

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE TOWN EVENTS & AMENITIES COMMITTEE MEETING HELD IN**  
**THE COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 22<sup>ND</sup> JUNE 2011**

**PRESENT:** Cllr C Francis-Pester – Committee Chairman in the Chair  
 Cllrs J Geldart, L Knott, L Little, P McNeill, N Pennycott, A Shopland, A Withers  
 Mrs I Johnson – Deputy Town Clerk

**IN ATTENDANCE:** Cllrs C Blades, R Garner, G Hill, A Walker

**7.30 PM      INFORMAL BUSINESS**

1.      **INSPIRE - BUILDING COMMUNITY CONFIDENCE**

Sharon Bradley and Debbie Lawrence ex members of the North Somerset Council Play Ranger Team presented Members with information about their new company INSPIRE. Following the reduction in the North Somerset Play Service in April 2011 the new company was formed to provide one off play events, long term projects, a consultancy service and training for volunteers and support workers to enable volunteers to run projects. INSPIRE provide a Community Ranger Service for the four play pods and have their own Play Trailer stocked with a range of play and activity resources. They are currently working with NSC, Children's Centres, Housing Associations, Weston College and Connexions. Debbie Lawrence provides Forest Fun (bush craft etc) as an innovative educational approach to outdoor play and learning.

INSPIRE work with children and young people from 4-19, mostly working in partnership with communities supporting schools, Town and Parish Councils, Local Action Teams, youth groups and other local organisations in maximising their resources to develop the best possible environment for sustainable activities in their local open spaces. INSPIRE has two additional sessional Rangers and a bank of 12 Rangers to call on.

The cost of a Community Ranger is £25 per hour with a six week holiday programme providing 2 sessions per week costing £3,000. The organisation may be able to assist with identifying small grants towards play projects.

2.      **STREETS AND OPEN SPACES UPDATE**

Mr Withers, NSC, had sent his apologies and an emailed update. See minute TEA/11/56.2 below.

3.      **SWISS VALLEY SPORTS CENTRE UPDATE**

Mr Russ Currie, Leisure and Client Manager, NSC reported that the not for profit organisation set up by Clevedon School had now taken over the management of the Centre in order to keep the facilities open, following the constraints on the NSC budget. There had been some improvements to the changing facilities at the Centre. Mr Currie felt the outcome was positive. The facility is now called Clevedon School Sports Centre.

**STRODE LEISURE CENTRE**

The Committee Chairman reported that the Clevedon Town Council Office had received complaints about the cleanliness of the wet changing facilities, including those for the disabled. Mr Currie stated that the changing rooms were overdue refurbishment but no funding is available at present. These concerns to be taken up at one of the regular cleaning reviews.

**7.54 PM      FORMAL BUSINESS**

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

**TEA/11/49 APOLOGIES**

Apologies from absence were received and accepted from Cllr Morgan who is on holiday.

**TEA/11/50 ELECTION OF VICE-CHAIRMAN TO THE TOWN EVENTS & AMENITIES COMMITTEE FOR THE COUNCIL YEAR 2011/12**

The following nomination was made;

CLLR L LITTLE proposed by Cllr Francis-Pester seconded by Cllr P McNeill.

**RESOLVED: CLLR L LITTLE** be elected Vice-Chairman of the Town Events & Amenities Committee for the Council Year 2011/12.

**TEA/11/51 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

Cllrs L Knott and A Withers declared a personal interest as they are members of Clevedon Pride.

**TEA/11/52 MINUTES**

The minutes of the meeting held on 27 April 2011 were approved and signed by the Chairman.

**PART 1 ITEMS – REQUIRING APPROVAL BY COUNCIL****TEA/11/53 MUGA - MULTI-USE GAMES AREA** (basketball, netball & 5-a-side football)

The Chairman of Council highlighted the fact that this facility had been under consideration for the past four years and Council had agreed in principal to proceed with the purchase and installation of this facility.

**53.1 PROPOSED TERMS AND CONDITIONS FOR A LEASE FOR THE AREA OF LAND ON SALTHOUSE FIELDS**

All Councillors had been provided with a copy of the document. The lease is in respect of the two tennis courts nearest to the entrance to Salthouse Fields from the junction of Old Church Road and Elton Road. These courts are currently in poor condition and not in use. Three tennis courts will remain. The lease is for a term of 20 years. The rental to be a nominal £1.00 pa.

**RESOLVED:** TO RECOMMEND COUNCIL ACCEPT the proposed terms and conditions for the lease for the two tennis courts on Salthouse Fields to accommodate the MUGA

**53.2 TENDER DOCUMENTS**

The tender document had been adapted with advice from NSC from one previously used by NSC for the MUGA facility in Weston. It included a 26m x 16m MUGA, 25mm wearing course of tarmac to cover the two tennis courts and 4 benches. Funding in place to date is £51,557.

**RESOLVED:** TO RECOMMEND COUNCIL APPROVE the tender document for the MUGA. Also to investigate length of warranties for the equipment.

VOTE: 7 FOR: 1 AGAINST

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<b>PART 2</b>
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**TEA/11/54 UPDATE ON CURRENT COMMITTEE BUDGET**

Members received details of the Town Events & Amenities Committee budget for 2011/12 as at 31<sup>st</sup> May 2011. Following queries it is confirmed that the Christmas Lights Contract for 2011/12 agreed at the last meeting is £7,300. There will be an additional expense of the Christmas Tree for the Pier.. The figures for Queens Square Enhancement to be deleted from budget section 301 as they are now under section 302.

**RESOLVED:** The Committee to consider including a sum for the future maintenance of the MUGA when the 2012/13 budget is considered.

**ACTION: Deputy Town Clerk**

**TEA/11/55 QUEENS SQUARE ENHANCEMENT BUDGET****TEA/11/55.1 RETROSPECTIVE APPROVAL FOR PLANTS/COMPOST/WATERING**

**RESOLVED:** To approve the purchase of summer planting materials/plants in the sum of **£257.97** (£537.55 the previous year). Also the watering of the 27 tubs and containers twice a week @ **£50 per week** (as previous year) up to and including 9 September 2011. Quotations for autumn planting to be submitted to the next meeting of the Committee.

**ACTION: Councillor L Knott**

**TEA/11/56.1 DESIGNATION OF QUEENS SQUARE ENHANCEMENT BUDGET 2011/12**

**RESOLVED:** That there would be no increase in the number of tubs and containers planted and watered

**TEA/11/56 TO CONSIDER ITEMS ARISING FROM INFORMAL BUSINESS ABOVE****TEA/11/56.1 INSPIRE (See Informal Business above)**

The Committee noted information on the range of services provided by this new company.

**RESOLVED:** To consider any requirement for these services when the 2012/13 Committee budget is considered.

**TEA/11/56.2 NSC UPDATE**

**MARINE LAKE/SEAFRONT** Application for HLF funding put forward for consideration this month.

**POETS WALK SEATS MAINTENANCE** – No further information.

**ALEXANDRA GARDENS TEA/11/41**

1. Access to Gardens from Hill Road Telescopic bollard on order to replace drop down bollard. To be installed this month. Mr Withers to be asked whether it would be possible to write to the residents of Copse Road about vehicular access.
2. Maintenance of area under the trees Loss of grass due to shade from trees within this area of the Gardens. Only possible action would be to selectively remove a few trees. This could be controversial and would require public consultation.

**TEA/11/56.2 NSC UPDATE CONTINUED...**

MAINTENANCE OF FLOWER BEDS

Still maintained by Wyevale (now known as The Landscape Group). Problem of Oxalis in beds at Pier Copse and Sunhill Park.

**RESOLVED:** To request details from NSC of any changes in the maintenance arrangements for flower beds in Clevedon with a map if possible. Concerns about the rose beds adjacent to the entrance to Salthouse House Fields with the green arch also the rose beds in Alexandra Gardens.

**ACTION: Deputy Town Clerk**

TEA/11/56.3 SWISS VALLEY SPORTS CENTRE UPDATE (See Informal Business above NOTED.

TEA/11/57 UPDATES ON ACTION ITEMS NOT ELSEWHERE ON AGENDA

There were no items.

TEA/11/58 CLEVEDON TOWN COUNCIL DOG BINS TEA/11/40

## 58.1 TO CONSIDER MOVING DOG WASTE BIN ADJACENT TO CENTRAL WAY

The NSC Principal Environmental Health Officer had written to the residents who had complained about the location of the dog bin asking for their views on where it should be re-positioned and had received no reply. A further communication had been sent. If no reply is received the dog bin will not be moved. NOTED.

## 58.2 INSPECTION OF CTC DOG BINS

**RESOLVED:** The Committee Vice-Chairman to inspect the dog bins and report back.

**ACTION: Committee Vice-Chairman**

## 58.3 NSC DOG BINS

NSC had requested that overflowing dog bins should be reported as soon as possible giving the number on the post to enable clear identification. The possibility of numbering the CTC dog bins to be investigated.

TEA/11/59 CLEVEDON COMMUNITY CENTRE

The Committee Chairman informed new Councillors that the Town Council has supported the Community Centre over the years with grants however the ownership of the Centre is a complicated arrangement between the Community Association and NSC. Following a meeting at the end of 2010, there had been no response from NSC concerning possible improvements to the Centre to encourage increased usage. Cllr Geldart reported that the CCA is looking at new ways to promote the Centre.

**RESOLVED:** Committee Chairman to contact the NSC Property Manager and report back to the next meeting of the Committee. **ACTION: Committee Chairman**

TEA/11/60 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

60.1 CLEVEDON COMMUNITY ASSOCIATION Cllr Geldart see TEA/11/59 above.

60.2 CURZON CINEMA – Cllr J Geldart, Cllr T Morgan – No meeting.

60.3 STRODE CENTRE USER COMMITTEE Cllr C Blades, Cllr J Norton-Sealey No meeting.

60.4 N SOMERSET SAFETY & COASTAL ADVISORY GROUP Cllr T Morgan No report.

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

**TEA/11/60 REPORTS FROM TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES** CONTINUED...

- 60.5 CLEVEDON CIVIC SOCIETY Cllr C Wring No report.
- 60.6 CLEVEDON PIER TRUST Cllr C Hall, Cllr L Knott. Planning permission granted. HLF bid submitted.
- 60.7 CLEVEDON SAILING CLUB Cllr L Knott Very successful Town Plate event. Councillors encouraged to attend the event next year.
- 60.8 CLEVEDON TWINNING ASSOCIATION Cllr C Hall Possible plans to visit Middlekerke.
- 60.9 N SOM CAB Cllr R Garner reported that he is still investigating the level of funding support from NSC and local councils, in relation to their residents' usage of the CAB service.
- 60.10 POLICE & COMMUNITIES TOGETHER Cllr P McNeill reported on the last meeting;
- 1) Speedwatch in Walton Road recorded vehicle travelling at 50 mph in 30 mph area.
  - 2) Litter Pick 16 July 2011 at 10.00 am starting at Clevedon Community Centre.
  - 3) Bollard at Clevedon Conservative Club concern that it is a trip hazard.
- 60.11 GWILLIAM AND WOODWARD TRUST Cllr L Little. Next meeting in November.
- 60.12 CLEVEDON HOSPITAL Cllr R Garner reported that contractors had been short listed for the new hospital. Work due to start in September provided funding is in place.
- 60.13 CLEVEDON PRIDE Cllr A Withers reported that due to the downturn in the economy contributions towards the Christmas Lights were 50% down on last year and Christmas lights provided by Clevedon Pride would be restricted to Queens Square. Recent open gardens weekend raised £800. Summer Fayre planned for 9 July. Work continuing on planting and litter picking.
- 60.14 COMMUNITY SPORTS FACILITY (Swiss Valley Sports Centre) – This Group no longer meets and has been removed from the list of outside bodies. NOTED.

**TEA/11/61 FOR INFORMATION** The Committee received and noted;

- 61.1 ACTION FOR MARKET TOWNS NSC has paid for the CTC membership. Website [www.towns.org.uk](http://www.towns.org.uk).
- 61.2 CLEVEDON CCTV STATISTICS FOR APRIL & MAY 2011
- 61.3 LETTER SENT TO CHRISTMAS LIGHTS CONTRACTOR accepting quotation.
- 61.4 PROBATION SERVICE COMMUNITY PAYBACK PROJECT – Request for work projects. Cllr Geldert had given the information to the CCA.
- 61.5 SOMERSET PLAYING FIELDS ASSOCIATION NEWSLETTER

**TEA/11/62 CHAIRMAN ITEMS FOR INFORMATION ONLY**

There were none.

**TEA/11/63 TO DETERMINE PART I AND PART II ITEMS**

MUGA – Agenda item 10.

The meeting finished at 9.07 pm

APPROVED AS A TRUE RECORD

CHAIRMAN:.....DATE:.....

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