

CLEVEDON TOWN COUNCIL

MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 4th DECEMBER 2013

PRESENT: Cllr C Francis-Pester – Committee Chairman in the Chair
 Cllrs J Geldart, L Knott, L Little, P McNeill, T Morgan, N Pennycott,
 A Shopland, G Watkins, Mrs I Johnson – Deputy Town Clerk
 Mrs P Heath – Town Clerk

IN ATTENDANCE: Mr G Withers, Senior Green Spaces Officer, Natural Environment Services, NSC – informal business only
 Mrs Paula Heath – Town Clerk

7.30 pm INFORMAL BUSINESS - NSC UPDATE

MARINE LAKE

The Committee Chairman reported that the HLF project is being re-scaled with input from NSC Officers Gareth Withers and John Flannigan as the project is now more expensive than the original submission. HLF Officers are currently looking at the level of funding. Members were concerned that the whole of the sea wall would still be strengthened and not patched. The next update will be early February 2014. Mr Withers was thanked for his work on this project.

BANDSTAND

Mr Withers reported that due to problems with the guttering and downpipes damp had penetrated the new paintwork causing it to peel. This was also due to the weather as the paintwork had not 'cured' sufficiently. The Contractor will not be paid in full until the works are finished.

BOLLARDS ADJACENT TO BANDSTAND – These are to be replaced.

WAINS HILL – The lookout pathway has recently been cleared showing the remains of the base of a bench. As this spot offers good views over the Channel towards the Pier a replacement bench is requested. The possibility of siting memorial benches in areas other than the seafront was also raised.

SALTHOUSE FIELDS LEFT OVER SPOIL FROM NEW TRAIN TRACK – Request that this is removed prior to the commencement of the tennis court fencing works.

SIGNS ON TENNIS COURT FENCING – These would appear to be erected by the previous concessionaire/licence holder.

7.48 pm FORMAL BUSINESS

TEA/13/286 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs C Blades.

TEA/13/287 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest made at the meeting.

TEA/13/288 MINUTES

The minutes of the meeting held on 9th October 2013 were approved and signed.

TEA/13/289 UPDATE ON THE COMMITTEE BUDGET FOR 2013/14

The update on the Committee budget was NOTED.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

PART 1

TEA/13/290 POP UP THEATRE – CLEVEDON

Cllr Geldart reported that Theatre Orchard, supported by the Arts Council, is planning to put on a 'pop up' show/theatre production in one of the empty shops in Clevedon Town Centre on Saturday 22nd March and Saturday 29th March. This family friendly show will run 3 or 4 times each day. The Town Council is asked to support the event by the production of a Clevedon map in a modern format promoting both shopping areas of the town and other visitor attractions.

Members asked whether the company had been informed of the Clevedon Pride gazebo for the use of events in Queens Square as this location may attract a larger audience. – they had been told.

Cllr Pennycott reminded Members that a town map is being provided by NSC to be sited on the back of the bus interchange board in Queens Square. This would include some sponsorship advertising. The Committee felt a modern folded map with tourist information could be used to advertise Clevedon in other places eg Gordano Service Station.

RESOLVED: TO RECOMMEND TO COUNCIL that;

1. Up to £1,500 to be earmarked in the 2013/14 TEA Committee budget previously allocated for childrens events for the production of a Clevedon map to be used at this production and for tourism purposes promoting Clevedon. This is subject to details and costing.
2. Cllr Geldart to liaise with Theatre Orchard and progress the map design. An editorial committee to include The Town Clerk, Cllrs Pennycott, Knott, Watkins and McNeill.
3. To invite representatives of Theatre Orchard to the February TEA Committee.

Action: Cllr J Geldart/Deputy Town Clerk

TEA/13/291 PROPOSAL FOR TOURIST INFORMATION CENTRE

Cllr Knott provided costings of a toilet unit plus TIC kiosk - £48,000; two toilet units plus TIC kiosk £58,000; demolition costs £20,000. She had also investigated the costs of renting the building.

Cllr Knott and the Town Clerk had met and wished to present an alternative location for the TIC and general information point in the now unused part of the Queens Square toilet block approx. 20 sq m. It was noted that NSC had agreed to contribute £16,000 towards the TIC. It was anticipated that if this new facility could be signed from the motorway it could draw more visitors to the centre of town. The possibility of volunteer helpers to man the TIC could be explored.

RESOLVED: TO RECOMMEND TO COUNCIL that;

1. A Tourist Information Centre be included in the Queens Square toilet block, subject to detailed plans and costings.
2. The Town Council to liaise with Clevedon Pier regarding the ongoing cleaning/provision of the existing toilets in Pier Copse prior to the Pier development.
3. To write to NSC asking that the provision of public toilets at Pier Copse be included on the section 106 wish list to include monies accrued from the Clevedon Hall development.

Action: Town Clerk/Deputy Town Clerk

**TEA/13/292 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON
OUTSIDE BODIES – CLEVEDON TWINNING ASSOCIATION**

Cllr Knott wished to stand down as the Town Council representative.

RESOLVED: TO RECOMMEND TO COUNCIL the appointment of Cllr G Watkins as the Town Council representative on Clevedon Twinning Association.

PART 2

TEA/13/293 SALTHOUSE FIELDS TENNIS COURTS

293.1 REPORT OF LAST MEETING OF THE SUB-COMMITTEE – Received and approved.

293.2 FIRST PHASE OF WORKS – FENCING

The Sub-Committee Chairman reported that NSC had agreed to a Community Investment Fund grant of £15,000 following the transfer of the tennis courts to Clevedon Town Council. This sum would cover the fencing quotations for which were as follows; Quotation 1 - £17,810 plus VAT; Quotation 2 - £12,485 plus VAT; Quotation 3 - £13,250 plus VAT.

RESOLVED: 1. To accept Quotation 3 as this included a higher standard of fencing through the middle of the courts and prior to this; 2. To write to NSC asking for confirmation of the transfer, Community Investment Fund grant and clarification that the full grant can be spent on fencing and other items arising from this transfer. Also seek confirmation of NSC's agreement to fund their legal expenses and to replace, prior to transfer, any broken nets and net posts.

293.3 SECOND PHASE OF WORKS – RE-SURFACING

The Sub-Committee Chairman confirmed that the courts were playable with the existing surface. Consideration should be given to re-surfacing in the 2015/16 budget. It was noted that to start with there would be no charge for use of the courts to encourage the public to start using them again. The need for regular cleaning and safety inspections would require funding in 2014/15. There was a lengthy debate as to whether the sum of £2,500 vired to the tennis courts in the 2013/14 budget and currently unspent could be earmarked for use in the next financial year. Proposed by Cllr Geldart seconded by Cllr Watkins to allocate £3,500 in the TEA Committee budget for 2014/15 VOTE: 2FOR 4 AGAINST. Proposed by Cllr Morgan seconded by Cllr McNeill to allocate £1,000 in the TEA Committee budget for 2014/15 VOTE: 5FOR 3 AGAINST.

RESOLVED: To include £1,000 toward maintenance and inspections of the Tennis Courts in the Committee Budget 2014/15. **ACTION: Deputy Town Clerk**

TEA/13/294 NSC TOWN & PARISH COUNCIL DOG BIN EMPTYING REVIEW

At present NSC provide a dog bin emptying service at a charge to the Town and Parish Councils. Following a financial review of this service it is apparent it is not financially self-sufficient and unit costs per emptying do not reflect the actual cost involved. Site surveys are being carried out throughout North Somerset to ascertain; Health and safety; Condition of bin; Size of bin; Location – how long does it take to empty the bin.

It was noted that this may result in a substantial increase in costs or indeed town and parish councils providing their own service either individually or jointly.

RESOLVED: 1. The figure on the draft Committee budget takes into account a possible increase. 2. Cllr Morgan to accompany the NSC Officers when the Site Survey is carried out in Clevedon. **ACTION: Deputy Town Clerk**

TEA/13/295 COMMITTEE BUDGET 2014/15

RESOLVED: TO RECOMMEND to the Finance & General Policy Committee the following budget for the Town Events & Amenities Committee for 2014/15;

Christmas Lights	£
<ul style="list-style-type: none"> • Hill Road Erection, dismantling, maintenance during switch on, testing and storage of 10 Band of Star motifs to street Lighting columns as per three year contract. 	1,500.00
<ul style="list-style-type: none"> • Triangle Area Erection, dismantling, maintenance during switch on, testing and storage of festoon lighting on catenary wires and icicle lights for Clock Tower as per three year contract 	4,000.00
<ul style="list-style-type: none"> • Addition to the Triangle Area three year contract – extension Along Kenn Road 	340.00
<ul style="list-style-type: none"> • Pier Christmas Tree 	100.00
<ul style="list-style-type: none"> • Replacement lights 	2,000.00
<ul style="list-style-type: none"> • Electricity - see note below 	300.00
	<u>£8,240.00</u>
Dog Bins	7,000.00
Planting To plant flower beds agreed by the Town Council	12,000.00
MUGA To be included in the Environment & Property Budget	
Salthouse Fields Tennis Courts	<u>1,000.00</u>
TOTAL	£27,240.00

NOTE: The Town Clerk had provided the Committee Chairman with a report with recommendations concerning additional usage of electricity caused by an outside electrical connection to the Town Council's Christmas lights electricity meter sited at W H Smith. The Committee Chairman and the Town Clerk would meet to discuss these recommendations.

TEA/13/296 ITEMS REFERRED TO THE COMMITTEE FROM THE YEO MOOR JUNIOR COUNCIL ON 14TH NOVEMBER 2013;

296.1 REQUEST FOR NEW LOWER HOOPS NEAR THE MUGA

296.2 REQUEST TO INVESTIGATE THE SUITABILITY OF INSTALLING EXERCISE EQUIPMENT IN OUTDOOR SPACE

RESOLVED: To refer both of these requests to the TEA Committee meeting on 16 April 2014. **ACTION: Deputy Town Clerk**

TEA/13/297 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

297.1 **Community Association** Cllr C Francis-Pester – Works to the entrance porch had been carried out. The renovation of the kitchen is planned to start in February. Cllrs Francis-Pester and Norton-Sealey are organising a quiz in March 2014.

297.2 **Curzon Cinema** Cllrs C Bussey, J Geldart – Not able to attend the last meeting. The cinema is trying to attract other uses of the Cinema ie Craft Fayre.

297.3 **N Somerset Safety & Coastal Advisory Group** Cllr R Garner. No further meeting.

**TEA/13/297 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON
OUTSIDE BODIES** continued...

- 297.4 **Clevedon Civic Society** Cllr C Wring - Minutes of Executive meeting on 19th November 2013 were available together with a detailed report from Cllr Wring.
- 297.5 **Strode Leisure Centre User Group** Cllrs C Blades, J Norton-Sealey, J Geldart – No meeting arranged to date. **Resolved:** To write to Mr Currie requesting a meeting as soon as possible.
- 297.6 **Clevedon Pier Trust** Cllrs C Hall, L Knott - Not able to attend the last meeting.
- 297.7 **Clevedon Sailing Club Ctte** Cllr L Knott – Work has just started on the alterations to the Clubhouse.
- 297.8 **Clevedon Twinning Association** Cllr L Knott – A new Committee has been elected. Mr B Chislett is now Chairman. See also min TEA13/292 overleaf.
- 297.9 **N Som CAB** Cllr B Hatch – Problems with ventilation of the building are being referred to the Environment & Property Committee. CAB has been unable to help those registered unfit to work whose benefits have changed only advise them to appeal. Consider there will be more demand for Foodbank vouchers with the change in benefits. Legal Aid has almost stopped and there are more clients with custody issues.
- 297.10 **Police & Communities Together** Cllr P McNeill – Minutes of the last three meetings available. The meeting the previous night had been held at the Police Station at Castlewood. The Police had been asked about parking enforcement in Clevedon and making it a priority especially on Old Street (Proper Job) and Hill Road. There had been two burglaries in the last three weeks and damage to cars.
- 297.11 **Gwilliam & Woodward Trust** Cllr L Little – A grant for £125 had been made via email to a horticultural student.
- 297.12 **Clevedon Pride** Cllr N Pennycott – Reported on the presentation at Clevedon Court of the Queens Award.
- 297.13 **In Clevedon** Cllr B Hatch – No meeting.
- 297.14 **Clevedon Tides Festival** Cllrs C Francis-Pester, J Geldart, G Watkins
RESOLVED: To invite a representative to the next TEA Committee meeting.
ACTION: Deputy Town Clerk
- 297.15 **Clevedon Commissioning Network** Cllr J Geldart - Reported positively on a recent meeting where the many children's and young people's organisations of the town could talk to one another.

TEA/13/298 CLEVEDON CCTV STATISTIC

- 298.1 CCTV LOG FOR SEPTEMBER 2013 - available at the meeting.
- 298.2 NSC COMMUNITY & CORPORATE ORGANISATION POLICY & SCRUTINY PANEL REVIEW OF CCTV AND CONTROL ROOM SERVICES – Information available at the meeting.

TEA/13/299 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were none.

TEA/13/300 TO DETERMINE PART I AND PART II ITEMS

Pop Up Theatre; Proposal for Tourist Information Centre; Town Council Representative on Clevedon Twinning Association to be Part 1 items.

The meeting finished at 9.47 pm

APPROVED AS A TRUE RECORD

CHAIRMAN:.....

DATE:.....

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL