

CLEVEDON TOWN COUNCIL
MINUTES OF THE FINANCE & GENERAL POLICY COMMITTEE MEETING HELD IN
THE COUNCIL OFFICES, 44 OLD STREET, ON MONDAY 16TH DECEMBER 2013 AT
7.30PM

Present: Councillor C Francis-Pester Committee Chairman
Councillor, C Blades, B Garner, J Middleton, T. Morgan, N Pennycott, D
Shopland, G Watkins,
Town Clerk – Ms P. Heath,

FGP 13/394 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received and accepted from Councillors C Hall (Illness), G Hill, P McNeill, J Norton-Sealey, C Wring (other commitment)

FGP 13/395 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

There were no declarations of interest on items on the agenda

FGP 13/396 DISCUSS AND AGREE THE FGP COMMITTEE BUDGET.

A copy of the suggested budget had been circulated with the agenda. The Town Clerk as RFO explained the budget in detail. Members **AGREED** and accepted the budget as presented.

FGP 13/397 RECEIVE LETTER FROM LIONS CLUB RE GRANT AND MAKE DECISION CONCERNING ALLOCATION

Members discussed at length the letter from the Lions concerning the grant and the question of liability and responsibility for the defibrillator if it is placed on the Town Councils building. There was concern that the device could be vandalised and the equipment misused. Also the availability of the equipment during an incident if no trained personnel was in the locality to open and access the defibrillator. It was **AGREED** to provide a grant of £300 subject to the Lions Club taking full liability for the installation of the machine and also confirmation that an annual nominal amount would be paid by the Lions for the electricity when requested by the Council.

FGP 13/398 RECEIVE LETTER FROM CLEVEDON PIER AND CONFIRM THE USE OF PART OF THE HLF GRANT ALLOCATION FOR BIFFA AS PER ATTACHED LETTER.

A copy of the Pier Trust letter had been circulated with the agenda. The Town Clerk explained the process for an application of a grant from the landfill which includes a 10% donation from a third party not directly related to, nor would seek direct advantage from, the project. Following a discussion Members agreed to via and amount from the Pier HLF Grant to cover the 10% required for the Landfill Tax Grant request by the Pier Trust.

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Subject to ratification by Council and Committee

FGP 13/399 TO DISCUSS THE 5 YEAR BUDGET PLAN

A copy of the 5 year plan had been emailed to committee members as per the agenda notice. The Town Clerk explained the rationale behind the budget figures. The need for forward planning was discussed in detail.

Members looked at areas where adjustments to the 2014/2015 & 2015/2016 budgets could be made to equalise out the expected rise in the precept. Members noted that all committees bar 2 had decreased their budgets. Finance and General Police budget had increased due to the taking on of the Toilets and the proposed additional grants for major projects in the Town. Transport & Highways budget had also increased; there was a discussion concerning the budget request of the committee. Members were reminded that at the meeting on the 8th of January the FGP Committee would need to discuss the budget in detail and make a recommendation to Council for the precept, this may include altering some of the budget request from the Committees.

FGP 13/400 CHAIRMAN ITEMS FOR INFORMATION ONLY

There were no Chairman's items for information

FGP 13/401 TO DETERMINE PART I AND PART II ITEMS.

There are no part 1 items.

The meeting finished at 9.15 pm

APPROVED AS A TRUE RECORD

CHAIRMAN Date