

CLEVEDON TOWN COUNCIL

Minutes of the 407th meeting of COUNCIL held in The Council Office, 44 Old Street, Clevedon at 7.30pm on Wednesday, 1st April 2009

PRESENT: Cllr T Morgan – Chairman
Councillors C. Arnold, C. Blades, Mrs E Blades, A. Cotton, J Dagnall, C. Francis-Pester, R. Garner, C. Hall, Mrs. L. Knott, Mrs. L. Little, J. Middleton, D. Shopland, P. McNeill, G. Morris, J. Norton-Sealey, S Vyce, G. Watkins, Mrs C. Wring
Town Clerk - Ms P Heath
Committee Clerk – Mrs Johnson

7.30pm INFORMAL BUSINESS

PRAYERS were said by the chaplain Rev T Baillie

1. PUBLIC PARTICIPATION - There was no public participation.
2. NORTH SOMERSET'S LIAISON OFFICER - Mrs Thompson was not in attendance.

7.35pm FORMAL BUSINESS

09/183 APOLOGIES FOR ABSENCE

Apologies were received and accepted Councillor P Gannicliff (illness),

RESOLVED: Council **ACCEPTS** the reasons given for absence.

09/184 DECLARATIONS OF INTEREST

There were no declarations of interest for items on the agenda given at the start of the meeting.

09/185 THE MINUTES OF TOWN COUNCIL MEETING

RESOLVED: That the Minutes of the Council meeting held on 18th February 2009 are approved as a correct record and signed by the Chairman.

09/186 THE CHAIRMAN'S COMMUNICATIONS – FOR INFORMATION ONLY

186.1 Civic Service

The Chairman informed members that the Chairman's Civic Service will be held on 17th May at 3pm in the Council Offices; invitations have been sent out.

186.2 Cheque Signatories

The Chairman informed members that additional signatories for cheques were required to cover sickness and holidays and asked for members' agreement that this be placed on the Finance and General Policy Committee meeting agenda with designated authority. After a discussion Members decided that a decision could be made at this meeting and **RESOLVED** – that Cllr J Middleton and Cllr P McNeill are added to the bank signatories list.

186.3 Chairman's Civic Night

The Chairman informed members that he would not be holding a Chairman's Civic Night, and that the Civic Service invites had included the groups and organisations who would have been invited to the Civic Night. The Chairman informed members that he had donated a sum to the Royal British Legion to assist with Remembrance Day from his Chairman's Allowance.

Concern was expressed by some members that the Chairman was not holding a Civic Night feeling that it was a missed opportunity for the Council to say thank you to groups and organisations in the town and that it had been traditionally used as a fundraiser by the organisation whose event is used by the Chairman for the Civic Night. The Chairman explained that the Civic Night paid for out of the Chairman's allowance and hospitality fund, was at the Chairman's discretion and that the organisation who's event had formed the back ground of the Civic Night had been contacted but had not responded.

09/187 THE TOWN CLERKS REPORT AS PER THE ATTACHED LIST**Newsletter and reports –**

The following newsletters and reports have been received and are available from the office

NALC – Local Council Review March 2009

Clerks & Council Direct – March 2009

ALCA – Newsletter – March 2009

ALCA – Minutes of the meeting held on 23rd Oct 2008

Diary Dates

6th April 2009 Bristol International Airport pre planning consultation

In response to a question about the retention of papers sent by the office and the disposal of past documents the Town Clerk explained that minutes would not be reissued so minutes received between Council meetings should be retained. The office would annotate any documents issued between meetings with details of the meeting they would be considered. Any documents to be disposed off could be given to the office, or to a North Somerset Councillor, to be recycled under North Somerset Council scheme.

09/188 TO RECEIVE AND RATIFY MINUTES OF THE COMMITTEE MEETINGS**09/188.1. ENVIRONMENT & PLANNING COMMITTEE – 16.02.09**

Minutes of the Environment & Planning Cttee meeting held on 16.02.09 were presented to the meeting and **AGREED**. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items.

In response to a question on Queen Square Cllr Knott informed Members that communication from DTZ had stated that the lights would be repaired and that a decision on the pond area would be made shortly. Cllr Knott informed Members that Civic Pride would be holding an event in Queen Square at Easter.

09/188.2 ENVIRONMENT & PLANNING COMMITTEE – 02.03.09

Minutes of the Environment & Planning Cttee meeting held on 02.03.09 were presented to the meeting and **AGREED**. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

09/188.3 ENVIRONMENT & PLANNING COMMITTEE – 16.03.09

Minutes of the Environment & Planning Ctte meeting held on 16.03.09 were presented to the meeting. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

09/188.4 ALLOTMENT COMMITTEE – 23.02.09

Minutes of the Allotment Ctte meeting held on 23.02.09 were presented to the meeting. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

09/188.5 FINANCE & GENERAL POLICY COMMITTEE – 25.02.09

Minutes of the Finance & General Policy Ctte meeting held on 25.02.09 were presented to the meeting.

Part 1 items

*Following a detailed discussion it was proposed, seconded and **RECOMMENDED TO COUNCIL** that this council leases a mono photocopier with network facilities at a cost of £52.89 plus vat per month over 5 years providing it is on a full repairing lease, if not then the Council should purchase the machine at a cost of £2523.38 plus vat.*

The Town Clerk confirmed that the lease would be full repairing.

RESOLVED - that the Council leases the photocopier over a 5 year period

The Committee Chairman invited questions or comments on Part 2 items; there were none.

09/188.6 FINANCE & GENERAL POLICY COMMITTEE – 09.03.09

Minutes of the Finance & General Policy Ctte meeting held on 09.03.09 were presented to the meeting. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

09/188.7 TRANSPORT & HIGHWAYS COMMITTEE – 04.03.09

Minutes of the Transport & Highways Ctte meeting held on 04.03.09 were presented to the meeting. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

09/188.8 AMENITY COMMITTEE – 11.03.09

Minutes of the Amenity Ctte meeting held on 11.03.09 were presented to the meeting.

Part 1

RESOLVED: TO RECOMMEND COUNCIL accept quotation A n the sum of £2,660 to be funded from the Amenity Committee budget. The Contractor had taken into account the value of the wood when submitting the quotation.

AGREED

The Committee Chairman invited questions or comments on Part 2 items and made the following responses:

AM/09/21 Friends of Herbert Gardens- The Committee would work with the volunteer group, if it was establish, and would look at future responsibilities at that time.

AM09/27.5 Curzon Cinema – Members were informed that part 1 of the English Heritage Funding process had been successful.

09/188.9 PROPERTY COMMITTEE – 18.03.09

Minutes of the Property Ctte meeting held on 18.03.09 were presented to the meeting. There being no Part 1 items the Committee Chairman invited questions or comments on Part 2 items; there were none.

09/189 TO AGREE ACCOUNTS FOR PAYMENT PER THE ATTACHED LIST

RESOLVED: that the Council approves the accounts for payment, as per the attached list.

09/190 APPROVE RETROSPECTIVE ACCOUNTS PAID PER THE ATTACHED LIST

RESOLVED: that the Council approves the retrospective accounts for payment, as per attached list

Members noted several items that had not been included in the past the Town Clerk explained the requirements under the 1996 Accounts and Audit regulations.

09/191 REQUESTS FOR CO-OPTION TO THE COUNCIL FOR WEST WARD COUNCILLOR; TO DISCUSS AND AGREE CO OPTION BY MAJORITY VOTE.

Copy of the submissions by each of the candidates had been circulated with the agenda, along with a sheet detailing the voting policy as specified in Charles Arnold Baker and excepted as best practice. Members were reminded that the candidates had not been invited to attend; each had been sent a copy of the agenda and details of the voting.

The Votes were counted by the Town Clerk and Committee Clerk with Cllr A Gregory of North Somerset acting as an independent scrutinizer.

After 2 rounds of Voting Mr Nick Pennycott was declared the winner receiving the majority vote.

09/192 QUESTIONS – TO RECEIVE QUESTIONS PROVIDED IN WRITING BY NOON ON THE DAY OF THE MEETING.

There were no questions received

09/193 URGENT BUSINESS PERMITTED BY THE LOCAL GOVERNMENT ACT 1972

There were no urgent items

The meeting finished at 8.42 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....