

CLEVEDON TOWN COUNCIL
MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE MEETING HELD IN
THE COUNCIL OFFICES, 44 OLD STREET, CLEVEDON ON
WEDNESDAY 13TH AUGUST 2014 AT 7.28PM

PRESENT: Councillors: - D Shopland Committee Chairman
 Councillors:- C Francis-Pester, B Garner, G Hill, I. Knott, L Little, J. Middleton
 Town Clerk – Ms P Heath

EP 14/362 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr C Blades & Cllr N Pennycott (family commitments) and Cllr Watkins (illness).

EP 14/363 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda.

EP 14/364 RECEIVE AND AGREE THE MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE HELD ON 28TH MAY 2014

Proposed seconded and **AGREED** that the minutes of 28th May 2014 which were ratified by Council on 2nd July 2014 were a true record and were signed by the Chairman as such.

PART 1

EP 14/365 RECEIVE THE DRAFT LEASE FOR THE WHEEL & SKATE PARK; TO AGREE THE CHAIRMAN OF COUNCIL AND TOWN CLERK TO SIGN.

Following minute no EP 14/350 which was ratified on 2nd July to extend the termination date; members noted the receipt of the legal document.

Proposed Seconded and **RECOMMENDED to COUNCIL** that the formal lease of the skate & wheel park to October 2032 is signed in accordance with standing orders.

EP 14/366 RECEIVE THE AGREED LEASE FOR THE VILLAGE HALL AND AUTHORISE SIGNATURE OF THE SAME

Proposed Seconded and **RECOMMENDED to COUNCIL** that the formal extension of the lease of the Village hall to CAB is signed in accordance with standing orders.

PART 2

EP 14/367 RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE

The Environment & Property Committee budget and finance papers were circulated at the meeting and noted

EP 14/368 RECEIVE FIRE ALARM/EMERGENCY LIGHTING AND FIRE EXTINGUISHER CHECKS; TO NOTE THE REPORT AND AGREE QUOTATIONS

Members noted the quotations received and the information that 2 companies refused to quote. Following a discussion it was proposed, seconded and AGREED to accept quote b at a cost of £660.

EP 14/369 RECEIVE AND DISCUSS THE TERMS OF REFERENCE FOR THE ENVIRONMENT & PROPERTY COMMITTEE; TO RECEIVE TOWN CLERK AND CHAIRMAN'S SUGGESTIONS FOR CONSIDERATIONS

Members received and noted the current terms of reference and the Chairman of the Committees suggestion.

Proposed, seconded and **RECOMMENDED to FGP** that the Environment & Property Committee be changed to the Property Committee and that the environment aspect be allocated to a suitable committee.

Proposed, seconded and **RECOMMENDED to FGP** that the Property Committee terms of reference be amended to the Chairman's recommendation as circulated.

EP 14/370 RECEIVE NOTIFICATION OF ANY URGENT EXPENDITURE REQUIRED ON THE PROPERTY OWNED OR MANAGED BY THE COMMITTEE (FINANCIAL REGULATION 3.4); TO AUTHORISE SUCH URGENT WORK

There were no urgent works.

HERBERT GARDENS WALL

Members were notified of a telephone call received earlier in respect of damage to the Herbert Gardens boundary wall. This will be placed on the next meeting's agenda once all the facts have been established.

EP 14/371 CHAIRMAN ITEMS FOR INFORMATION ONLY

Herbert Gardens fence

A request was made to put this item on the agenda as soon as the period under 14/352 and the subsequent report had been completed.

EP 14/372 TO DETERMINE PART I AND PART II ITEMS.

Part 1 items agenda no 7 and no 8 in relation to the Skate & Wheel Park lease and the CAB Lease

The meeting finished at 7.42 pm

APPROVED AS A TRUE RECORD

CHAIRMAN Date

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL