

CLEVEDON TOWN COUNCIL

MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE MEETING HELD IN THE COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 9th OCTOBER 2013

PRESENT: Cllr C Francis-Pester – Committee Chairman in the Chair
Cllrs J Geldart, L Knott, L Little, P McNeill, N Pennycott, T Morgan,
A Shopland, G Watkins, Mrs I Johnson - Deputy Town Clerk

IN ATTENDANCE: Cllr D Shopland, Cllr R Garner until 8.40 pm,
Mr J Norman – MARLENS,
Mr I Parkin & Mr G Withers – informal business only.

7.30 pm INFORMAL BUSINESS

1. MARINE LAKE HERITAGE LOTTERY FUND APPLICATION

Mr Ian Parkin had co-ordinated the round one HLF application last year. The HLF had approved the principle of restoring the lake however they had also suggested that the application include restoration of the whole lake not just the sea wall. There has now been extensive consultation with the community and water users with a public exhibition at the Town Council Offices, displays at the MARLENS Festival and a questionnaire survey. This has reinforced strong public support. The proposals now include;

- Strengthening the dam and reinstating the sluices.
- Restoring and upgrading the promenade for the entire length of the Lake.
- Creating a ramp access at the southern end (and removing the steps).
- Introducing seating, bins, deck chairs and beach huts.
- Developing a ramped access into the lake at the northern end and creating a new paddling pool.
- Establishing a system for de-silting and the efficient maintenance of the lake in future.

A key aspect of the project is for MARLENS to take on a lease for the lake once restored and to maintain and manage it for the benefit of the community. They will do this with a small team of part time staff supported by up to 50 volunteers. Recruitment and training is part of the HLF application.

The HLF has indicated they would expect a cost increase from the first round bearing in mind the works to the whole lake area and the introduction of amenities. The cost of the project is around £850,000 (plus the value of volunteer time for 2 years). It was indicated to the Case Officer at HLF at a meeting earlier in the day that the HLF application would be around £520,000. The Case Officer supports the application and has gone away to discuss the appropriate level of funding. £330,000 would be required to be raised from other sources ie NSC, Community Asset Transfer, BIFFA, MARLENS, local clubs, sponsorship and possibly from the Environment Agency. It was noted the Agency is responsible for the inner sea wall.

Mr Parkin emphasised the role of the Town Council is crucial to achieving the funding gap and securing the overall funding package required and asked the Council to consider taking out a loan from the Public Works Loans Board of around £175,000 repayable over say 25 years. He is aware of the impact this will have on the Town Council and will be making a full presentation including costings and funding proposals at the full Council meeting on 30 October 2013. Questions raised by Councillors included;

- How the amount of £520,000 had been decided upon. *Mainly upon Mr Parkin's knowledge of the HLF application process although applications under £500,000 were preferred.*

INFORMAL BUSINESS

MARINE LAKE HERITAGE LOTTERY FUND APPLICATION continued...

- The ongoing commitment required from MARLENS as the body responsible for the Lake and the governance of MARLENS. The difficulties of depending upon volunteers. *Part time staff will be employed to support the volunteers. The issues around governance and ongoing management are being resolved. Mr Withers indicated that NSC would retain ownership and be responsible for major repair work.*
- Whether the Town Council can obtain a loan for a facility it does not own.
- How the loan will be paid back.
- What would happen if the Town Council did not fund the application. *The present proposals attract HLF approval not the sea wall only or the rest of the sea front. Marine Lake is the first priority and the funding has to be found.*

The second round application to the HLF is to be submitted on 15 November 2013. The issues regarding funding, governance and on-going maintenance will need to be resolved by mid February 2014 prior to the final decision by HLF on 4 March 2014.

2. NSC UPDATE Mr Withers reported;

BANDSTAND – The works are nearing completion including full redecoration. When the insurance claim has been settled, the works to the lower panels planned for next year will be considered.

FLAGS ALONG SEAFRONT – NSC consider it is not a priority to replace the flags this year. Mr Withers confirmed that the flags used are good quality however the cost of installing the flags far exceeds the cost of the flags. He is looking at replacing the fixing mechanisms on the flagpoles to allow them to be lowered rather than hiring high access platform lifts.

MARSHALLS FIELD – Mr Withers to ask Contractors to keep the bollard raised while working in the field.

SALTHOUSE FIELDS CAR PARK – Visitor's Map illegible. Request replacement.

SAILING CLUB – Grass in need of cutting.

SALTHOUSE FIELDS LEFT OVER SPOIL FROM NEW TRAIN TRACK – Mr Withers confirmed this will be used by the concessionaire to improve the crazy golf course. Litter to be removed.

CLEVEDON TOWN PATHS LEAFLET/MAP Concern that there is no distinction between footpaths and cycle paths and it would appear all the paths shown are cycle paths. Concern expressed about cycling and dogs not on leads along Clevedon seafront. Also no indication on leaflet that pedestrians have right of way or that cyclists are required by law to have a bell on their bicycles.

BOLLARDS ADJACENT TO BANDSTAND – Request that they are painted.

TEA/13/271 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllrs C Blades.

TEA/13/272 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest made at the meeting.

TEA/13/273 MINUTES

The minutes of the meeting held on 14th August 2013 were approved and signed.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

There was a request from Cllr Garner that the item concerning North Somerset Safety & Coastal Advisory Group under agenda item 11 be taken next. This was unanimously agreed.

TEA/13/274 REPORTS FROM TOWN COUNCIL REPRESENTATIVE ON OUTSIDE BODIES – NORTH SOMERSET SAFETY & COASTAL ADVISORY GROUP

Cllr Garner reported that at the last meeting there had been complaints about jet skis using Clevedon bay. The NSC policy used in Weston where licenses and enforcement are used could not be replicated in Clevedon however signs would be erected clearly stating that jet skiing is only allowed beyond the end of the Pier and not close to the beach. NOTED.

TEA/13/274 UPDATE ON THE COMMITTEE BUDGET FOR 2013/14

The update on the Committee budget was NOTED.
It was also noted that the Town Events & Amenities Committee Budget for the next financial year will be considered at the meeting on 4th December 2013 any items that require costings to be submitted to the Deputy Town Clerk by 20th November 2013.

PART 1

TEA/13/275 SALTHOUSE FIELDS TENNIS COURTS TEA/13/264

The Salthouse Fields Tennis Courts Sub-Committee had met twice since the last TEA Committee and all Councillors had been circulated with the minutes of these meetings and the report concerning the future of the courts. NSC have indicated they are willing to offer a long lease on the tennis courts together with sufficient funding via the Community Service and Asset Investment Fund to enable the boundary fencing to be replaced as the first phase of works to improve these public tennis courts. It was unanimously

RESOLVED: TO RECOMMEND TO COUNCIL the transfer of Salthouse Fields tennis courts to Clevedon Town Council from NSC by means of a long lease (similar to the MUGA). NSC Community Investment Fund monies to be used to replace the fencing of the courts.

The Committee also **RESOLVED** to; 1. Vire £2,500 previously allocated for an outdoor table tennis table in the current TEA Committee budget to the Salthouse Fields Tennis Courts refurbishment.; 2. To agree to an additional member on the Sub-Committee as it has been difficult for all three members to attend meetings. Cllr A Shopland to be a member of the Sub-Committee.

ACTION: Deputy Town Clerk

PART 2

TEA/13/276 UPDATE ON ACTION ITEMS NOT ELSEWHERE ON THE AGENDA

There were no items.

TEA/13/277 ITEMS ARISING FROM INFORMAL BUSINESS ABOVE

277.1 NSC UPDATE

RESOLVED: In view of the public interest in the state of the seafront flags to include a press release on the current situation.

ACTION: Gareth Withers NSC

TEA/13/278 MARINE LAKE HERITAGE LOTTERY FUND APPLICATION

SEE INFORMAL BUSINESS ABOVE

It was proposed by Cllr McNeill, seconded by Cllr Watkins with a vote 7 FOR 1 ABS
RESOLVED: 1. To support in principle the above proposals to restore Marine Lake to enable its full use. 2. Following the questions raised under informal business this information to be available before the full Council meeting on 30 October 2013.

ACTION: Town Clerk/Deputy Town Clerk**TEA/13/279 PROPOSAL FOR TOURISM INFORMATION CENTRE TEA/13/262**

Cllr Knott reported on meetings with Healthmatic who were willing to provide the same toilet design as The Chalet and Queens Square. She provided plans for one multi-use toilet and an area to serve as the Tourist Information Office. This would be in the form of a temporary building which could be faced in stone. Cllr Knott had also met with representatives from Clevedon Pier who supported the proposal.

RESOLVED: Cllr Knott to report back to the next meeting of the TEA Committee concerning funding. **ACTION: Cllr L Knott**

TEA/13/280 CHRISTMAS LIGHTS 2013/14 TEA/13/265**EXTENSION OF LIGHTS KENN ROAD**

The Contractor has now provided a quotation for the extension of the Christmas lights along Kenn Road towards Melbourne Terrace. This quotation for £1235 plus £510 for new wall mount displays and golf ball lamps along with the amount previously allocated for new lights (TEA/13/214) - £1880 together totals £3,625 and £3,700 had been allocated for new lights in the TEA Committee budget 2013/14.

RESOLVED: 1. To accept the quotation for £1235 plus £510 for this extension to the lights; 2. To agree to the extra cost of £340 for the additional lights to the three year contract for installing, maintaining and dismantling the Christmas lights. The quotation of £1235 includes the additional contract cost for this year.

ACTION: Deputy Town Clerk

NOTE: Cllr McNeill reported that he and all Councillors had been invited to attend the switch on at the Clevedon Pride event on 30 November 2013. Members hoped there could be some publicity about the lights provided by the Town Council in the town.

TEA/13/281 HORSE WASTE IN RESIDENTIAL AREAS

Cllr Shopland introduced this item. It was felt that horse waste on pavements in residential areas was a cleanliness and health and safety issue and perhaps horse riders should be encouraged to use the highway rather than the pavement. The problem of the lack of bridle paths in the area was again raised.

RESOLVED: To highlight in the press the cleanliness and health and safety concerns of horses defecating on pavements in residential areas.

ACTION: Deputy Town Clerk**TEA/13/282 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES**

Community Association Cllr C Francis-Pester – Works to the porch to commence in November 2013. NSC has facilitated repairs to one of the boilers and is working on funding options for the house.

Curzon Cinema Cllrs C Bussey, J Geldart – Not able to attend the last meeting.

Clevedon Civic Society Cllr C Wring - Minutes of Executive meeting on 17th Sept 13 were available at the meeting.

**TEA/13/282 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON
OUTSIDE BODIES continued...**

Strode Leisure Centre User Group Cllrs C Blades, J Norton-Sealey, J Geldart – Cllr Geldart had spoken to Mr Ballantine at NSC concerning future User Group meetings.

Clevedon Pier Trust Cllrs C Hall, L Knott - Work has started on the offices in the former Heritage Centre. Concern expressed by Members about the conditions of the Victor Cox legacy regarding this building.

Clevedon Sailing Club Cttee Cllr L Knott – A new Commodore to be sought.

Clevedon Twinning Association Cllr L Knott – AGM to be held soon.

N Som CAB Cllr B Hatch – No report. Unable to speak to the Manager or Deputy Manager.

Police & Communities Together Cllr P McNeill – Not able to attend last meeting.

Gwilliam & Woodward Trust Cllr L Little – New date for meeting – 15 October 2013.

Clevedon Pride Cllr N Pennycott – Not able to attend last meeting.

InClevedon Cllr B Hatch – The organisation has not contacted Cllr Hatch concerning future dates.

Clevedon Tides Festival Cllrs C Francis-Pester, J Geldart, G Watkins Next meeting 15 October 2013.

Clevedon Commissioning Network Cllr J Geldart - Not able to attend the last meeting.

The need to review the organisations which have Town Council representation and possibly include other main organisations in the town, ie MARLENS, was raised.

TEA/13/283 FOR INFORMATION To receive;

283.1 CLEVEDON CCTV STATISTICS – JULY, AUGUST 2013.

TEA/12/284 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were none.

TEA/12/285 TO DETERMINE PART I AND PART II ITEMS

Salthouse Fields Tennis Courts to be a Part I item.

The meeting finished at 9.30 pm

APPROVED AS A TRUE RECORD

CHAIRMAN:.....

DATE:.....