

CLEVEDON TOWN COUNCIL
MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE MEETING HELD IN
THE COUNCIL OFFICES, 44 OLD STREET, CLEVEDON ON WEDNESDAY 19TH
SEPTEMBER 2012

PRESENT: Councillors B Garner Committee Vice- Chairman
C Bussey, C. Hall, L. Little, J Middleton,
Town Clerk – Ms P. Heath,
In Attendance Councillor B Hatch,

EP 12/250 APOLOGIES FOR ABSENCE

Apologies were received and approved from Cllr D Shopland, Cllr C Francis-Pester, Cllr P McNeill, Cllr N Pennycott all on family commitments

EP 12/251 DECLARATIONS OF INTEREST FOR ITEMS ON THE AGENDA

Personal interest declared by Cllr Garner as a member of the YMCA management committee.

EP 12/252 RECEIVE AND AGREE THE MINUTES OF THE ENVIRONMENT & PROPERTY COMMITTEE HELD ON 25TH JULY 2012

The minutes of the last meeting held on 25th July 2012 and ratified at the Council meeting held on 8th August 2012 were agreed.

EP 12/253 RECEIVE DETAIL OF BUDGET AND EXPENDITURE FOR THE COMMITTEE,

Members noted the budget and expenditure papers that had been circulated with the agenda. In response to a question it was noted that items are added to the committed or ordered columns as they are agreed by the Committee at a meeting or ratified at Council if a part 1 item.

PART 1

EP12/254 RETROSPECTIVELY APPROVE EXPENDITURE FOR THE REPLACEMENT OF THE BOILER AT NO 42 AS PER EMAILS CIRCULATED.

Following the breakdown of the boiler at no 42 3 companies were approached who checked and all confirmed that the boiler could not be repaired and gave a price for replacement. The quotations were circulated to all Committee Members and a unanimous decision taken as to the company to be awarded the Contract. Proposed seconded and AGREED to approve the retrospective payment for the Boiler at no 42 at a cost of £1200 plus vat.

PART 2

EP 12/255 RECEIVE UPDATE ON THE WORK BY THE YMCA ON LAND AT HIGHDALE;

Proposed by Cllr Garner and AGREED that a site meeting be arranged with YMCA, Ecological/Biodiversity Officers from NSC, and open to all Councillors to discuss the project and proposed shed, poly-tunnel and fencing on site. Mr Foster the lead person from the YMCA will be away for 3 weeks so the meeting will be arranged for the beginning of October upon his return ; Mr Foster to provide the Town Clerk with the date of his return.

EP 12/256 QUOTATION FOR ALTERATION TO THE HEATING CONTROL OF THE COUNCIL BUILDING AND DISCUSS THE WAY FORWARD.

A copy of the quotation had been circulated with the agenda; members were reminded of the long term problems with the control panel and measures previously taken to obtain a quotation. Members felt that the quotation was high and queried the commissioning fee and overnight stay. It was **AGREED** to try and obtain a second comparable quote.

EP 12/257 UPDATE ON THE VILLAGE HALL DAMP PROOFING AND MAINTENANCE.

Members were informed that the work on the Village Hall would start at the end of October; the CAB would be temporarily moving to the old Heritage Estate Agent unit on Old Church Road.

EP 12/258 CONFIRM CREDIT FOR 3 MONTHS CAB RENT DUE TO RELOCATION.

Proposed seconded and **AGREED** to credit the CAB with 3 months' rent to cover the period when they are unable to use the Village Hall due to the building work.

EP 12/259 TO DISCUSS THE EMAIL FROM CHRIS BROWNETT RE HIRE COSTS.

Members discussed the request and received information on the number and frequency of booking made by the PCT. Following a discussion it was proposed, seconded and **AGREED** that the Town Clerk should negotiate a set price for the hire of all the building, 9 – 5 at £150 subject to a minimum of 12 hiring's booked and paid for during a calendar year (in 2012 there are 20 days book with 12 already taken and paid for); The new price to be from 1st October 2012.

EP 12/260 DISCUSS THE REAPPOINTMENT OF GERAUD TO RUN CLEVEDON MARKET OR AGREE A WAY FORWARD; APPOINT MEMBERS TO MEET WITH GERAUD ON 27TH SEPTEMBER.

Members discussed the current lease which ended on 31st August for Gerauds to Clevedon Thursday market. Members were happy for them to continue subject to a new agreement being negotiated.

EP 19th Sept 2012

03/10/2012

SUBJECT TO RATIFICATION BY THE COMMITTEE AND COUNCIL

A meeting had been arranged for 27th September at 1.30pm. It was **AGREED** that Cllr Garner, Cllr Hall and Cllr Middleton would attend. The Chairman of the Committee had indicated he would attend if work commitments allowed.

EP 12/261 TO BEGIN DISCUSSIONS ON 2013/2014 BUDGET REQUESTS:

Members discussed the budget for 2013/14 and agreed to obtain costs for replacement of the entrance carpet of the council offices and the boxing in of the ramps at the Skate Park plus items agreed at the last E & P Committee meeting in preparation for the budget meeting of the Committee on 14th November.

EP 12/262 CHAIRMAN ITEMS FOR INFORMATION ONLY

The Town Clerk explained that part of the dog fencing on the skate park had gone missing a quotation to repair and replace the fencing at a cost of £291; members confirmed the Town Clerks authority under Health and Safety to agree this quotation.

EP 12/263 TO DETERMINE PART I AND PART II ITEMS.

The meeting finished at 8.05pm

APPROVED AS A TRUE RECORD

CHAIRMAN Date