



## **CLEVEDON TOWN COUNCIL**

44 Old Street, Clevedon, BS21 6BU

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### **FINANCE AND GENERAL POLICY**

**Chairman of the Committee:** - Cllr C. Francis-Pester

**Members:** B. Garner, J. Geldart, C. Hall, G. Hill, L. Knott, P McNeill, J Middleton, T. Morgan, J. Norton-Sealey, N. Pennycott, D Shopland G Watkins, C Wring

Dear Member

You are hereby summoned to attend the **Finance and General Policy** meeting of Clevedon Town Council, which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 12<sup>th</sup> November 2014 at 7.30 pm**

Signed Ms P. J. Heath MILCM  
Town Clerk

**PUBLIC PARTICIPATION** - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

1. Paul Thompson & John\*\*\*\* from The Barn

### **AGENDA**

1. To receive apologies for absence
2. Declarations of Interest for items on the agenda
3. To receive the minutes of previous committee meetings held on 17<sup>th</sup> September 2014
4. To receive the FGP Committee Budget/actual spreadsheet 2014/2015.
5. To consider the information received from the presentation earlier by representatives from "the Barn Management Committee"
6. To discuss and agree an "in principle" agreement to investigate joint tendering process for services provided by the Council with adjacent Parish/Town Council's
7. To consideration the draft Terms of Reference received from each Committee. To formulate the recommendation to Council; (arrange if required a special meeting to discuss any major changes to the TOR and their impact on the Councils policy, procedures, standing orders and legalities).
8. To receive the notes on the meeting with Healthmatic and approve proposals by Healthmatic
9. To agree the following items from the Staffing Sub Committee recommendations to Council
  - i. To agree members of the staffing sub committee
  - ii. To agree members of the appeal committee
  - iii. To agree members of the archiving working group
  - iv. To receive quotation for sign re new opening hours.
  - v. To receive draft Terms of Reference for the staffing committee
10. To receive the report on the Data Protection workshop; discuss the implications for the Council and Councillors as individuals.
11. To receive report and suggested actions from the SLCC Annual Conference
12. To receive update of NCJ pay proposals
13. To discuss the budget requirements of the FPG Committee for the 2015/2016 budget and draft 3 year forward budget

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting

14 To receive letter from the Internal Auditor and agree a meeting with all Councillors on 28<sup>th</sup> January 2015

15

**FOR INFORMATION**

16 Chairman Items for information only

17 To determine Part I and Part II items.

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