

## CLEVEDON TOWN COUNCIL

### Minutes of the 427th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday 18<sup>th</sup> April 2012

**PRESENT:** Chairman – Cllr C Blades  
 Councillors, C. Bussey, C. Francis-Pester, B. Garner, J. Geldart, C. Hall, G. Hill, L. Knott, L. Little, P. McNeill, J. Middleton, A. Shopland, D. Shopland, C Wring  
 Town Clerk - Ms P Heath; Deputy Town Clerk – Mrs Johnson

#### **7.30pm      INFORMAL BUSINESS**

**PRAYERS:** Prayers were said by Major Slade before the start of the meeting

#### **PUBLIC PARTICIPATION**

With the agreement of the Council it was agreed to allow the 5 candidates for the co-option to make their presentation to the Council.

The candidates: Mr Alan Cotton, Mr Alex Giles-Townsend, Mrs Bryn Hatch, Mrs Margaret Hill, and Mr Ron Van der Holt, gave a presentation of approximately 2 minutes each as to who they were and why they wished to be Councillors.

Councillors were given the opportunity to question the candidates.

#### **7.45 pm FORMAL BUSINESS**

*Proposed by Cllr Blades, seconded by Cllr Garner and **RESOLVED** That the Council moves agenda item 16 co-option for South Ward and Yeo Wards to be considered first on the agenda .*

#### **12/190      CO-OPT COUNCILLORS FOR THE SOUTH WARD AND YEO WARDS**

*Cllr Hill declared a prejudicial interest and took no part in the first 3 ballots.*

Councillors present conducted a closed ballot under Council's Standing Order 12a for each of the wards. In response to a question the Town Clerk informed members that the ruling calls for an absolute majority being over 50% of the votes cast. This was queried by a Councillor who believed that absolute majority meant the candidate with most votes even if the majority is by one vote. At the request of the Chairman this was put to a vote and agreed by 10 to 4 votes that the correct definition was being over 50% of the votes. It was noted that this was the established method for voting on co-option used by the Council in the past. It was also noted that Standing Order 1s is used for Council votes on resolutions and motions.

NOTE: [Absolute majority as per Oxford English Dictionary n. A majority comprising more than half of all votes cast or (*rarely*) more than half of the total number of registered voters; a government majority comprising more than half of all the seats in a legislature]

The Chairman declared Mrs Hatch as the co-opted councillor for South Ward

The Chairman declared Mr Giles-Townsend as the co-opted Councillor for Yeo Ward

In response to a question it was noted and accepted that the Councils established practice was only to record the results in the minutes and not the individual votes.

*Proposed by Cllr Blades, seconded by Cllr Garner and **RESOLVED** That the Council moves agenda item 15 notification of resignation in Walton ward to be considered next.*

**12/191 RECEIVE NOTIFICATION OF CLLR WITHERS RESIGNATION AND TIMETABLE FOR THE FILLING OF THE VACANCY FOR WALTON WARD**

Members noted Andrew Withers resignation. The period for call for a poll would end on 25<sup>th</sup> April. It was **AGREED** that should a poll not be called then the Council would co-opt to fill the vacancy at the next meeting of the Council on June 15<sup>th</sup>.

Proposed by Cllr Francis-Pester, seconded by Cllr Wring and **AGREED** that the unsuccessful applicants from the South and Yeo wards could indicate in writing to the Clerk that they wish their nominations to stand for the Walton Ward.

**12/192 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor T Morgan (family commitments) J. Norton-Sealey (illness) N. Pennycott (work commitment)

**RESOLVED:** That Council **ACCEPTS** the apologies and reasons given for absence.

**12/193 DECLARATIONS OF INTEREST**

There were no declarations of interest for items on the agenda

**12/194 THE MINUTES OF TOWN COUNCIL MEETING**

**RESOLVED:** That the Minutes of the Council meeting held on 22<sup>nd</sup> February 2012 were approved as a correct record and signed by the Chairman

**12/195 THE MINUTES OF TOWN COUNCIL MEETING**

**RESOLVED:** That the Minutes of the special meeting held on 19<sup>th</sup> March 2012 were approved as a correct record and signed by the Chairman, subject to the addition of Cllr Wring to the list of apologies

It was **AGREED** that the Liaison subcommittee is: Cllr Blades, Cllr Garner, Cllr Geldart, Cllr Hill, and Cllr Bussey.

**12/196 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY**

There were no Chairman' communications for information.

**12/197 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**

Members noted the Town Clerks report as circulated with the agenda.

**12/198 MINUTES OF THE COMMITTEE MEETINGS****12/198.1 PLANNING 15<sup>TH</sup> FEBRUARY 2012**

Minutes of the Planning Committee meeting were presented and **AGREED**. There were no Part 1 items. Cllr Garner as the Committee Vice-Chairman invited questions or comments on Part 2 items there were none

**12/198.21 PLANNING 29<sup>TH</sup> FEBRUARY 2012**

Minutes of the Planning Committee meeting were presented and **AGREED**. There were no Part 1 items. Cllr Garner as the Committee Vice-Chairman invited questions or comments on Part 2 items there were none

**12/198.3 TRANSPORT & HIGHWAYS COMMITTEE – 7<sup>TH</sup> MARCH 2012**

Minutes of the Transport & Highways Committee meeting were presented to the meeting, and **AGREED**. There were no Part 1 items. The Chairman of the Council in the absence of the Committee Chairman and Vice-Chairman invited questions or comments on Part 2 items.

12/143 – Holly Lane yellow lines – Members asked for an update on the order to install the double yellow lines. Cllr Hall as a North Somerset Councillor had been organising the order explained that it was for both sides of the road. Members expressed concern that the yellow lines would not be effective if not enforced.

12/145 – Bollard at Station Road – concern was expressed that the committee had been misled in that the information originally given to the Committee was that the bollard proposed did not require a key. The bollard installed does require keys as has a self-locking ability. Members were informed that additional keys had been obtained and distributed amongst the shop keepers who were taking responsibility for raising and lowering the bollard.

**12/198.4 FINANCE AND GENERAL POLICY – 14<sup>TH</sup> MARCH 2012**

Minutes of the Finance & General Policy Committee meeting were presented to the meeting and **AGREED**.

Part 1 items.

*[12/217 Proposed, seconded and **RECOMMENDED** to Council: that in principal the Council's is willing to amalgamate, for 2012 only, the 2 pm ceremony in Queen Square with the RBL 11am ceremony subject to detailed information being obtained by the Chairman and Vice Chairman in a meeting with the RBL.]*

**AGREED**

The Committee Chairman invited questions or comments on Part 2 items there were none.

**12/198.5 PLANNING – 21<sup>ST</sup> MARCH 2012**

Minutes of the Planning Committee meeting were presented by Cllr Garner as Vice-Chairman of the Committee, and **AGREED**.

Part 1

*[FUTURE NEIGHBOURHOOD PLANNING FOR CLEVEDON: **RESOLVED**: Cllr Hill to make a presentation to full Council on 18 April 2012 to enable all Councillors to participate in the decision as to whether to produce a Neighbourhood Plan for Clevedon in the future]*

This is agenda item 13.

The Committee Vice-Chairman invited questions or comments on Part 2 items; there were none

**12/198.6 TOWN EVENTS & AMENITIES – 1<sup>ST</sup> FEBRUARY 2012**

Minutes of the Town Events & Amenities Committee meeting were presented to the meeting, and **AGREED**.

The Committee Chairman invited questions or comments on Part 2 items;

12/128 Diamond Jubilee – a query was raised as to why the Committee had chosen not to accept the report and recommendations of the Diamond Jubilee working Group, had dissolved the Working Group and establish a new working group with the same terms of reference. It was explained that in the opinion of the Committee Members the working group had not followed the instructions of the Council.

A further query was raised as to the procedure for the co-option of Councillors on the Committee midterm; it was explained by the Town Clerk that every Committee had the right to co-opt members on to a Committee, and that unless restricted in the co-option motion, would be full members of the Committee.

It was noted from the minutes that an informal meeting had been called on the Monday after the Committee meeting, and that this had already taken place. The Town Clerk explained that The Chairman of the working group had been informed that a formal meeting required 3 clear working days not counting the day of the meeting as per the Council's Standing Orders and the agenda itemising the business to be discussed sent to all Councillors; the Chairman had noted the information but continued with the meeting against the Clerks advice

It was proposed by Cllr Francis-Pester, seconded and **AGREED** that Cllr Geldart be added to the Diamond Jubilee working group.

**12/198.7 ENVIRONMENT & PROPERTY – 4TH APRIL 2012**

Minutes of the Environment & Property Committee meeting were presented to the meeting, and **AGREED**.

Part 1

**EP 12/201 [11/178] TO DISCUSS AND AGREE A DRAFT MEMORIAL TREE POLICY**

*Proposed seconded and Recommended to the Council the Memorial Tree Policy which had been circulated with the agenda with the addition of Item 8: "The Council cannot guarantee the tree and reserve the right to remove the tree should circumstances dictate after the 10 year term."*

Following a short discussion it was proposed to change the wording on section 2 to read "The Committee to decide whether to accept the application at the next available meeting and make a decision as to the type and location"

With this amendment the Memorial Tree Policy was **AGREED**

The Committee Chairman invited questions or comments on Part 2 items there were none.

**12/198.8 ALLOTMENTS – 27TH FEBRUARY 2012**

Minutes of the Allotments Committee meeting were presented to the meeting, and **AGREED**.

There being no part 1, The Committee Chairman invited questions or comments on Part 2 items; there were none

**12/199 TO AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the accounts for payment, as per the attached lists

**12/200 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST**

**RESOLVED:** that the Council approves the retrospective accounts for payment, as per the attached list

**12/201 RECEIVE DETAILS OF NALC ONE DAY CONFERENCE AND AGREE IF ANYONE WISHES TO ATTEND THE COST AT £145 PLUS VAT**

Proposed, seconded and **AGREED** that Cllr Geldart would attend the NALC one day conference at a cost of £145 +VAT

**12/202 RECEIVE DETAILS OF QUEEN JUBILEE MEDALS,**

Members were asked to place their orders to the office by 14<sup>th</sup> May 2012 along with payment for the medals, the cost of post and packaging would be split prorated of the medals ordered once the cost was known.

**12/203 RECEIVE AND NOTE THE RESPONSE FROM NSC RE THE REGENT**

Members noted the response but were unhappy at the lack of action NSC was legally able to take in respect of derelict and dangerous buildings.

**12/204 RECEIVE PRESENTATION FROM CLLR HILL ON THE NEIGHBOURHOOD PLANNING AS PER MINUTE P12/269.3**

A copy of Cllr Hills presentation had been circulated to all members prior to the meeting.

Proposed, seconded and **RESOLVED** to agree the recommendations in the report

1. Does not proceed with the costly and time consuming effort of producing a Neighbourhood Development Plan.
2. Forms a working party to produce its Mission Statement for Clevedon for inclusion in the Sites and Policies DPD.

The Members thanked Cllr Hill for all his hard work.

Members noted that the Mary Portas bid would complement the Mission Statement; Cllr Blades, Cllr Francis-Pester and the Town Clerk for their hard work on the submission.

**12/205 TO RECEIVE PART 1 ITEM FROM PLANNING MEETING 11TH APRIL RECOMMENDATION ON "SITES AND POLICIES DEVELOPMENT PLAN DOCUMENT". (EMAIL ON 13TH APRIL)**

**P/12/282 NSC SITES AND POLICIES DEVELOPMENT PLAN DOCUMENT RESOLVED: TO RECOMMEND COUNCIL;**

1. Does not proceed with the costly and time consuming effort of producing a Neighbourhood Development Plan.
2. Forms a working party to produce its Mission Statement for Clevedon for inclusion in the Sites and Policies DPD.

3. Nominates Cllrs Francis-Pester and Knott and one other Town Councillor to attend on 25 April 2012 at The Campus, WSM at 11.30 am.

It was **AGREED** that the Sub Committee would be formed at the Planning Committee meeting on 25<sup>th</sup> April 2012.

It was **AGREED** that Cllr Shopland would be the third member of the Council to attend the meeting at WSM on 25<sup>th</sup>

*The following item was heard under s 2 (1) Public Bodies (Admission to Meetings) Act 1960 due to the confidential financial nature of the business discussed. Members of the Public and Press were requested to leave the meeting.*

**12/206 CONFIDENTIAL MINUTES OF THE COMMITTEE MEETINGS**

**12/206.1 ENVIRONMENT & PROPERTY COMMITTEE – 19<sup>TH</sup> MARCH 2012**

Minutes of the Environment & Property Committee meeting were presented and **AGREED.**

**12/206.2 ALLOTMENT COMMITTEE - 27TH FEBRUARY 2012**

Minutes of the Allotment Committee meeting were presented and **AGREED.**

Meeting closed at 9.45

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....