

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE TRANSPORT & HIGHWAYS COMMITTEE MEETING HELD IN THE**  
**COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 27 JULY 2011**

**PRESENT:** Cllr P Pennycott – Committee Vice-Chairman in the Chair  
 Cllrs M Hime, J Middleton, D Shopland, A Withers,  
 Mrs I Johnson - Deputy Town Clerk.

**IN ATTENDANCE:** Cllr G Hill

**TH/11/65 APOLOGIES**

Apologies were received from Cllrs J Geldart, L Knott, P McNeill, T Morgan all on holiday.

**TH/11/66 DECLARATIONS OF INTEREST**

Cllr A Withers declared a personal interest in agenda item 11 (Station Road Barrier) as he is a member of Clevedon Pride.

Cllr M Hime declared a personal interest in agenda item 23 (North Somerset Local Access Forum – Coastal Trail) as he is a member of Transition Clevedon.

**TH/11/67 MINUTES**

The minutes of the Transport & Highways Committee meeting held on 1 June 2011 were approved and signed.

**TH/11/68 INFORMATION AND UPDATE ON COMMITTEE BUDGET 2011/12**

The current balance of £11,131.00 was NOTED. See also minute TH/11/73 re Holly Lane signs.

**TH/11/69 UPDATE ON ACTIONS NOT ELSEWHERE ON THE AGENDA**

69.1 RIPPLE FOOTPATH – USE OF FOOTPATH BY HORSES TH/11/30 & TH/11/13  
 A Councillor asked if the kissing gate at the Rippleside entrance to Strawberry Hill Woods had been installed. There had been further complaints from local residents concerning horse riding along this path. The problem of the lack of designated bridleways in the area was again highlighted.

**RESOLVED:** 1. To ascertain from NSC the timescale for the installation of the kissing gate.  
 2. To enquire whether NSC intend to secure the lower entrance to this public right of way from Strawberry Hill.  
 3. To ask whether there is a NSC policy concerning horse riding and bridleways in North Somerset. **Action: Deputy Town Clerk**

<b>PART 1</b>
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**TH/11/70 STATION ROAD BOLLARD** TH/11/62

NSC had provided a plan showing three possible locations for the removable bollard and had summarised the potential problems of each location. The Highways Officer had also requested 'confirmation that Clevedon Town Council would be responsible to pay for any additional costs incurred from the bollards failure to prevent through traffic and remedial works being required ie additional bollards installed/removal of the bollard'.

**TH/11/70 STATION ROAD BOLLARD TH/11/62 CONTINUED...**

The Committee Chairman and Vice-Chairman had spent an hour at the site and had noted a considerable number of vehicles, other than delivery vehicles, entering Station Road. The speed of vehicles driving through Station Road was also highlighted. The problem of parking in the Triangle shopping area was again discussed together with the viability of the town.

Members felt the only place to stop traffic entering Station Road with one bollard would be at location A, however as indicated by the Highways Officer any delivery vehicle longer than 6m would not be able to pull into Station Road and park safely whilst lowering the bollard. These vehicles would therefore either overhang into Kenn Road or park along Kenn Road itself.

Members felt the risk to pedestrians in this pedestrianised area was perhaps greater than the problem caused by the relatively small number of larger vehicles delivering to the Station Road shops. The survey carried out by Cllr Knott had shown that the majority of deliveries were before 10.00 am. The possibility of the tradespeople in Station Road discussing with their distributors delivery times and types of delivery vehicles was mentioned.

**RESOLVED:**1. TO RECOMMEND TO COUNCIL that the removable bollard is positioned at location A on Station Road where the road narrows, subject to adequate insurance cover for any liability on Clevedon Town Council arising from the installation of the bollard. **Action: Deputy Town Clerk**

NB: All Councillors have been given copies of the information provided by NSC.

**TH/11/71 REPLACEMENT BUS SHELTER**

Following the recent annual inspection of the Town Council bus shelters carried out by the Committee Chairman and Vice-Chairman they recommended to the Committee the replacement of the oldest Town Council bus shelter located opposite Clevedon Golf Club at the top of Holly Lane. Members supported this proposal.

**RESOLVED:** TO RECOMMEND TO COUNCIL the replacement of the Holly Lane bus shelter to match the other Town Council bus shelters at a cost of £3,609.40 to be funded from the sum allocated in the Transport & Highways Committee Budget for 2011/12 for the purchase of a bus shelter. **Action: Deputy Town Clerk**

<b>PART 2</b>
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**TH/11/72 BROWN TOURIST SIGNS TO HILL ROAD SHOPS**

NSC had replied stating that the Engineer responsible for the approval of the above brown signage had left. It was hoped the post would be filled within the next 3-6 months.

With regard to the possibility of a 'Historic Clevedon' tourist sign at Junction 20 on the M5, the Highways Agency had replied that 'Clevedon would not qualify for brown tourist signing. However a working group consisting of the Highways Agency, Department of Transport, Department of Culture, Media and Sport and Visit England has been set up to consider the approach to brown tourist signing on the Strategic Road Network that best reflects the needs of drivers and at the same time helps the tourism industry'. It was suggested the Council await the outcome of deliberations of the working group before deciding whether to pursue this matter further.

**RESOLVED:** To follow up the brown tourist sign from The Pier to Hill Road shops in six months time. **Action: Deputy Town Clerk**

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

**TH/11/73 HOLLY LANE WEEKEND PARKING TH/11/49**

The Committee noted that the metal signs have now been ordered and will be installed by Clevedon School. The Committee Chairman and Vice-Chairman had agreed the location for the two signs.

**RESOLVED:** To via £366 from the Bus Shelter Cleaning and Maintenance allocation in the Transport & Highways Committee budget for 2011/12 for the purchase of the Holly Lane signs.  
**Action: Town Clerk**

**TH/11/74 REQUEST FOR SAFER CROSSING STRODE ROAD TO MARY ELTON PRIMARY SCHOOL TH/11/50**

No further information from NSC.

**RESOLVED:** To keep this item on future Transport & Highways Committee agendas.  
**Action Deputy Clerk**

**TH/11/75 REQUEST FOR CONSIDERATION OF PEDESTRIAN CROSSING NEAR THE JUNCTION OF CHAPEL HILL AND OLD STREET OR IN THAT AREA TO ASSIST PEOPLE ACCESSING THE POST OFFICE**

The Committee Chairman and Vice-Chairman had visited the site and felt that the only location for the proposed build out would not assist with crossing Chapel Hill and cause additional problems at this junction. As stated at the last meeting it would not be possible to site a pedestrian crossing Old Street adjacent to the Post Office. It would appear that possibly the safest crossing point to the Post Office would be the pedestrian crossing outside the Village Hall on Old Street.

**RESOLVED:** 1. Not to pursue the Chapel Hill build out.  
2. To consult the Police about the possibility of a 20mph speed limit in the town centre.

**TH/11/76 ADOPT A BT KIOSK - TO CONSIDER ADOPTING THE PHONE BOX ON BEACONSFIELD ROAD**

It was NOTED that the kiosk can be bought for £1 and removed from the site at the expense of the purchaser.

**RESOLVED:** Not to purchase or adopt the phone box on Beaconsfield Road.

**TH/11/77 MOTORCYCLE PARKING IN CLEVEDON**

The Motorcycle Action Group is currently discussing with NSC motorcycle parking in North Somerset and had written to enquire where there is existing motorcycle parking in and around Clevedon.

**RESOLVED:** To inform the Group that motorcycles usually park in the car parks in the town.  
**Action Deputy Clerk**

**TH/11/78 KENN MOOR DRIVE**

The Committee Chairman and Vice-Chairman had viewed the junctions to Kenn Moor Drive that do not have dotted white line junction markings. The Committee supported the request.

**RESOLVED:** To ask NSC to add these junctions to their schedule for road marking.  
**Action Deputy Clerk**

DRAFT MINUTES SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

**TH/11/79 GRIT BIN FOR RIPPLESIDE ROAD TH/11/56.2**

As resolved at the last meeting the Committee Chairman and Vice-Chairman had agreed a location for the grit bin. This had now been approved by NSC. The Committee supported the recommendation.

**RESOLVED:** To place an order for the grit bin.

**Action Deputy Clerk**

**TH/11/80 BUS STOP KENN ROAD ADJACENT TO JUNCTION TO TUTTON WAY**

A Councillor had highlighted possible difficulties turning right out of Tutton Way when a bus is stopped. It was noted that there were several bus stops in the town where this problem arose however alternative sites for the bus stops were not available.

**TH/11/81 BUS SHELTER MAINTENANCE CONTRACT REPORT JUNE 2011**

The Contractor had raised no concerns.

**TH/11/82 BUS SHELTER AND TOWN SIGN INSPECTION**

Carried out on 15 July 2011 by the Committee Chairman and Vice-Chairman.

**TH/11/83 NAILSEA & DISTRICT COMMUNITY TRANSPORT TH/11/60**

Cllr Withers had been unable to attend the AGM due to work commitments, however Cllr Hill had attended and obtained a copy of the annual report and accounts. Cllr Hill reported positively about the organisation who were very grateful for the annual grant from Clevedon Town Council.

**TH/11/84 POSSIBLE PROJECTS FOR COMMUNITY PAYBACK TH/11/61.6**

The following suggestions were made;

- Town Council land off Highdale Avenue
- Bridle path from St Nicholas Chantry to Old Park Road through Fir Woods.
- Queens Square weeding around trees.
- Spine paths/walkways in south of Clevedon

**RESOLVED:** To inform NSC and the Avon Probation Service of the above.

**Action Deputy Clerk**

**TH/11/85 FOR INFORMATION** The Committee received and noted;

85.1 North Somerset Council Transport Improvement and Maintenance Scheme Planned for Clevedon for the financial year 2011/2012.

85.2. Clevedon – Street Lighting Replacement Programme 2011/12.

85.3.1 North Somerset Local Access Forum – Minutes of meeting held at Kingston Seymour to discuss Coastal Trail between Clevedon and Weston

Cllr Hime reported that Sustrans is looking at the possibility of a cycleway to Weston, he would consult with Mr Peter Walker, Clevedon 'buddy' on N Som LAT.

**TH/11/86 CHAIRMAN ITEMS FOR INFORMATION ONLY**

There were no items.

**TH/11/87 ITEM FOR NEXT TRANSPORT & HIGHWAYS COMMITTEE AGENDA  
NSC SUPPORTED BUS SERVICES - CLEVEDON**

Copies of a letter from the NSC Public Transport Manager were circulated to the Committee members. The letter had been received that day and concerned a review of the supported bus services in North Somerset as part of proposed reductions to the NSC public transport budget. The letter also highlighted a current public consultation on Council supported bus services. Members were concerned about the lack of publicity for the public consultation and the short deadline.

**RESOLVED:** To seek an extension to the deadline for comments to enable the Town Council to seek the views of the public through the September Town Council newsletter.

**NOTE:** Since the meeting NSC has extended the public consultation deadline from 29<sup>th</sup> July 12<sup>th</sup> August. This consultation is now advertised on bus shelters/stops and more prominently on the NSC website. NSC has also confirmed that the Clevedon supported bus services under review are;

- 661 Yatton to Clevedon;
- 800 Clevedon Town Service;
- 657 Clevedon to Bristol Sundays and Bank Holiday service;
- 362 and 363 Clevedon to Bristol via Nailsea (supported journeys operate evenings Monday to Saturdays and all day Sundays and Bank Holidays);
- 660 Congresbury to Portishead via Yatton and Clevedon (Monday to Saturday day time service);
- 985 Clevedon School Service.

A representative of the NSC Public Transport Team will attend the next meeting of the Transport & Highways Committee on 21 September 2011.

**TH/11/88 PART I AND PART II ITEMS** TH/11/70 and TH/11/71

**RESOLVED:** Part I items – TH/11/70 Station Road Bollard and TH/11/71 Replacement Bus Shelter.

*The meeting finished at 9.10 pm*

APPROVED AS A TRUE RECORD

CHAIRMAN:.....DATE:.....