



CLEVEDON TOWN COUNCIL

STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR
1ST APRIL 2019 TO 31ST MARCH 2020

AND

BALANCE SHEET AS AT
31ST MARCH 2020

**CLEVEDON TOWN COUNCIL
BALANCE SHEET AS AT 31ST MARCH 2020**

<u>2019</u>		Notes		<u>2020</u>
£				£
0	<u>Fixed Assets</u>	1	£	-
	<u>Current Assets</u>			
	485950.42 Cash at Bank-Council	2	£ 530,791	
	10064.09 Debtors	3	£ 797	
	18104.82 Vat Debtor	3	£ 19,103	
527854	13734.41 Prepayment	3	£ 14,485	£ 565,176
	<u>Current Liabilities</u>			
£ 52,124.90	Creditors	4	£ 33,218	
52125				£ 33,218
475729	<u>Net Assets</u>			£ 531,958
	Charity Trust Accounts Creditor	-	£ 40,401	
£ 12,205	Charity Trust Accounts Debt	5	£ 50,274	£ 9,873
£ 44,619	Trust Bank Account	5	£ 44,176	£ 44,176
532553	<u>Total Assets</u>			£ 586,006
	<u>Represented by</u>			
430347	Reserve account b/forward			£ 532,553
				£ 532,553
102206	transfer to/from reserves			£ 53,453
532553	reserve account at 31.03.2020			£ 586,006

Signed as a true record



Ms Paula Heath PSLCC, CiLCA
Responsible Financial Officer

Chairman of Clevedon Town Council

34286	Public Works Loan Board			
	Balance at 1st April		£	22,857.00
	12167 Less repayments	£	11,898.58	
11429	739 Plus Interest	£	469.58	£ 11,429.00
22857	Balance at 31st March			£ 11,428.00

**CLEVEDON TOWN COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR TO 31ST MARCH 2020**

£	2019		2020
		<u>INCOME</u>	
		Notes	
	357,481.00	Precept	368,321.00
	6,151.06	Precept Grant	
	1,598.87	Bank interest received	1,859.31
		Rental Income	
	8,661.16	Allotments rents and deposits	7,869.16
	17,220.00	Council house	16,451.77
	7,800.00	No 42 Old Street	7,800.00
	4,994.00	Market	5,142.80
£	38,675.16	Allotment Wayleave	10.00
		Sundry Income	
	65.00	Green Bags	
	20.00	Sundry income	201.91
	22,416.00	Ring Fenced money held for Skate park rebuild	
		CIL Income	1,584.00
		Donations made by Councillors against Council expenditure	529.17
	400.00	Fee for Bus Shelter Advertising	
	3,000.00	Trust Administration	-
£	57,051.00	Grants for Tennis Court Resurfacing	2,315.08
£	-		
£	<u>460,957.09</u>	TOTAL INCOME	<u><u>409,769.12</u></u>

CLEVEDON TOWN COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR TO 31ST MARCH 2020

2019

2020

£

EXPENDITURE

Administration Costs

	93,092.61	Wages and Staff Costs (including pension costs)	94,052.14	
	6,673.68	Elections	3,419.71	
£	99,766.29			97,471.85

Office Expenses

	577.71	Postage	614.43	
	958.67	Stationery	599.77	
	1,349.62	Photocopier	1,403.52	
	1,795.76	Telephone & Broadband	1,529.06	
	628.69	Web Site Maintenance, back up and support	2,234.76	
	719.19	Archive & Back up costs	280.00	
	2,000.00	Newsletter	2,000.00	
	-	Advertisements	270.35	
	364.65	Refreshments & Water Cooler	418.72	
	2,875.06	Subscriptions	3,030.67	
	1,000.00	Audit & Account Fees	1,845.00	
	4,573.81	Insurance	4,677.59	
	237.74	Bank Charges	232.75	
	1,424.00	GDPR compliance Expenses	375.00	
	6.00	Legal Fees	1,760.00	
	1,421.85	Training & Conferences	1,175.92	
	4,636.62	Office Equipment Purchase and Maintenance	1,251.54	
	14,400.00	CCTV Costs	14,400.00	
£	38,969.37			38,099.08

Civic Expenditure

	1,900.00	Chairman's Allowance		
	1,124.06	Council's Hospitality for Civic Events	171.17	
	40.00	Remembrance Wreaths	40.00	
	-	Regalia	483.51	
£	3,064.06			694.68

Grants

	3,350.00	Small Grants	4,826.00	
	20,000.00	CAB	25,000.00	
	10,000.00	YMCA youth worker	11,000.00	
	10,000.00	The Barn Management	10,000.00	
	23,100.00	The Barn Children Services	23,100.00	
	2,500.00	Clevedon Community Centre	3,000.00	
	8,000.00	Nailsea and District Community Bus	8,000.00	
	5,000.00	Clevedon 150th Anniversary		
		Clevedon Flower Show 150th	2,500.00	
	4,000.00	Street Orchard- Theatre		
		Theatre Shop	2,000.00	
	1,145.64	Neighbourhood Plan	3,524.44	
	18.00	Coastal Community Team Travel Grant	78.99	
£	87,113.64			93,029.43

Public Toilets

	8,500.00	Repairs		
	20,947.87	Contractor fee	21,555.36	
	12,167.15	PWLB Interest	469.58	
£	41,615.02	PWLB Capital	11,429.00	33,453.94

CLEVEDON TOWN COUNCIL
STATEMENT OF INCOME AND EXPENDITURE
FOR THE YEAR TO 31ST MARCH 2020

2019

2020

£

		Allotments Committee		
	1,288.32	Water Bills	1,066.35	
	1,128.77	General Maintenance	3,511.88	
	55.00	Subscription	55.00	
	100.89	Best Garden Competition	105.00	
	120.80	Bank Charges	93.90	
	454.74	Allotment Software Purchase and Maintenance		
£	3,148.52	Flower Show Entry & Sponsorship	5.00	4,837.13
		Town Events & Amenity		
	12,019.57	Christmas Lights Installation and Electricity	16,156.16	
		Less Donations & Stall Income for Switch On	£ 424.93	15,731.23
	8,346.17	Dog bins purchase and empty	£ 10,697.81	
		less written off invoices from 2018/19	£ 5,702.71	4,995.10
	374.48	Planters and Planting in QS		
	2,989.32	WW1 Commemoration		
	13,849.09	Flower Beds & Horticultural	12,130.48	
	341.03	Street Works equipment and PPE		
	4,756.40	Salthouse Fields Tennis Courts		
£	42,676.06			32,856.81
		Environment & Property Committee		
		<u>Council Office</u>		
	3,785.63	Heat Light Power	3,305.63	
	97.49	Alarm and key holder services		
	318.24	Water rates	348.10	
	4,709.17	Maintenance and Caretaking	2,875.41	
	569.99	Equipment Purchase & Maintenance	6,833.07	
	10,249.99	Rates	10,475.50	
		<u>The Old School House</u>		
	50.90	Maintenance	307.08	
	624.00	Management fees	656.50	
		<u>Clock Tower</u>		
	866.68	Maintenance & Electricity	126.53	
		<u>Skate park</u>		
	55.00	Maintenance	453.47	
	624.00	Weekly Safety Insp	468.00	
		Donation/Grant/Ringfenced Skate Park Project	22,416.00	
		<u>Open Spaces</u>		
		Land between Highdale Road & Avenue	350.00	
		<u>The Barn</u>		
	660.00	Rent	505.88	
£	22,611.09			49,121.17
		Transport & Highways		
	3,312.00	Bus Shelter Cleaning and Maintenance	3,312.00	
	3,440.00	School Crossing Patrol	3,440.00	
	13,035.00	Payment to NSC for street works at Central Way & Strode Road		
		Safety Jackets		
£	19,787.00			6,752.00
£	358,751.05	TOTAL EXPENDITURE		356,316.09
£	102,206.04	Reserves Account Transfer		53,453.03

CLEVEDON TOWN COUNCIL
NOTES TO THE ACCOUNTS FOR YEAR END 31ST MARCH 2019

1	A list of all assets owned by Clevedon Town Council, or held in trust is recorded in the office		
	<u>Land held on behalf of the people of Clevedon - nominal value</u>		
	Moor Lane Allotments	£1.00	
	Cemetery Allotments	£1.00	
	Millennium Orchard	£1.00	
	Land between Highdale Avenue and Highdale Road	£1.00	
	Highdale Avenue Allotments	£1.00	
	Victoria Road Allotments	£1.00	
	Church Hill Allotments	£1.00	
	Westbourne Allotments	£1.00	
			£8
	<u>Property – per formal Valuation 25.03.2004</u>		
	The School House & The Council Offices, 42/44 Old Street		£1,465,000
	Clock Tower		
	<u>Street Fixture, Furniture and Memorials</u>		£279,775
	<u>Council Offices</u>		£12,091
	Total Assets allocated or assigned to Clevedon Town Council.		£1,756,874
	Land Held on Lease by the Town Council		
	Skate & Wheel Park – to Oct 2032		
	Multi Use Games Area - to Oct 2032		
	The Chalet Toilets - to Oct 2112		
	Station Road Toilets – to Oct 2112		

2	Cash at Bank		
	Nat West – Current Account	£2728	
	Unity Trust – Current Account	£243344	
	Unity Trust – Allotments Accounts	£30164	
	Investment Accounts - CCLA	£220000	
	Investment Accounts – NS & I Allotments	£26008	
	Investment Accounts – Allotment Holding Deposits	£8358	
	Petty Cash & Pre-paid debit cards	£189	£530791
3	Debtors		
	Vat	£19103	
	Sales Day Books	£797	
	Sundry Debtors		
	Prepayments	£14485	£34385
4	Creditors		
	Purchase Day Books	£24437	
	PAYE/Pension	£5466	
	Sundry Creditors	£3315	£33218
5	Trustee Reserve		
	Clevedon Town Council act as trustees for Herbert Gardens and the Village Hall as under Public Trustees Rules 19.12 (as amended).		
	Debtor to Clevedon Town Council for underwriting expenditure	-£40401	
	Creditor to Clevedon town Council for underwrite expenditure	£50274	
	Cash held in Trust Bank Account	£44176	£54049
6	Pensions		
	Clevedon Town Council is a member of the Bath and North East Somerset Pension scheme as per Local Government Pension Scheme Regulations 1997 SO 1997/1612 (as amended).		