

CLEVEDON TOWN COUNCIL
MINUTES OF THE PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL OFFICES,
44 OLD STREET, CLEVEDON ON WEDNESDAY 19TH SEPTEMBER 2018 AT 7.30PM

Present: Cllr L Little – Vice Chairman
 Councillors C Francis-Pester, G Hill, J Middleton & D Shopland
 Deputy Town Clerk – Mrs S Howard

PR 18/286 APOLOGIES FOR ABSENCE

Apologies were received and agreed from Committee Chairman, Cllr J Geldart & Cllr N Barton

PR 18/287 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda.

PR 18/288 TO RECEIVE THE MINUTES OF THE PROPERTY COMMITTEE MEETING HELD ON 25TH JULY AND SPECIAL PROPERTY MEETING ON 30TH AUGUST 2018

Proposed, seconded and **AGREED** minutes of the Property Committee held on 25th July 2018 and were signed by the Vice Chairman as a true record. Ratified at Full Council on 22nd August 2018.

Proposed, seconded and **AGREED** minutes of the Special Property Committee held on 30th August 2018 and were signed by the Vice Chairman as a true record. To be ratified at Full Council on 17 October 2018.

PR 18/289 TO RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE 2018/19

Members noted the finance report as circulated with the agenda.

PR 18/290 TO DISCUSS AND AGREE A BUDGET FOR THE PURCHASE OF STREET ORDERLY TROLLEY AND ASSOCIATED EQUIPMENT

Members received and noted the quotes as circulated with the agenda. Proposed, seconded and **AGREED** to purchase the street orderly trolley only from Company A at a cost of £179.10 excluding VAT. To contact NSC regarding the purchase of a 140l wheelie bin. Other equipment required, i.e. broom, bags etc. to be purchased locally.

Members of the Committee to establish if the caretaker is covered by employer's liability insurance within his contract to carry out these works. Concern raised as the nature of the task being conducted on the public highway.

Enquiries to be made as to whether the street orderly trolley can be stored on a permanent basis at the Chalet toilets, Elton Road. This would reduce the amount of wear and tear on the trolley equipment.

Members of the Committee requested that the caretaker to provide monthly reports for the Committee as to the type of rubbish collected. Also, where does most of the rubbish accumulate, i.e. between the MUGA, Tennis Courts and Skatepark.

PR 18/291 TO RECEIVE, DISCUSS AND AGREE TO A STRUCTURAL ENGINEER TO CONDUCT A STRUCTURAL APPRAISAL/INSPECTION OF BOTH NO. 42 & 44 OLD STREET

Members received and noted the quotes as circulated with the agenda. Proposed, seconded and **AGREED** to ask Company A to conduct a structural appraisal/inspection. Company chosen by Committee Members as they have Grade II listed building experience.

PR 18/292 TO RECEIVE AND AGREE FOR THE PURCHASE OF THE ASSET MAPPING SOFTWARE

Members of the Committee deferred this item to the next meeting as they had not been given enough time to consider the quote obtained.

PR 18/293 TO RECEIVE UPDATE REGARDING THE TRIANGLE ENTRY SIGN POSTS PLANNING APPLICATION

The Committee Clerk confirmed that the planning application has been approved by NSC. The Clerk to submit an order to the supplier for the triangle entry sign.

PR 18/294 SKATEPARK – TO RECEIVE REPORT FROM THE COUNCILS REPRESENTATIVE ON THE STEERING & FUNDING GROUPS

Councillor Francis-Pester advised the group does not have a name yet and work is still continuing with fundraising.

PR 18/295 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were no Chairman's Items

PR 18/296 TO DETERMINE PART I OR PART II ITEMS

All agenda items were Part II

Meeting closed at 8.07pm

CHAIRMAN DATE