

**CLEVEDON TOWN COUNCIL****Minutes of the 455th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Monday 17<sup>th</sup> October 2016**

**PRESENT:** Chairman – Cllr J. Geldart  
 Councillors N. Barton, C. Blades, J. Cook, C. Francis-Pester, A. Giles-Townsend, S. Hale, C. Hall, B. Hatch, G. Hill, L. Little, J. Middleton, T. Morgan, K. O'Brien, A. Shopland, D. Shopland, G. Watkins.  
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs I Johnson,  
 Members of the Public 6;

**7.30pm      INFORMAL BUSINESS**

**Prayers:** Voluntary Prayers were said by Rev. Clive Jenkins.

**PUBLIC PARTICIPATION**

The Chairman allowed Councillors to question or comment on public participation items.

**Clevedon Learning Trust**

Mr Geoff Blakeman & Mr John Wells, Chairman of Clevedon School Governors & Clevedon School Headmaster spoke to the Council concerning Clevedon Learning Trust an academy trust covering Clevedon School, Yeo Moor School and Tickenham School. The Trust is currently in discussions with Mary Elton & St Nicholas Chantry schools with a view to them joining the Trust. The Trust also has partnerships with schools in Burnham on Sea and Bridgewater. The Trust has identified a growth need in Yatton with the building of the new houses and the potential need for a new primary school, and transportation of pupils to Clevedon School. Under the new government regulations any new school must be applied for by an academy and run as a free school (local authorities can no longer build and run schools). Nailsea Town Council had provided a transport grant to Nailsea School for then to develop a transport strategy for the potential pupils in Yatton. Clevedon Learning Trust would like the Clevedon Town Council to provide a similar type of funding. In response to Councillors questions members were informed that Clevedon School was undersubscribed and that the capacity in the school could still meet the expected increase from known primary school numbers plus the potential from the Yatton developments. The School actively seeks partners locally, nationally and internationally that will benefit the school and the pupils

The Clevedon School Headmaster issued an invitation to all Councillors to go and look round the school and see the work that is being done to enhance the educational prospects of the pupils.

It was agreed to place an item on the FGP Agenda to receive and discuss the request. It was noted that the funding would be in respect of Transport and a designated budget therefore not subject to the small grants criteria.

**Parking**

Mr G. Moore asked the Council to provide an update on the parking enforcement that had been promised by NSC for the beginning of October. Cllr Blades as NS Councillor and Chairman of SPED reported that there had been a delay due to the Department of Transport there will be a report at the next SPED meeting on 23<sup>rd</sup> November 2016. Cllr Blades agreed to report back to the Council following that meeting.

**ACTION CLLR BLADES**

**St Modwen's Site**

Mr M Crosby, representing the developers, spoke about the direct impact the site would have on Clevedon, although the actual development is not in the parish. The proposal is a mixture of housing and employment; the housing being designated as affordable. There would be s106 money arising out of the development and Mr Crosby urged members to accept the application and talk to the developers as to the portion and assignment of the s106 money. Members were informed that representatives from the Town Council had met with Mr D. Carter & Mr R Kent of NSC to discuss infrastructure improvements in respect of planning applications outside of the parish which have a direct impact on the town. Members were reminded that s106 agreements are open to adjustment post development as had been seen in the town recently. Members queried how active the owners had been and the extent of the advertising and promotion of the site for employment development, as is indicated in the local plan, prior to seeking an alteration in designation to a housing and employment mix.

**Clevedon Hospital**

Cllr Watkins spoke as the Chairman of CHAT (Clevedon Hospital Action Trust) about the recent announcement that the residential beds in Clevedon Hospital would be refurbished and reopened after being closed for a year but with a reduction in the number of residential beds. He explained that CHAT was still committed to obtaining a replacement Hospital for Clevedon, especially with the proposed new houses in this area of the district increasing the need and viability of a new hospital.

**FORMAL BUSINESS****16/690 APOLOGIES FOR ABSENCE**

Apologies were received from Councillors J. Norton-Sealey (illness), C. Starr & J. West (family commitment) **RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

**16/691 DECLARATIONS OF INTEREST**

There were no formal declarations of interest on items on the agenda.

**16/692 THE MINUTES OF TOWN COUNCIL MEETING**

**RESOLVED:** That the Minutes of the Council meeting held on 17<sup>th</sup> August 2016 were approved as a correct record and signed by the Chairman.

**16/678 – Motion re South Clevedon Playing Fields**

Members were informed that the application had been prepared, there was a lack of evidence from residents although a phone call had been received that week with an offer of information; this would be followed up prior to the application being submitted.

**16/693 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY**

The Chairman thanked those Councillors who attended the Civic Night at the Curzon Cinema to watch a live feed of King Lear from Stratford upon Avon.

**16/694 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST****Newsletter and reports –**

The following newsletters and reports have been received and are available from the office.

LCR Autumn 2016

**DIS** – copies of which were emailed to Councillors – hard copy attached for those Councillors without email addresses 891,892

**DIARY DATES**

2<sup>nd</sup> April 2017 – Civic Service, Christchurch.

20<sup>th</sup> October 2016 – Training Session Community Resilience.

13<sup>th</sup> November 2016 – Remembrance Day Parade

The Town Clerk informed members that she had been elected as the South West regional representative on the new union for the sector Association of Local Council Clerks. The members were also informed that the Clerk had not been successful in being appointed as president of the SLCC.

**16/695 REPORTS AND INFORMATION FROM CLEVEDON NORTH SOMERSET COUNCILLORS ON MATTERS OF URGENCY ONLY**

There were no reports or information of an urgent nature raised by Clevedon North Somerset Councillors.

**16/696 MINUTES OF THE COMMITTEE MEETINGS****16/696.1 PLANNING 10<sup>TH</sup> AUGUST 2016**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

**16/696.2 PLANNING 24<sup>TH</sup> AUGUST 2016**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Following a question it was explained that minute no 16/1390 had not been marked as part 1 as this recommendation had been intended for a special council meeting with the Director of Development & Environment; this had not taken place so the recommendation was being placed before this council meeting. It was agreed to treat it as a part 1 item.

**Part 1**

*P/16/1390 It was agreed VOTE: 7 FOR 2 ABS TO MAKE THE FOLLOWING RESOLUTION TO THE SPECIAL FULL COUNCIL MEETING;*

**TO RECOMMEND REFUSAL** of the outline application for up to 200 dwellings as the application site is outside the settlement boundary. Request this land is retained for industrial and employment led use to support the residents of Clevedon and the new housing developments in the adjacent area.

**AGREED** by Vote 11 – 3 with 2 abstentions

Members discussed the recommendation at great length taking into consideration the comments made by the developers agent in the informal session. Members noted that the proposed development was outside of Clevedon's parish boundaries but that

it would have a major impact on the infrastructure within the town. Members supported the building of affordable housing but questioned the possible health implication to residents being housed so close to the M5. The need for employment sites was discussed and although the original planning application for the site was for large industrial units it was felt that the employment need was still relevant and the units could be subdivided to create smaller financially viable units. Without suitable employment opportunities the town could become a dormitory town for Bristol and Weston-super-Mare where there were new employment projects. The NSC Councillors were requested to have the application called into the P & R Committee

The Committee Chairman invited questions or comments on Part 2 items;  
P/16/1395 car parking at Gt Western Street

In response to a question members were informed that NSC was investigating the concerns raised by residents and the Town Council; the Clerk was requested to obtain an update for the next suitable Planning meeting.

### **16/696.3 TRANSPORT & HIGHWAYS 31<sup>ST</sup> AUGUST 2016**

Minutes of the Transport & Highways Committee meeting were presented to the meeting, by the Committee Chairman and **AGREED**.

#### PART 1

##### **TH/16/697 IMPROVEMENTS TO STRODE ROAD AND SOUTHERN WAY JUNCTION**

**RESOLVED:** TO RECOMMEND TO COUNCIL that; 1) £7,500 (approximately one third of the total cost of the scheme) be allocated from the Transport & Highways Committee to improvements to assist pedestrians crossing the Strode Road with Southern Way junction. 2) The need for good visibility at this crossing point to be stressed. 3) That the Town Council to approach ASDA for a contribution towards these works.

**AGREED 13 votes to 0**

##### **TH/16/698 BUS SHELTER ADVERTISING** **RESOLVED:** TO RECOMMEND THAT

COUNCIL agree to the proposal for £3,500 pa for advertising space on all 21 Clevedon Town Council bus shelters. The installation, removal, replacement and vandalism of the advertisements to be covered by NSC.

**AGREED 14 votes to 0**

##### **TH/16/699 BUS SHELTER OLD CHURCH ROAD** **RESOLVED:** TO RECOMMEND TO

COUNCIL that the Town Council bus shelter on Old Church Road opposite Salthouse Fields is transferred to the ownership of North Somerset Council on the condition that the shelter is enlarged as this shelter is well used by the bus passengers.

Following a short discussion concerning the history of this site, and previous residents' complaints it was **AGREED by 12 votes to 0**

The Committee Chairman invited questions or comments on Part 2 items.

TH16/700.2 Old Street Zebra Crossing a suggestion was made to also look at getting the poles illuminated to emphasis the presence of the zebra crossing.

TH16/700.1 Yeolands Drive. In response to a question the Town Clerk explained that the committee could amend a decision taken as a part 2 item if they receive further information. A part 1 item could be rescinded under Standing Order 11.

TH16/712 NS Local Access forum; Members were informed that there were plans to extend the Strawberry Line to Clevedon; a report would be given to the next T & H Committee meeting.

TH 16/702 School Crossing; it was confirmed that the site assessment had been carried out for Chapel Hill and the result will be presented to the next T & H committee meeting

TH 16/707 Bus Timetables; Members were informed that a meeting had been held with the Public Transport Officer at NSC. There have been complaints received by the Town Council, District Council officers and First Bus these would be evaluated prior to the review in January.; this would be monitored by the Committee.

#### **16/696.4 FINANCE & GENERAL POLICY 13<sup>TH</sup> JULY 2016**

Minutes of the Finance & General Policy Committee meeting were presented by the Committee Chairman and **AGREED**, Subject to a couple of typing errors.

##### Part 1

*FGP 16/628 STAFFING MATTERS. Proposed seconded and agreed by 9 votes to 0 that the Council should acknowledge the increased work load and responsibilities undertaken by the staff members over the last few years with an ex-gratia payment and ~~an~~ a paid increase in hours.*

**AGREED by 11 votes –to 0 with 2 abstentions.**

For clarification the wording of the recommendation was amended to include the wording “a paid”.

Members were informed that they could accept the recommendation in an open meeting but that any discussion would have to be held under section 1 (2) Public Bodies (admission to meetings) Act 1960 as it involved staffing issues.

It was agreed that all the relevant discussions and scrutiny had taken place within the F & GP Committee meeting

The Committee Chairman invited questions or comments on Part 2 items; there were none.

#### **16/696.5 PLANNING 14<sup>TH</sup> SEPTEMBER 2016**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

##### Part 1

*P/16/1402 COMMUNITY RIGHT TO BID RESOLVED: To refer the request by Mr Mark Crosby for Clevedon Town Council to consider a Community right to bid for the land at Millcross to the next full Council meeting. Discussion to be restricted to planning matters not on the viability of a hospital on this site. Mr Crosby to provide a Briefing Note if required.*

**AGREED: to defer to the next Council meeting as due to computer problems the briefing note had not been circulated.**

The Committee Chairman invited questions or comments on part 2 items  
S106 – in response to a question it was confirmed that the Council had received a list of S106 , and that further information was being sort on some of the information; it is intending to provide the breakdown and information to the FGP Committee meeting on 2<sup>nd</sup> November

**16/696.6 TOWN EVENTS & AMENITY 21<sup>ST</sup> SEPTEMBER 2016**

Minutes of the Town Events & Amenity Committee meeting were presented to the meeting, by the Chairman of the Committee and **AGREED**.

As there were no part 1 items the Committee Chairman invited questions on Part 2 items;

TEA/16/595 Youth Shelter – in response to a question it was confirmed that lighting in the shelter would depend on the style of shelter purchased and the budget available.

**16/696.7 PROPERTY 28<sup>th</sup> SEPTEMBER 2016**

Minutes of the Property Committee were presented by the Committee Chairman, and **AGREED**

## PART 1

**PR16/114** **CLOCK TOWER TREE** – *Proposed, seconded and RECOMMENDED to COUNCIL that North Somerset Council be requested to remove the tree by the Clock Tower by cutting it down and treating the roots.*

**AGREED by 14 votes to 0 with 1 abstention**

**16/696.8 PLANNING 5<sup>TH</sup> OCTOBER 2016**

Minutes of the Planning Committee meeting were presented by the Committee Chairman, and **AGREED**.

Being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

**16/696.9 ALLOTMENTS 12<sup>TH</sup> AUGUST 2016**

Minutes of the Allotments Committee meeting were presented by the Committee Chairman, and **AGREED**.

As there were no part 1 items the Committee Chairman invited questions or comments on Part 2 items.

Members discussed the administration of plots where there is concern about the tenant; members were reminded that allotment law lays down a specific timeline for the warnings and termination. Advice from NSALG was being obtained concerning one tenant.

The ratio of tenant representatives to Councillors was discussed currently there are 6 Tenant reps with 2 non-voting deputies and 8 Councillors; other Councillors were invited to join the Allotment Committee

**16/697 RECEIVE AND RATIFY MINUTES FOR SUBCOMMITTEE/WORKING GROUP REPORTING DIRECTLY TO COUNCIL all items are classed as part 1**

Proposed seconded and **AGREED** to take agenda item 8.3 first

**16/697.1 Public Toilets Working Group dated 4<sup>th</sup> October 2016**

Minutes of the Public Toilet Working Group were presented by the working group Chairman and **AGREED**

The Committee Chairman requested that the recommendations were taken in reverse order; **AGREED**

*Proposed, seconded and **RECOMMENDED to COUNCIL** by 5 votes to 0 with Cllr Morgan abstaining that the Council accepts company D's quotation to provide 2 cubicles and 3 urinals in the former gents toilets at Station Road Toilets.*

Members discussed at great length the financial viability of the alterations also the inequality of the provision.

Points raised

- Complaints received from the public, petition and deputation concerning public toilets, it was noted that these had been in respect of Pier Copse and sea front toilets and not Station Road.
- Increase in provision in Station Road Toilets to meet need - Usage figures showed a reduction in use and no queues have been seen or reported
- Chalet Toilets have a greater usage and need for refurbishment work to the 2 stand-alone toilets
- Market Traders using a radar key to access the disabled toilets free of charge. This would not change if new toilets were built
- The remodelling would cost approx. £75K in the current financial year and £45K + per year in ongoing costs. If toilets made free at the point of use this could rise to £89K and £60K.
- Concern was expressed as to the cost implication to Council if money for the work was borrowed, as the use of reserves would have a problem in the future if a current proposed change to precept capping goes ahead.
- People using doorways and shrubs instead of the toilets, although it was pointed out this was primarily in the evening when the toilets are closed.

Proposed seconded **an AMENDMENT** that due to the cost and inequality of the service being provided that the Council does not go ahead with the alterations and retains the toilets as they are with view to relook at the total provision when the current maintenance and servicing contract ends.

**VOTE 11 for 3 against with 1 named abstention Cllr D Shopland**

**AGREED** as the substantive motion by the same vote

*A motion was proposed and seconded that the Station Road toilets should be made free at the point of use. Vote 3 for and 3 against with 1 abstention; the Chairman refused to use his casting vote. Members proposed that the Council should make the decision as to whether Station Road toilets should be free at the point of use.*

Members discussed the financial implications of making the toilets free at the point of use. Following a discussion it was **AGREED** to defer this motion until end of the current maintenance & servicing contract of the toilets .

### **16/697.2 Public Toilets Working Group dated 19<sup>th</sup> July 2016**

Minutes of the public toilet working group minutes were only noted as they were superseded by the 4th October 2016 minutes.

### **16/697.3 Public Toilet Working Group dated 12<sup>th</sup> August 2016**

Minutes of the public toilet working group minutes were only noted as they were superseded by the 4th October 2016 minutes.

The Chairman of the Working Group requested clarification if the working group should be dissolved as the project on Station Road toilets had now been stopped. It was confirmed that the Working Group still had a role to play in respect of the Chalet Toilets, the Pier Copse Toilets monitoring and investigating provision of toilet maintenance and services, in with other neighbouring towns, at the appropriate time.

**16/698 AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the accounts for payment, as per the attached lists.

**16/699 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the retrospective accounts for payment, as per the attached list.

*Cllr L. Little left the meeting at 10.10pm*

**16/700 DISCUSS AND AGREE A RESPONSE TO THE CONSULTATION "THE 2017/18 LOCAL GOVERNMENT FINANCE SETTLEMENT" AS EMAILED TO ALL COUNCILLORS.**

A copy of the consultation papers had been emailed to councillors also a copy was circulated with the agenda. The Town Clerk had prepared a draft response which had been circulated with the agenda. Members discussed the financial implications of the proposed capping should it be extended to all councils and the draft response as circulated.

It was proposed, seconded and **AGREED**, by 13 votes to 0 that this Council should respond to the consultation as per the circulated draft response.

**16/701 RECEIVE DETAILS OF PUBLIC CONSULTATION BY NSC ON HOUSEHOLD WASTE RECYCLING CENTRE – REDUCED OPENING HOURS AND CHARGES FOR DIY WASTE.**

Members discussed the waste recycling centre hours and charging consultation.

Proposed, seconded and **AGREED** by 14 votes to 0 that a response should be made objecting to the reduction in hours and also the charging for DIY waste. The Town Clerk to draft the response and circulate to Councils before submitting.

Points raised

- Opening Hours why is western-super-mare open 7 days a week at standard times but Portishead and Backwell are 6 and 5 days respectively and are differing times during the week. The inconsistency will lead to confusion and residents turning up when the sites are closed and possible fly tipping in the gateway.
- Costs – how will the costs be administrated? What are the proposed cost for administrating the scheme?- what evidence is there and will there be to show the actual cost savings of the scheme. Has the cost of clearing the inevitable increase in fly tipping been included in the anticipated savings? What effect will the reduction in hours and the cost have on the land fill volume and will this bring the Council below the lower level for cost effectiveness? What measures have been taken for traffic control of vehicles entering the site queueing to pay for their DIY costs and possibly blocking the road? As the waste contract has been agreed what impact will these have on that contract, if these measures were agreed within that contract why consult now on a "done deal" if not what is the process to change the contract?

**16/702 AGREE TIMETABLE AND FORMAT FOR CO-OPTION IN CLEVEDON WALTON WARD.**

There had been no call for an election therefore the council can co-opt to fill the vacancy in Walton Ward. As per established procedure it was agreed that the applicants would provide a 250 words on who they are, why they want to be a councillor, and what expertise, knowledge or services they could bring to the Council. The deadline for submissions will be 22<sup>nd</sup> November with the Council making a decision at the 7<sup>th</sup> December meeting.

**16/703 RECEIVE AN UPDATE REPORT FROM REPRESENTATIVES ON CLEVEDON CCT**

Due to time constraints this was deferred to the next meeting

**16/704 RECEIVE AN UPDATE REPORT FROM THE NEIGHBOURHOOD PLAN GROUP**

Due to time constraints this was deferred to the next meeting

**16/705 RECEIVE QUESTIONS FROM COUNCILLORS IN ACCORDANCE WITH STANDING ORDER 8**

There were no questions under standing order no 8.

*The following items (agenda no 17.) will be heard under section1 (2) Public Bodies (admission to meetings) Act 1960 due to the confidential nature of the business to be discussed.*

**16/706 RECEIVE AND RATIFY THE MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 9<sup>TH</sup> AUG 2016**

**RESOLVED:** That the Minutes of the Special Council meeting held on 9<sup>th</sup> August 2016 were approved as a correct record and signed by the Chairman.

Meeting closed at 10.30 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....DATE.....