

**CLEVEDON TOWN COUNCIL**  
**MINUTES OF THE TRANSPORT & HIGHWAYS COMMITTEE MEETING IN THE**  
**COMMITTEE ROOM, 44 OLD STREET ON WEDNESDAY 11<sup>TH</sup> OCTOBER 2017**

**PRESENT:** Cllr A Giles-Townsend – Committee Chairman  
 Cllrs N Barton, S Hale, G Watkins.  
 Mrs I Johnson – Deputy Town Clerk

**IN ATTENDANCE:** Mr Adam Wood, Senior Area Officer & new Area Officer for Clevedon. 7 Residents.

**7.30 PM      INFORMAL BUSINESS**

**1.      NEW AREA OFFICER FOR CLEVEDON**

Mr Adam Wood came along to introduce himself to the Committee. As the Area Officer for Clevedon he deals with issues regarding highways maintenance, waste management and queries concerning public open spaces in Clevedon. Members asked the following questions;

- With the new contract is it possible to re-direct resources to deal with particular hotspots? For example dealing with weeds on pavements as opposed to the scheduled sweeping of roads when required. Mr Woods indicated that particular areas can be targeted as and when required.
- The condition of pavements and whether pavement repairs are included in the contract? Mr Woods reported that all pavements are regularly inspected. If the difference in level of the pavement is less than 20mm this is not classed as a defect – this is a national standard that has been agreed. Pavements that require intervention are referred to NSC Asset Management and considered along with requests for the whole of North Somerset and are prioritised according to the class of road, usage and trip hazard.
- Maintenance of public footpaths including the Coast Path are dealt with by NSC Public Rights of Way Team.
- Members of the public raising concerns can contact NSC by phone on 888802 or online. They will be issued with a case no. They can obtain feedback on the issue raised after 10 days either online or by telephone.
- Mr Wood will be holding monthly surgeries on the last Friday of the month between 10.00 – 11.00 am.

Mr Wood was thanked for attending and his help to date.

**2.      CLEVEDON TRAFFIC REVIEW 2017 – PARKING AROUND HILL ROAD AREA**

2.1 Rosie Holloway who lives on the one-way section of Hill Road highlighted problems of parking nearby particularly during the daytime since the enforcement of parking regulations. There are now an increasing number of local traders, their staff and customers as well as tourists and visitors to Herbert Gardens parking in the road. She is concerned that the proposed installation of yellow lines opposite Herbert Gardens will only make the situation worse. She requested that a monitored residents' parking scheme be considered for the one way section of Hill Road.

2.2 Jane Churches lives near the shops on Hill Road and works in Alexandra Road. She had a parking ticket for parking on Gardens Road when there were no other cars parked in this area. She appealed and won. She has written to Liam Fox MP about this and he has followed this up by writing to Mr Carter at NSC asking for a better balance of parking for traders and

residents and more discretion in enforcing parking restrictions. Ms Churches highlighted the fact that many of the shops visited daily on Hill Road, Alexandra Road and now Bellevue Road have closed. She provided photographs of empty parking spaces on these roads and reported that people she worked with on Alexandra Road parked all day on the seafront rather than risk fines on Alexandra Road. This of course blocked spaces for visitors to the seafront. NSC had suggested that this area be considered in the 2017 review.

### **3. CLEVEDON TRAFFIC REVIEW 2017 – LONG AVENUE REVIEW OF YELLOW LINES**

Mr Taylor had lived in Long Avenue for 30 years. Due to the recent decision to enforce the parking restrictions, residents can no longer park a second vehicle on the road. Mr Taylor had received a parking ticket and had difficulty parking his commercial vehicles in the area of Salthouse Fields where he provides donkey rides and boats on Marine Lake. He reported that most residents in the road supported the removal of the parking restrictions. He queried whether the restrictions complied with the criteria for yellow lines as Long Avenue is a residential cul de sac.

Mr Maidment also a resident of Long Avenue highlighted the fact that residents were parking their second vehicles along Old Church Road and were taking up parking spaces normally used by visitors to the town.

### **4. SCHOOL CROSSING PATROL – OLD STREET**

Lorraine Robinson the School Crossing Patrol person for Old Street thanked the Town Council for their support in sponsoring the SCP. She informed members that the contract ended at half term. She reported on two recent near misses with vehicles and emphasised that she would continue in this role whether or not it was funded.

#### **8.03 PM FORMAL BUSINESS TH/17/824 APOLOGIES FOR ABSENCE**

Apologies were received and accepted from Cllrs J Geldart and J Norton-Sealey – another commitment, B Hatch, G Hill and C Starr, – out of Clevedon.

#### **TH/17/825 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA**

There were no declarations of interest for items on the agenda.

#### **TH/17/826 MINUTES**

The minutes of the Transport & Highways Committee held on 16<sup>th</sup> August 2017 were approved and signed.

#### **TH/17/827 TO RECEIVE THE TRANSPORT & HIGHWAYS COMMITTEE BUDGET UPDATE FOR 2017/18**

The information was NOTED.

#### **TH/17/828 ITEMS ARISING FROM INFORMAL BUSINESS ABOVE**

828.1 INFORMATION FROM THE AREA OFFICER – Members were pleased to meet Adam Woods and now understood more about his remit. It was noted that his next Surgery will be Friday 27<sup>th</sup> October 2017.

## 828.2 CLEVEDON TRAFFIC REVIEW 2017 - PARKING AROUND HILL ROAD

It was agreed that the introduction of CPE had solved some parking problems but displaced parking to other areas causing subsequent problems. There had been a site visit with a NSC Highways Officer to the one way section of Hill Road following a request from other residents in that road. A section on the north side of the road, where it is deemed too narrow with double parked cars for emergency vehicles and refuse trucks to gain access, had been identified for double yellow lines. A map is available in the Town Council Office. The Chairman emphasised that some yellow lines were on the list to be removed from Herbert Road and Victoria Road thus freeing up additional parking spaces. It was hoped that a solution to parking in this area could be achieved without the need for the introduction of a residents' parking scheme.

**RESOLVED:** To discuss a review of parking restrictions in the area around Hill Road at the next meeting of the Committee following discussions with NSC.

**Action: Deputy Town Clerk**

**NOTE:** Since the meeting there had been confirmation that North Somerset Council is not considering the introduction of resident's parking permits at this stage nor for the foreseeable future.

## TH/17/829 CLEVEDON TRAFFIC REVIEW 2017

Members considered the notes of Site Visits with Mr Bailey from NSC to the following;

### 829.1 GRIFFIN ROAD/PARNELL ROAD REVIEW OF YELLOW LINES TH/17/816.5

**RESOLVED:** To accept the recommendations for the reduction of yellow lines and add these to the list of items for the Clevedon Traffic Review;

#### GRIFFIN ROAD

- Entering from Kenn Road remove approx (10-15m) on the left hand side.
- Where yellow lines commence on left hand side remove a small section on right hand side.
- Just past junction with Parnell Road reduce a small section on the left hand side.

#### PARNELL ROAD

- Reduce yellow lines on both sides of Parnell Road from junction with Griffin Road.
- Continuing up Parnell Road remove yellow lines in their entirety on right hand side which end just before the junction with Teignmouth Road

### 829.2 LOWER QUEENS ROAD REVIEW OF YELLOW LINES TH/17/822.5

**RESOLVED:** To accept the recommendations for the reduction of yellow lines and add these to the list of items for the Clevedon Traffic Review;

Remove single yellow line from dropped kerb to car park of Vets (4-5 car lengths) to start of archway on left hand side travelling towards Old Church Road.

### 829.3 LONG AVENUE REVIEW OF YELLOW LINES TH/17/822.5

At the Site Visit Mr Bailey had been concerned that all residents in the road should be consulted on the removal of parking restrictions as this could create problems for residents due to increased visitor parking in the road particularly at weekends and during the school holidays.

829.3 LONG AVENUE REVIEW OF YELLOW LINES TH/17/822.5 continued...  
**RESOLVED:** To write a letter consulting all the residents in Long Avenue about possible changes to the traffic restrictions.

829.4 VICTORIA ROAD REVIEW OF YELLOW LINES TH/17/816.1  
**RESOLVED:** To accept the recommendations for the removal of yellow lines on the right hand side of Victoria Road travelling from Elton Road from or before 24 Victoria Road to past the entrance to Oaklands. To add this to the list of items for the Clevedon Traffic Review.

829.4 HIGHDALE ROAD TH/17/816.4  
**RESOLVED:** To accept the recommendations to install a short section of yellow lines on both sides of the road where visibility is reduced near the bridge over the road. To add this to the list of items for the Clevedon Traffic Review.  
**Action: Deputy Town Clerk**

829.5 REFERRED FROM COUNCIL CHAPEL HILL AREA PARKING RESTRICTIONS  
 Members recalled that this had been considered two or three times previously. NSC had been of the opinion that parking on Chapel Hill slowed traffic and reduced the risk of accidents. Members felt this is still the case.

*With the Committee's agreement the Chairman altered the order of the agenda to consider an item discussed during informal business and of interest to a member of the public present.*

**TH/17/830 SCHOOL CROSSING PATROL – OLD STREET TH/17/822.1**

Those present were reminded that NSC had previously taken the decision not to finance SCPs anywhere in North Somerset. The Town Council had assisted as an interim measure to fund the SCP on Old Street whilst sponsorship was sought by St Nicholas Chantry and Clevedon School. A Town Councillor present had spoken to both Head Teachers again recently who had acknowledged their support of the SCP. The Head Teacher of St Nicholas Chantry had emailed that day to confirm that the School was not able to financially support the SCP from the school budget. An additional impact of these budget constraints meant that leadership time could not be spent on researching or accessing funding for the SCP. The Committee thanked Lorraine Robinson for her work at the SCP in Old Street but were concerned about insurance cover should she continue to work unpaid.

**RESOLVED:** To continue to seek sources of sponsorship.

**Action: All Committee Members**

**TH/17/831 TO CONSIDER CLEVEDON TRAFFIC ISSUES AND FUTURE IMPROVEMENTS TO TRANSPORT LINKS INCLUDING BUS, CYCLE ROUTES AND FOOTPATHS**

This item had arisen following a meeting with NSC and Northern Parishes and also Joint Meeting with NSC and CTC on 5<sup>th</sup> September 2017. As so few Members of the Committee were present it was;

**RESOLVED:** To defer consideration to the next meeting of the Committee.

**Action: Deputy Town Clerk**

**TH/17/831 TO CONSIDER FURTHER LOCATIONS FOR THE PORTABLE VEHICLE ACTIVATED SIGN**

**RESOLVED:** Future sites to include; B3133, Holly Lane, Central Way and Northern Way.

**TH/17/832 CHAIRMAN ITEMS FOR INFORMATION;**

832.1 STATION ROAD BOLLARD TH/17/822.2 The replacement bollard is unsuitable as it locks when brought back to the upright position. It has therefore be left in the locked down position until a like for like replacement of the previous bollard has been obtained by NSC.

832.3 BUS SHELTER MAINTENANCE CONTRACT – Monthly Maintenance Reports for August and September 2017 – No concerns. NOTED.

832.4 COMMITTEE BUDGET FOR 2018/19 will be considered at the next meeting. If Members have items they wish to be considered for funding please inform the Deputy Town Clerk by 15<sup>th</sup> November 2017.

832.5 NAILSEA & DISTRICT COMMUNITY TRANSPORT GRANT APPLICATION  
The new Manager of Nailsea and District Community Transport will be in attendance to discuss their grant application. There were no questions put forward by members for NDCT.

**Action: All Committee Members**

**TH/17/823 TO DETERMINE PART 1 ITEMS**

There were no part 1 items.

The meeting finished at 8.36 pm

APPROVED AS A TRUE RECORD

SIGNED:.....

DATE: .....