

**MINUTES OF THE PUBLIC TOILET WORKING GROUP AT CLEVEDON TOWN COUNCIL,
44 OLD STREET, CLEVEDON, BS21 6BU ON WEDNESDAY 16TH AUGUST 2017 @ 6.30PM**

(As this is a sub-committee of council all decisions are classed as part 1)

PRESENT

Councillor J. West Chairman;
Councillors: S. Hale, D. Shopland
In attendance Paula Heath Town Clerk.

PTWG 17/76 RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs N. Barton via Cllr Shopland

PTWG 17/77 RECEIVE DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no disclosable or personal interests declared for items on the agenda.

PTWG 17/78 RECEIVE AND AGREE COSTS FOR SIGNAGE

PTWG 17/78.1 receive cost to install the finger post on Clevedon Promenade

Proposed seconded and **AGREED to RECOMMEND TO COUNCIL** the acceptance of quote B at £60 to install the finger post.

PTWG 17/78.2 discuss other signage and permissions received

The sign to be placed on the Tennis court as agreed in minute no 17/74 has been ordered. The Sign on Elton Road has now been amended by NSC so that the notice is visible from both directions.

Following a short discussion it was **AGREED to RECOMMEND to COUNCIL** that an additional sign, the same as the one on the Tennis Court be purchased, at a cost of £63, to be placed on the end of the Toilet building visible from the pathway that runs alongside Elton road between the toilets and the Tennis Courts

A question was raised concerning the signage of the Pier Copse Toilets from Hill Road, & upper Alexandra Road, also from the Sailing club area. It was explained that these toilets were under the remit of the Clevedon Pier and Heritage Trust; a request would be made to ensure clear signage was used.

It was noted that the finger post had been quoted with 3 arms, one would be pointed to the Chalet toilets, and one could be used for pointing to the Pier copse toilets. A decision would need to be made as to the designation on the third arm.

PTWG 17/79 RECEIVE COSTS FOR THE ALTERATION OF THE CHALET DISABLED TOILETS DOOR

Proposed, seconded and **AGREED to RECOMMEND TO COUNCIL** the acceptance of quote A at a net cost of £3450.

Members discussed having a clear notice on the toilets specifying the coinage the machine would accept and indicating no change would be given; the Town Clerk would contact Healthmatic.

PTWG 17/80 RECEIVE COSTS FOR THE DEEP CLEANING OF BOTH STAND-ALONE TOILETS

Following an undertaking by the Contractor to carry out a deep clean following the building work free of charge, it was agreed not to seek additional costs. Cllr West would undertake the inspection following the completion.

PTWG 17/81 CONFIRM RECOMMENDATIONS TO BE MADE TO COUNCIL.

It was **AGREED** to confirm the recommendations to Council as indicated above by the grey shading.

Proposed, seconded and **AGREED to RECOMMEND TO COUNCIL** to designate authority to the Town Clerk in liaison with the Committee Chairman to spend up to £100 from the budget for emergency items.

Following a discussion it was agreed to place on the next agenda to look at the provision of portable toilets at key times in the year down by the Pier.

Meeting closed at 19.00 pm

Chairman Date