day after the next Finance & General Policy meeting when such decision would be normally made.

Proposed, Seconded and **RESOLVED** that the Town Clerk attends the training day on Contract, Quotes & Tenders at a cost of £125.

13/351 MINUTES OF THE COMMITTEE MEETINGS**13/351.1 PLANNING 8TH MAY 2013**

Minutes of the Planning Committee meeting were presented by the Chairman, and **AGREED**.

Part 1

P/13/529 TO CONSIDER COMMUNITY RESILIENCE NORTH SOMERSET

RESOLVED: TO REFER this matter to full Council for consideration as to how to progress Community Resilience in Clevedon.

AGREED; to place this on the next Council agenda.

The Committee Chairman invited questions or comments on Part 2 items

It was confirmed that the Bandstand work was progressing

13/351.2 PLANNING 22ND MAY 2013

Minutes of the Planning Committee meeting were presented by the Chairman and **AGREED**.

There were no Part 1 items. The Committee Chairman invited questions or comments on Part 2 items there were none.

13/351.3 TRANSPORT & HIGHWAYS – 29TH MAY 2013

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**.

Part 1

TH/13/296 REVIEW OF BUS SHELTER MAINTENANCE CONTRACT

RESOLVED: TO RECOMMEND COUNCIL agree to the extension of the bus shelter and town sign maintenance contract for three years until 31 August 2016. The annual cost to remain at £3312.

AGREED

The Committee Chairman invited questions or comments on Part 2 items.

13/301 Parking in Clevedon

In response to a question it was confirmed that a response had been received from NSC and that this would be circulated to all members with the next Committee agenda.

13/308.1 Hill Road

In response to a question members were asked to note that this was for discussion at the next meeting and no decision had been made.

13/300 Old Street Pedestrian Crossing

Members were asked to note that NSC Passenger Transport and Highways was responsible for the bus stops and that this Council should not pay for any adjustments.

13/351.4 FINANCE & GENERAL POLICY 5TH June 2013

Minutes of the Finance & General Policy Committee meeting were presented to the meeting by the Committee Chairman and **AGREED**.

Part 1

13/359 ASM & ATM

Following the comments received concerning this year's ATM it was proposed, seconded and **RECOMMENDED** by 5 votes to 4, that this Council holds the Annual Town Meeting on a separate night for 2014, and 2015 (election year) with a review of the procedure in 2015;

AGREED

Proposed seconded and **RECOMMENDED** that this council imposes a 5 minute limit on each person to make his point and receive an answer, this is to enable all attendees to speak. And that each person can only speak once on each subject raised at the meeting.

Withdrawn following discussion

Members discussed the agenda and reports that historically are circulated at the meeting. It was proposed, seconded and **RECOMMENDED** that the agenda and reports are circulated in advance of the meeting using the new web site and other social media sites; and that ALL committee chairmen are to provide the reports by a pre-agreed date one month before the ATM.

AGREED

The Chairman invited questions on part 2

13/361 Town WiFi Project

In response to a question it was confirmed that the working group had not submitted the application.

13/351.5 PLANNING 12TH JUNE 2013

Minutes of the Planning Committee meeting were presented by the Chairman and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items there were none

13/351.6 TOWN EVENTS & AMENITIES – 19TH JUNE 2013

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, and **AGREED**. Part 1

TEA/13/244 2012 DIAMOND JUBILEE SUB-COMMITTEE

RESOLVED: *That the above Sub-Committee be dissolved.*

AGREED**TEA/13/245 TOURISM PROMOTION**

RESOLVED: *To give Cllr Knott delegated powers to investigate costs and funding with NSC, both revenue and capital costs, and report back to the Town Events & Amenities Committee*

AGREED following a long and detailed discussion on the future of toilets in Clevedon. It was noted that this would be discussed at the next Finance & General Policy Meeting. The Town Clerk reminded members that as under resolution 13/317 the Council had resolved not to take over the Toilets and that under 13/312.5 the Council had requested FGP to investigate keeping the other toilets open.

245.2 LETTER TO SHOPS/BUSINESSES IN SIXWAYS HILL ROAD AREA

RESOLVED: *To draft a letter to traders and consider the amount of remuneration.*

AGREED; to send letter with no sum mentioned

The Committee Chairman invited questions or comments on Part 2 items;

13/247 summer children's event

It was noted that no advertisements had been seen and it had been reported that the events had been cancelled but no confirmation or information had been received by the Council. Members expressed concern at the lack of information or planning by NSC.

13/248.3 Tennis Courts

It was confirmed that the TEA Committee had set this up as a sub-committee and not a working party and that this had been explained in detail to the group.

13/248 Tides Festival

It was confirmed that Cllr Francis-Pester, Cllr Geldart & Cllr Watkins had been appointed as per the minutes.

13/351.7 ENVIRONMENT & PROPERTY 6TH MARCH 2013

Minutes of the Environment & Property Committee meeting were presented and **AGREED**.

Part 1 items.

EP 13/319 TO RECEIVE UPDATE ON THE RENOVATIONS TO NO 42 OLD STREET

*It was proposed, seconded and **RECOMMENDED** that designated authority is given to the Chairman of the Committee, Vice Chairman of the Committee and the Council Chairman to seek, receive and approve quotations for any additional work over and above the scheduled work up to a specified budget limit to be agreed at Council.*

The Chairman explained that once work had commenced on the property issues that had not been picked up by the structural engineer had arisen. This included Asbestos in one of the downstairs room. Also the floor boards were found to be rotten and need replacing. Concern was expressed at the length of time the building is empty with no rent being received. It was explained that the Council had a duty of care as the landlord to ensure that the building is suitable to rent and that this work was required to fulfil that commitment. Quotations had been received for the additional work including the filling in of the cavity under the floor, putting in suitable dampproofing and installation as required by building control.

Proposed, Seconded and **RESOLVED** by 11 votes to 0 to agree the recommendation up to a budget limit of £10,000.

The Committee Chairman invited questions or comments on Part 2 items; there were none

13/351.8 ALLOTMENTS – 24TH JUNE 2013

Minutes of the Allotments Committee meeting were presented to the meeting, and **AGREED**.

There being no part 1 items the Committee Chairman invited questions or comments on Part 2 items

13/279 Moor Lane allotment representative

Cllr Shopland supported the vote of thanks from the Committee for all the hard work undertaken by Mr Santo.

13/352 FOR INFORMATION MINUTES OF THE ANNUAL TOWN MEETING

Members noted the minutes of the annual Town Meeting held on 13th May 2013

13/353 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached lists

13/354 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per the attached list

13/355 THE RESPONSE TO THE BOUNDARY COMMISSION AS PER 13/343

Members noted the response made to the Boundary Commission which had been circulated with the agenda.

13/356 NOTE ATTENDANCE REGISTER FOR 2012/2013

Members noted the attendance register for 2012/2013 as circulated with the agenda

13/357 MOTION PROPOSED BY CLLR SHOPLAND (B/F FROM 28TH NOVEMBER 2012) RE CLEVEDON HALL

That this Council urgently consider and investigate the possibility of purchasing the North Field at Clevedon Hall as a public recreation and amenity area

Seconded by Cllr Wring

The members discussed at length the viability of the motion, the expected cost, and the reason behind the acquiring of the land. Concern was expressed that the cost would be on future generations for the repayment of the loan to purchase. It was also raised the point that the loan may not meet the criteria for the Secretary of State approval. Members appreciated that the current plans for the development at Clevedon Hall are being considered by the Planning Authority, and that the owners have made no indication that they would consider selling the land. This land is privately owned and is not currently accessible by the public.

The Motion was **RESOLVED** by 9 votes to 4

Proposed, seconded and **AGREED** that the Environment & Property Committee should undertake the investigation and report back to the Council.

13/358 MOTION PROPOSED BY CLLR HILL RE STANDING ORDERS 1(F)

Standing Order 1 (f) "subject to standing order 1 (e) above each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes".

For the last two years all agenda sent out have specified that a member of the public may speak for 5 minutes. At Planning committee meetings most speakers do need this time to itemise their concerns.

Please amend 3 minutes to 5 minutes.

Cllr Hill withdrew the motion pending the full Standing Order review at the Finance & General Policy Committee on 31st July.

13/359 MOTION PROPOSED BY CLLR HILL RE STANDING ORDER 1(BB)

Standing Order 1 (bb) "meetings shall not exceed a period of 2 hours".

Given the continuously increasing number of items being passed down to Planning committee from NSDC, e.g. Supplementary Planning Documents – Residential Design Guides – Parking Standards – Affordable Housing Supplements – Appearance and Character of extensions and alterations, additional time is needed at each meeting to digest and discuss the implications of such documents.

Rather than have to call two meetings in a week in order to get through the necessary workload, please may we have the ability to call a meeting for a maximum of 3 hours.

Please add the wording "where a meeting of Planning committee requires it the committee chairman may, as an exception, call the meeting to start at 6.30om and to last no more than 3 hours

Cllr Hill withdrew the motion pending the full Standing Order review at the Finance & General Policy Committee on 31st July.

13/360 MOTION PROPOSED BY CLLR SHOPLAND RE ADDITIONAL STANDING ORDER

To include a new standing order

Motions to Council be the first items on future agendas after statutory items so as to allow full and frank debate whilst all Councillors are awake, fresh and filled with vigour.

Cllr Shopland asked that the Motion stand and not go to the Finance & General Policy review of Standing Orders on 31st July 2013. Under Standing Order 31c this motion will be placed on the next Council meeting for discussion

13/361 MOTION PROPOSED BY CLLR KNOTT RE HERBERT GARDENS

That this Council as Trustees of Herbert Gardens undertakes the necessary legal process to ban dogs from Herbert Garden.

Due to Cllr Knott's absence this was deferred to the next Council Meeting

The following item will be heard under 1(2) Public Bodies (admission to meetings) Act 1960 due to the contractual financial information involved.

13/362 TO RECEIVE AND RATIFY MINUTES OF THE COMMITTEE MEETINGS

362.1 SPECIAL FINANCE & GENERAL POLICY AS COUNCIL DATED 21ST MAY 2013

Minutes of the Special Finance & General Policy Committee meeting were presented to the meeting by the Committee Chairman and **AGREED**

362.2 CONFIDENTIAL FINANCIAL & GENERAL POLICY DATED 5TH JUNE 2013

Minutes of the Confidential Finance & General Policy Committee meeting were presented to the meeting by the Committee Chairman and **AGREED subject to a couple of spelling and grammatical changes**

Meeting closed at 9.25 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....