



CLEVEDON TOWN COUNCIL

44 Old Street, Clevedon, BS21 6BU

Chairman of Committee – Cllr D Shopland

Members: Councillors J. Cook, C. Francis-Pester, G. Hill, L. Little, J. Middleton.

22 September 2016

Dear Member

You are hereby summoned to attend the **Property Committee** meeting of Clevedon Town Council which will be held in the Committee Room, 44 Old Street, Clevedon on **Wednesday 28th September 2016 at 7.30pm**

There will be a site meeting at 6.30 in Herbert Gardens, meet at bottom gate Herbert Road.

Signed Ms P. J. Heath MILCM
Town Clerk

PUBLIC PARTICIPATION - Not exceeding 20 minutes, with no more than 5 minutes per individual, dependent on the number wishing to speak, for members of the public to make comment or ask questions.

A G E N D A

1. To receive apologies for absence
2. To receive declarations of interest for items on the agenda
3. To receive the minutes of the Property Committee held on 8th June 2016
4. To receive detail of budget and expenditure for the Committee 2016/2017
5. To receive the letter from Gerry Small on behalf of the Friends of Herbert Gardens
6. To receive minutes of the last 3 Friends of Herbert Gardens meetings.
7. To discuss and agree actions from the annual inspection visit to Herbert Gardens
8. To receive quotes for tree works at Herbert Gardens along Hill Road.
9. To agree specification for a tree survey in Herbert Gardens, last done in 2009.
10. To note 6 monthly inspection report on 42 Old Street.
11. To receive request from NSCP for discount on all their bookings in 2017
12. To confirm retrospective payment for the replacement taps in Council offices
13. Clock Tower Tree – To confirm application to NSC to remove the tree following investigation into possible replanting of the tree.
14. To receive notification of any urgent expenditure required on the property owned or managed by the Committee (Financial Regulation 3.4); to authorise such urgent work.
15. Chairman Items for information only
16. To determine Part I and Part II items

Next Property meeting 23rd November 2016

Members are reminded that they must declare a prejudicial or personal interest as soon as it becomes apparent in the course of the meeting.

Members are reminded that under standing orders all mobile phones and communication devices must be turned off.

Agenda Item 8

A £1127.50 site visit held with Town Clerk
B £650.00 not held site visit with Town Clerk
C to come

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