

**MINUTES OF THE 40TH ANNUAL STATUTORY MEETING OF CLEVEDON TOWN
COUNCIL HELD IN THE COUNCIL OFFICE, 44 OLD STREET, AT 8.0 PM ON MONDAY
13TH MAY 2013**

PRESENT: J Middleton - Chairman
 Cllrs C. Blades, C. Bussey, C Francis-Pester, B Garner, J. Geldart, A. Giles-Townsend, C. Hall, B. Hatch, L. Knott, L Little, J Middleton, T. Morgan, J. Norton-Sealey, N. Pennycott, A. Shopland, D Shopland, G. Watkins, C Wring.
 Town Clerk – Ms P Heath MILCM, Deputy Town Clerk Mrs Johnson

13/318 WELCOME AND THANK YOU BY THE RETIRING CHAIRMAN

The Chairman thanked councillors for all their support and assistance over the previous year. The Chairman presented a bouquet of flowers to Mrs Heath, Mrs Johnson and Mrs Howard.

13/319 APOLOGIES FOR ABSENCE

Apologies were received from Councillor A. Cotton, Cllr Hill (family commitment)

13/320 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest on items on the agenda

13/321 ELECT A CHAIRMAN OF COUNCIL FOR THE COUNCIL YEAR 2012/2013

Proposed by Cllr D Shopland, Seconded by Cllr Wring and **RESOLVED by 18 votes to 0** that Cllr Pat McNeill be appointed Chairman of Clevedon Town Council for the Year 2013/2014

Cllr McNeill took over as Chairman of the Meeting.

13/322 THE DECLARATION OF ACCEPTANCE OF OFFICE – CHAIRMAN

The Chairman read and signed the declaration of office, witnessed by the Town Clerk. The Chairman thanked everyone for their support and hoped to spend his year encouraging young people to be more involved with the Council.

13/323 AWARD THE PAST CHAIRMAN'S BADGE TO THE RETIRING CHAIRMAN

Cllr McNeill presented the past chairman's badge to Cllr Middleton and thanked him for all his hard work

**13/324 ELECT A VICE -CHAIRMAN OF COUNCIL FOR THE COUNCIL YEAR
2013/2014**

Proposed by Cllr Francis-Pester, seconded by Cllr Hall and **RESOLVED** by 18 votes to 0 that Cllr Pennycott will be Vice-Chairman.

13/325 RECEIVE THE DECLARATION OF OFFICE -VICE CHAIRMAN

The Vice-Chairman read and signed the declaration of office, witnessed by the Town Clerk.

13/326 CHAIRMAN'S NOMINATION FOR CONSORT AND THE PRESENTING OF THE CONSORTS BADGE

The Chairman nominated his wife Mrs D McNeill as his consort and Cllr Knott presented her with the Consorts badge of office.

13/327 APPOINT MEMBERS TO SERVED ON THE STANDING COMMITTEES:-

A list for member's preference had been circulated prior to the meeting. Members requested that FGP discuss the holding of Annual Town Meeting & Annual Statutory Meeting on separate nights

13/327.1 ALLOTMENTS;

A.Giles-Townsend, C Hall, B. Hatch, L. Knott, P. McNeill, J. Middleton, C. Wring
RESOLVED: To appoint the above nominated members

13/327.2 ENVIRONMENT & PROPERTY

C. Blades, C Bussey, C. Francis-Pester, B. Garner, L. Little, P. McNeill, J. Middleton, D. Shopland.
RESOLVED: To appoint the above nominated members.

13/327.3 PLANNING;

C. Francis-Pester, B. Garner, A Giles-Townsend, C. Hall, B. Hatch, G. Hill, L. Knott, J. Norton-Sealey, A. Shopland, G. Watkins, C. Wring.
RESOLVED: To appoint the above nominated members.

13/327.4 TRANSPORT & HIGHWAYS ;

A.Cotton, J. Geldart, A Giles-Townsend, C. Hall, B. Hatch, G. Hill, J. Middleton, N. Pennycott, D. Shopland, G Watkins
RESOLVED: To appoint the above nominated members.

13/327.5 TOWN EVENTS & AMENITY;

C Blades, C. Francis-Pester, J Geldart, L. Knott, L Little, P McNeill, T. Morgan, N. Pennycott, A Shopland, G Watkins
RESOLVED: To appoint the above nominated members.

The meeting was adjourned whilst each of the above committees have their first meeting as per the agenda's attached. upon conclusion of the above committee meetings, the meeting reconvened.

13/327.6 FINANCE & GENERAL POLICY

Members of the Committee by right of position
Chairman of the Council – Cllr P. McNeill
Vice Chairman of the Council – Cllr N. Pennycott
Immediate past Chairman – Cllr J. Middleton
Chairman of Allotments – Cllr C Wring
Chairman of Environment & Property – Cllr D Shopland

Chairman of Planning – Cllr G Hill
 Chairman of Transport & Highways – Cllr N. Pennycott
 Chairman of Town Events & Amenities – Cllr C Francis-Pester
 The Following Councillors requested to also be members of FGP Committee –
 C. Blades, B. Garner, C. Hall, G. Hill, T. Morgan, J. Norton-Sealey, G Watkins.

Proposed by Cllr Francis-Pester, seconded by Cllr Pennycott and **RESOLVED** by 14 votes to 0 that the Council accepts the numbers of members on the Committees.

13/327.7 TO ELECT THE CHAIRMAN OF FINANCE & GENERAL POLICY COMMITTEE

Proposed by Cllr Hill seconded by Cllr Hall and **AGREED** by 13 votes to 0 that Cllr Francis-Pester should be Chairman of the FGP Committee.

13/328 TO APPOINT MEMBERS TO REPRESENT THE COUNCIL ON OUTSIDE BODIES - LIST ATTACHED

A list of the outside bodies had been circulated with the agenda and the following Councillors were appointed.

Name of Outside Body	Committee to which report will be given	CTC Representative 2011/2012
Civic Society	TE & A	Cllr C Wring
Clevedon Community Association	TE & A	Cllr C. Francis-Pester
Clevedon PACT	TE & A	Cllr P McNeill
Clevedon Pier Trust	TE & A	Cllr C. Hall Cllr L Knott
Clevedon Sailing Club	TE & A	Cllr L Knott
Clevedon Twinning Assoc	F & GP	Cllr L Knott
Clevedon Local Commissioning Network	E & P	Cllr J Geldart
Curzon Cinema	TE & A	Cllr C. Bussey Cllr J Geldart
Farmers' Market Co-op	E & P	Cllr L Knott
Gwilliam & Woodward Trust	TE & A	Cllr L Little
N Som Safety & Coastal Advisory Group	TE & A	Cllr B. Garner
Nailsea & District Community Transport	T & H	Cllr G. Hill
NSom CAB	TE & A	Cllr B. Hatch
Strode Centre User Committee	TE & A	Cllr C Blades Cllr J Norton-Sealey Cllr. J. Geldart
Youth Centre Management Committee	E & P	Cllr D Shopland Cllr P. McNeill
Clevedon Pride	TE & A	Cllr N. Pennycott
In Clevedon	TE & A	Cllr B. Hatch
Clevedon Hospital/CCG	FG & P	Cllr B Garner Cllr G Watkins

Cllr Geldart & Cllr Francis-Pester both agreed to represent the Council on the Tides Festival Committee; this would be authorised at Town Events & Amenity Committee.

13/329 NOTIFICATION AND TO APPOINT CHAPLAIN'S TO THE COUNCIL

13/329.1 Chairman to appoint the Chaplain

The Chairman explained that he had not had time to organise a Chaplain.

13/329.2 Council to appoint the Deputy Chaplain

The Council agreed to defer the appointment of a Deputy Chaplain to the Council meeting on 15th May 2013.

13/330 SIGNATORIES SHALL BE 2 OF THOSE SO AUTHORISED FOR ALL ACCOUNTS HELD BY CLEVEDON TOWN COUNCIL,

Members confirmed the signatories for the Nat West Accounts as Cllr L. Little, Cllr J Middleton, Cllr P McNeill, Cllr Norton-Sealey, Cllr D Shopland, Cllr C Wring,

Members confirmed the signatories for the Unity Account payments as Cllr L. Little, Cllr J Middleton, Cllr P McNeill, Cllr Norton-Sealey, Cllr D Shopland, Cllr C Wring plus Cllr Garner and Cllr Francis Pester

13/331 MEMBERS FEE AND AGREE PROCEDURES FOR ITS USE

The Deputy Chairman collected the Members fee of £2 per Councillor

13/332 CHAIRMAN'S ITEMS FOR INFORMATION

There were no Chairman's items for information

The meeting finished at pm 8.50 pm

APPROVED AS A TRUE RECORD

CHAIRMAN.....

DATE.....