

CLEVEDON TOWN COUNCIL
MINUTES OF THE PROPERTY COMMITTEE MEETING HELD IN THE COUNCIL OFFICES,
44 OLD STREET, CLEVEDON ON WEDNESDAY 13TH SEPTEMBER 2017 AT 7.3PM

Present: Chairman – Cllr J. Geldart
 Councillors N. Barton, C. Francis-Pester (8pm), G. Hill, L. Little, J. Middleton,
 Town Clerk – Ms Paula Heath

PR 17/201 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr D. Shopland.

PR 17/202 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest for items on the agenda.

PR 17/203 MINUTES OF THE PROPERTY COMMITTEE

Proposed, seconded and **AGREED** that the minutes of the Property Committee held on 17th July 2017 and ratified by Council on 2nd August were signed by the Chairman as a true record.

PR 17/204 RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE

Members noted the finance report as circulated with the agenda. Members attention was drawn to the hall hire which is forecasted to just meet the budgeted income. This would be discussed at the next property committee meeting.

PART 1

PR 17/205 DISCUSS THE REPLACEMENT OF TABLES IN ROOM 2.

Following a discussion it was proposed, seconded and **AGREED by 5 votes to 0** to **RECOMMEND to COUNCIL** that 6 further tables are purchased at a cost of £1290 to replace the rest of the original tables; and that the Town Clerk seeks to sell the replaced tables.

PART 2

PR 17/206 AGREE RETROSPECTIVELY THE PURCHASE OF 7 REPLACEMENT TABLES

Proposed, seconded and **AGREED by 5 votes to 0** to confirm the retrospective purchase of 7 tables as agreed by the committee members at the informal meeting following the 2nd August council meeting, on health and safety grounds, and subsequent email discussion and approval.

PR17/207 RECEIVE AND AGREE PRICES FOR THE WORK TO HERBERT GARDEN TREES AS PER TENDER AGREED PR17/179

The tender prices had been circulated with the agenda .At the request of the Committee details of the companies tendering was also circulated to the members present. Following a discussion it was proposed, seconded and **AGREED by 5 votes to 0** to award the 3 year contract to ID Verde, formally The Landscape Group.

PR 17/208 RECEIVE AND AGREE QUOTATIONS TO REPAIR WALL AT THE REAR OF 19 LINDEN ROAD.

Details of the quotation price had been circulated with the agenda plus a 3rd company had been emailed to members, this had been obtained by the management company of no 19 who have 50% responsibility for the wall. Following a discussion it was **AGREED by 5 votes to 0** to award the contract to G. K. Traviss of Tickenham. The Town Council will issue the contract and charge 50% of the final bill to the management company of no 19.

PR 17/209 RECEIVE UPDATE ON THE FUTURE MAINTENANCE AND LIFE OF THE SKATEBOARD PARK

Members were updated on the work of Mr Wylie in contacting various youth groups concerning the skatepark; it was **AGREED** to set up a meeting with Mr Wylie, the Youth workers in Clevedon and youngsters from Clevedon Schools to discuss concept and design. At the same time the Committee **AGREED** to authorise the Town Clerk to arrange a meeting with senior officers in NSC who have responsibility for S106 money and agreements to discuss possible finance for an overall "Seafront sports & leisure renovation project" as discussed at the joint meeting with NSC on 5th September; this covers rebuilding the skate/wheel park, building a new toddler skatepark and resurfacing the tennis courts. The meeting will include the Chairman of Council, Chairman and Vice Chairman of Property and Town Events & Amenities. Members discussed the use of capital and revenue funding and how this could be used for the project and possible matched funding sources.

Members were informed that the skatepark was being regularly checked by NSC rangers. There had been a short window following the retirement of the officer when the skatepark was not being checked, but a new trained operative was undertaking the safety check. It was noted that the skatepark may not survive a wet and windy winter.

PR 17/210 RECEIVE AND AGREE THE QUOTATIONS TO RENEW THE ELECTRICAL BOXES IN QUEENS SQUARE.

Details of the quotation and a subsequent received quotation had been circulated with the agenda. Following a discussion it was proposed, seconded, and **AGREED by 5 votes to 0** to accept the quotation by Principal Electrical Ltd to replace and renovate the units in Queens Square

PR17/211 RECEIVE NOTIFICATION OF ANY URGENT EXPENDITURE REQUIRED ON THE PROPERTY OWNED OR MANAGED BY THE COMMITTEE (FINANCIAL REGULATION 3.4); TO AUTHORISE SUCH URGENT WORK.

There were no items of urgent expenditure

PR 17/212 CHAIRMAN'S ITEMS FOR INFORMATION

It was confirmed that the plans by CANS for the village hall were on hold pending the completion of their work at the Badgers Centre in Weston-super-Mare.

PR 17/213 TO DETERMINE PART 1 AND PART 2 ITEMS

Agenda item 6 -replacement of tables in room 2 as this is over £1000 limit.

Meeting closed at 8. 20pm

CHAIRMAN DATE