

CLEVEDON TOWN COUNCIL

**MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE MEETING HELD IN
THE COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 28th March 2012**

PRESENT: Cllr L Little – Committee Vice-Chairman in the Chair
Cllrs C Blades from 7.35 pm; N Pennycott, T Morgan, A Shopland,
A Walker from 7.42 pm, Mrs I Johnson – Deputy Town Clerk

IN ATTENDANCE: Cllrs R Garner until 8.42 pm, C Hall from 7.52 pm, D Shopland.

7.30 pm **INFORMAL BUSINESS**

Cllrs R Garner and D Shopland are members of the 2012 Diamond Jubilee Sub-Committee but not members of the Town Events & Amenities Committee. It was therefore AGREED to co-opt Cllrs Shopland and Garner onto the Town Events & Amenities Committee to enable them to speak and vote as per the standing orders of the Council.

TEA/12/120 APOLOGIES FOR ABSENCE

Apologies were received from Cllr P McNeill, L Knott – out of Clevedon; J Geldart – other commitments. Mr Gareth Withers NSC Streets & Open Spaces – family commitment.

TEA/12/121 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest.

TEA/12/122 MINUTES

The minutes of the Town Events & Amenities Committee held on 1st February 2012 were approved and signed by the Chairman.

**TEA/12/123 UPDATES ON ACTION ITEMS NOT ELSEWHERE ON THE
AGENDA**

There were no items.

TEA/12/124 UPDATE ON CURRENT COMMITTEE BUDGET FOR 2011/12

Members received and noted the update on the Town Events Amenities Committee budget for 2011/12.

TEA/12/125 NSC UPDATE

Mr Withers had provided an update on matters arising from previous meetings as follows;

- 125.1 POETS WALK SEATS MAINTENANCE Slats have now been installed to all seats except for the first seat where the concrete ends are beyond repair.
- 125.2 ALEXANDRA GARDENS Tree work complete.
- 125.3 MARINE LAKE John Flanagan and Gareth Withers had that day held a meeting with Ian Parkin, a consultant working on the Clevedon Pier lottery application, who had previously assisted with the Strawberry Line lottery bid. He has now been engaged to complete the application for lottery funding for Marine Lake. A meeting will be held on 26 April 2012 to progress the bid further.
- 125.4 ZIG ZAG SEATS MAINTENANCE AND WALL The wall is rebuilt and the Zig Zag open. Instruction has been given to remove trees whose roots may undermine the wall. Slats have been installed to Zig Zag seats.
- 125.6 MAINTENANCE OF THE BANDSTAND TEA/12/115.2 In hand to do minor repairs before the Jubilee. Seeking funding.

TEA/12/125 NSC UPDATE CONTINUED...

125.7 LITTER BINS ALONG LAND YEO RIVER TEA/12/115.1 Bin installed last week adjacent to footbridge in Meadow Road/Kingston Avenue. Footbridge off Strode Road into South Clevedon Playing Field is not NSC adopted highway land therefore a bin cannot be installed by the highways department.

NEW ITEMS TO BE FORWARDED TO NSC

125.8 SALTHOUSE FIELDS MAINTENANCE OF PATH ALONGSIDE TENNIS COURTS/MUGA/ELTON ROAD – Letter from resident.

125.9 MARSHALLS FIELD 1) Replacement fencing panels and pedestrian gate. 2) Use of the Field by an increasing number of longboards with parachutes travelling at great speed with no brakes therefore safety concerns for other people using the Field.

Action: Deputy Town Clerk

TEA/12/126 CHRISTMAS LIGHTS 2012/13 TEA/12/112

126.1 MAINTENANCE The Christmas Lights Contractor had reported that there were no maintenance issues.

126.2 HOURS OF OPERATION FOR CHRISTMAS LIGHTS 2012/13 Under the present contract the time clocks for the lights can only be adjusted when the lights are installed therefore the hours agreed cannot be extended say for the midnight New Year's Eve celebrations.

RESOLVED: To illuminate the Christmas lights for 2012 from 3.00pm until 11.00 pm daily.

Action: Deputy Town Clerk

126.3 NEW LIGHTS At the last meeting it was agreed to investigate improvements to the lights in the tree in Queens Square. In 2009 two uplighters were installed and the previous lighting removed from the tree. The Christmas Lights Contractor who installed the uplighters has been asked to carry out an inspection of these lights. The result of the inspection to be available at the next meeting. Noted.

Action: Next TEA Committee agenda

TEA/12/127 MUGA – FORMAL OPENING

Following discussion it was;

RESOLVED: 1. To hold a formal opening before the end of this Council Year.

2. To publicise the event.

3. Obtain a plaque for the opening ceremony at a cost not exceeding £130. Quotations for a plaque had been circulated to the Committee with the agenda.

4. Chairman of Council and Town Clerk authorised to carry out the above actions.

Action: Chairman of Council and Town Clerk

TEA/12/128 2012 DIAMOND JUBILEE TEA/11/97

128.1 REPORT OF FIRST MEETING OF THE SUB-COMMITTEE 27TH FEBRUARY 2012
Three of the seven members of the Sub-Committee had been unable to attend the first meeting. It was recalled that Council had allocated £2,000 towards a permanent commemoration of the Diamond Jubilee. However Council anticipated that the town would be asked to support and fund raise towards the project and therefore the sum allocated should not limit the items for consideration.

It was noted that not all of the Sub-Committee members supported celebrating the Diamond Jubilee, despite the fact that the majority of Clevedon Town Council supported this project. The debate at the meeting had not been easy for the Sub-Committee Chairman. Despite the fact that the minutes of the meeting were a true record of what happened Members felt the terms of reference for the Sub-Committee

128.1 REPORT OF FIRST MEETING OF THE SUB-COMMITTEE 27TH FEBRUARY 2012 had not been adhered to as the suggestions made by the Town Events & Amenities Committee and Council had not been fully investigated and costed.

- RESOLVED:**
1. Not to accept the report of the first meeting of the Sub-Committee held on 27th February 2012.
 2. To form a new 2012 Diamond Jubilee Sub-Committee with the following members; Cllrs D Shopland, A Shopland, R Garner; C Blades, N Pennycott, L Little, C Wring.
 3. First meeting of the new Sub-Committee to be held on 2 April 2012.

Proposed by Cllr Garner, Seconded by Cllr Pennycott

RESOLVED: To appoint Cllr D Shopland as Sub-Committee Chairman.

NOTE: Following the meeting it was established that the Clevedon Town Council Standing Orders require three full days (not including weekends) notice prior to Sub-Committee meetings. The meeting on 2 April 2012 is therefore an unminuted working group to establish priorities for the Sub-Committee.

128.2 DIAMOND JUBILEE MEDALS

Some Councillors present were interested in purchasing medals for their own use.

The Sub-Committee would consider the possibility of providing medals for schoolchildren in the town.

RESOLVED: To give all Councillors the opportunity to order medals at the next full Council meeting on 18 April 2012. **Action: Deputy Town Clerk**

TEA/12129 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

129.1 COMMUNITY ASSOCIATION – No meeting.

129.2 CURZON CINEMA – Board meeting that evening.

129.3 STRODE CENTRE USER CTTE – Meeting held annually.

129.4 N SOMERSET SAFETY & COASTAL ADVISORY GROUP Meeting on 3 April 2012.

129.5 CLEVEDON CIVIC SOCIETY – Minutes of Executive Committee 21 February 2012.

129.6 CLEVEDON PIER TRUST – Maintenance work required.

129.10 CLEVEDON TWINNING ASSOCIATION – No meeting.

129.11 N SOMERSET CAB – No meeting.

129.12 POLICE & COMMUNITIES TOGETHER Minutes of last meeting on 6 March 2012.

129.13 GWILLIAM & WOODWARD TRUST Meeting on 7 February 2012. One grant awarded of £500. Next meeting 19 June 2012. Vacancy for two trustees.

129.14 CLEVEDON HOSPITAL REDEVELOPMENT PROJECT ADVISORY BOARD Meeting held two weeks previously. The requirements for the hospital have been reassessed and a revised design drawn up. The scheme may require new tenders.

TEA/12/130 FOR INFORMATION To receive and note the following items available at the meeting;

130.1 Clevedon CCTV Statistics – December 2011 and January 2012

130.2 Somerset Playing Fields Association Newsletter 130.3 INSPIRE Newsletter

TEA/12/131 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were none.

TEA/12/132 TO DETERMINE PART I AND PART II ITEMS

There were no Part 1 items.

The meeting finished at 8.53 pm

APPROVED AS A TRUE RECORD

CHAIRMAN:.....DATE:.....

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL