



ALLOTMENTS COMMITTEE

Members: Committee Chairman - Cllr J Middleton
Cllrs Barton, Fone, Hale, Hatch, Hill, O'Brien & Norton-Sealey
Tenants' Reps: J Forbes & J Pilsworth (ML) A Cunningham (HA),
J Burleton (VR), A Stephens (CH), S Murtagh (WA) & C Robinson
(CEM)

Dear Member

11 March 2019

You are hereby summoned to attend the **Allotments Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, and Clevedon on **Monday 18 March 2019 at 7.30pm**

Signed Ms P J Heath, PSLCC
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

AGENDA

1. To receive apologies for absence
2. To receive Declarations of Interest for items on the agenda
3. To receive the minutes of the Allotments Committee meeting held on 26 November 2018
4. To receive the Financial report of the Allotments Committee Accounts
5. To receive Site Maintenance Reports from Tenant Representatives for information and to receive updates on actions from 26 November 2018 meeting
 - 5.1 Moor Lane
 - 5.2 Highdale Avenue
 - 5.3 Victoria Road
 - 5.4 Westbourne Avenue
 - 5.5 Church Hill
 - 5.6 Cemetery
6. To discuss and agree with those Tenants on a six monthly Tenancy agreement and whether a full tenancy agreement can be awarded.
7. To discuss and agree to obtain quotes for the repairs to the wall on the Cemetery site.
8. To discuss and agree retrospectively for the return of the holding deposit for ML5A.
9. To discuss and agree the refund of the shed and holding deposit for ML22B, to discuss and agree to refund the holding deposit for CEM153, to discuss and agree to refund the shed deposit for CH112A.
10. To discuss and decide whether all sites will take part in the Inter-Site Allotment Competition this year at the Clevedon Flower Show.
11. To discuss and decide whether to have a stand at the Clevedon Flower Show 2019.
12. To receive tenant requests– CEM137 4' x 3' Shed request.
13. To receive any items reporting to Allotment watch.
14. To note the following information
 - 14.1 Termination of Tenancy – ML22B, ML28B, CH112A, CEM153
 - 14.2 Allocation of Tenancy – ML5A, ML22B, CH112A, CH133, CEM153
 - 14.3 Waiting List - 48 @ 22 February 2019
 - 14.4 Still to allocate – ML5A, ML28B
15. Chairman Items for information only
16. To determine Part I and Part II items.

Members are reminded they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under Standing Orders they are required to switch their mobile phones/devices off.